



**COUNTY OF SAN LUIS OBISPO  
BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 8/18/2020	(3) CONTACT/PHONE Courtney Pene 805-788-2642	
(4) SUBJECT Request to 1) approve the FY 2020-21 Community Based Organizations funding allocations in the amount of \$1,118,500 for grants to benefit health and human services; 2) approve the FY 2020-21 Preventative Health funding allocations of \$347,940 for grants to benefit programs and projects that promote health and well-being; 3) approve the FY 2020-21 Other Agency Requests grant funding in the amount of \$120,000 for various non-profit agencies in financial support of the on-going projects and services; and 4) authorize the County Administrative Officer and/or Assistant County Administrative Officer to execute the grant agreements with funding levels under \$50,000 for all allocations in Fund Center 106 – Contributions to Other Agencies. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: <ol style="list-style-type: none"> <li>1) Approve FY 2020-21 Community Based Organizations funding allocations for community organizations; and</li> <li>2) Approve Preventative Health funding allocations for community organizations; and</li> <li>3) Approve Other Agency Requests funding allocations for community organizations; and</li> <li>4) Authorize the County Administrative Officer and/or Assistant County Administrative Officer to execute the grant agreements with funding level under \$50,000.</li> </ol>			
(6) FUNDING SOURCE(S) FC 106 – Contributions to Other Agencies	(7) CURRENT YEAR FINANCIAL IMPACT \$1,586,440	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW This item was prepared by the Administrative Office.			
(18) SUPERVISOR DISTRICT(S) All Districts			



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Administrative Office / Courtney Pene  
805-788-2642

DATE: 8/18/2020

SUBJECT: Request to 1) approve the FY 2020-21 Community Based Organizations funding allocations in the amount of \$1,118,500 for grants to benefit health and human services; 2) approve the FY 2020-21 Preventative Health funding allocations of \$347,940 for grants to benefit programs and projects that promote health and well-being; 3) approve the FY 2020-21 Other Agency Requests grant funding in the amount of \$120,000 for various non-profit agencies in financial support of the on-going projects and services; and 4) authorize the County Administrative Officer and/or Assistant County Administrative Officer to execute the grant agreements with funding levels under \$50,000 for all allocations in Fund Center 106 – Contributions to Other Agencies. All Districts.

### **RECOMMENDATION**

It is recommended that the Board:

- 1) Approve FY 2020-21 Community Based Organizations funding allocations for community organizations;
- 2) Approve Preventative Health funding allocations for community organizations;
- 3) Approve Other Agency Requests funding allocations for community organizations; and
- 4) Authorize the County Administrative Officer and/or Assistant County Administrative Officer to execute the grant agreements with funding level under \$50,000.

### **DISCUSSION**

The purpose of this item is to request Board approval of the FY 2020-21 Community Based Organizations funding allocations, the Preventative Health funding allocations, and Other Agency Requests funding allocations providing financial support to non-profit agencies and organizations to support services not provided by the County.

The following table provides the recommended budget within each grant opportunity as well as the adopted budget which reflects the 4% General Fund support (GFS) reduction approved by the Board during the FY 2020-21 Budget Hearing in June.

	Recommended Budget			Budget after 4% GFS reduction		
	Expenditures	Revenue	GFS	Expenditures	Revenue	GFS
Community Based Organizations	\$1,118,500	0	\$1,118,500	\$1,118,500	0	\$1,118,500
Preventative Health	\$347,940	347,940	\$0	\$347,940	347,940	\$0
Other Agency Requests	\$165,000	0	\$165,000	\$120,000	0	\$120,000
Unallocated	\$38,000	0	\$38,000	\$19,703	0	\$19,703
<b>Total</b>	<b>\$1,669,440</b>	<b>\$347,940</b>	<b>\$1,321,500</b>	<b>\$1,606,143</b>	<b>\$347,940</b>	<b>\$1,258,203</b>

During the recommended budget adoption, your Board approved a 4% reduction for most fund centers that receive General Fund support. As a result, Fund Center 106 was required to make a structural reduction of \$63,297. This was achieved through a \$45,000 reduction to the Other Agency Requests category, as only \$120,000 in applications were received. The remaining \$18,297 of the required reduction was removed from the \$38,000 that was initially unallocated to provide the Board with some discretion to increase funding to various agencies.

### **Community Based Organizations (CBO) and Preventative Health (PH) grants**

In FY 2002-03, the Board of Supervisors began offering the Community Based Organizations (CBO) and Preventative Health (PH) grant opportunities. Currently, the Board shares these opportunities with organizations from around the region which provide programs and services which directly benefit county residents. Combined, \$1,466,440 in grant funding is available to the region.

#### *CBO grants*

The intent of CBO grants is to provide funds for health and human services organizations for programs and services which are not provided by County departments. CBO grants are locally funded by the General Fund. This particular grant cycle's Notice of Funding Availability announced a total of \$1,118,500 was available to the region.

#### *PH grants*

The intent of PH grants is to provide funds for programs and projects that promote the health and well-being of the community, encourages behaviors and activities, enables residents to reach and maintain optimal health stability and independence. PH grants are funded through the 1984 tobacco settlement funds. This particular grant cycle's Notice of Funding Availability announced a total of \$347,940 was available to the region.

#### *CBO and PH Grant Applications*

For both grant opportunities, funding is available to programs/projects that are provided in San Luis Obispo county and serve only San Luis Obispo county residents. Finally, all applicants must offer their services to all residents of the county regardless of political or religious opinions or affiliations, age, sex, race, color, national origin, marital status, disability, or sexual orientation.

Local programs/projects must support and complement (not duplicate) the efforts of the County's health and human services departments in promoting the health and well-being of the community, encouraging behaviors and activities that focus on enabling residents to reach and maintain optimal health and independence.

Combined, the County received a total of 74 applications totaling \$2,178,837 in requests. Upon receipt of the grant applications, a seven member Grant Review Committee comprised of residents from various sectors virtually met to discuss, review, and consider the applications.

Grant applications were reviewed and evaluated by the Grant Review Committee based on the following criteria:

- Local need
- Identified funding sources showing the ability to leverage the other funds
- Program/project goals, results, outputs/outcomes; if applicable projected results from prior year
- Program cost compared with number of people served
- Geographic distribution of services
- Percentage of requested funding being used for direct services
- Program/project sustainability with funds granted
- Collaboration with other community-based agencies and County departments
- Organizational cultural competency

The recommended funding allocations for CBO and PH grants can be found in Attachment 1.

### **Other Agency Requests**

In FY 2003-04, the Board of Supervisors adopted the Other Agency Requests grant opportunity for local non-profit agencies with the intent to provide funding for financial support of on-going projects and services. These grants are funded out of the County's Contributions to Outside Agencies' budget. Specifically, this grant opportunity is for programs/projects that are not health and human services related. Per the policy, these funds are to benefit non-profit agencies with current IRS tax exempt non-profit organization status.

For this funding cycle, a total of four (4) applications were received for a total of \$120,000 in requests. Upon receipt of the applications the Grant Review Committee reviewed the applications based on the following criteria:

- Local need
- Identified funding sources showing the ability to leverage the other funds
- Organizational ability to leverage the grant funds (if applicable)
- Requirement to obtain a funding public match (if applicable)
- Projected program/project goals, results, and outputs/outcomes
- Projected program results, outputs/outcomes from prior year's grant (if applicable)
- Program cost compared with number of people served
- Geographic distribution of services
- Percentage of requested funding being used for direct services
- Program/project sustainability with funds granted
- Collaboration with other community-based agencies and County departments (if applicable)

The funding recommendations for Other Agency Requests can be found in Attachment 2.

Upon Board approval, staff will coordinate with the partner organizations to execute the individual funding agreements. It is requested that authority be given to the County Administrative Officer and/or Assistant County Administrative Officer to execute grant agreement under \$50,000; for grant awards \$50,000 and above the funding agreements will be brought back to the Board for final execution. Prior to similar years, once the grant agreement has been executed the funding will be disbursed.

### *Unallocated Funding*

The balance of unallocated General Fund Support is \$19,703, which can be used at the Board's discretion. In prior years, the Board has chosen to increase funding to organizations or to provide funding for organizations who were not originally recommended for funding.

### **OTHER DEPARTMENT INVOLVEMENT/IMPACT**

Evaluation of the CBO and PH grant applications and development of the funding recommendations was performed by a seven member Grant Review Committee in coordination with staff from the Administrative Office. Funding recommendations for Other Agency Requests was developed by staff from the Administrative Office. This staff report was prepared by the Administrative Office.

### **FINANCIAL CONSIDERATIONS**

Both CBO (\$1,118,500), Other Agency Requests (\$120,000), and the available budgeted balance of unallocated \$19,703 is funded through General Fund Support in the current year in the amount of \$1,258,203. The additional opportunity of PH (\$347,940) is funded through a revenue offset is funded through tobacco settlement funds.

### **RESULTS**

The CBO and PH allocations will provide both an immediate and a long-term benefit to the region and its residents by addressing local needs for specific populations. The County benefits from these partnerships as all programs and services are unduplicated and adhere to an unmet need. Organizations throughout the region are able to connect residents with local assistance and care.

The Other Agency Requests grant opportunity recommendations will provide a long-term benefit to the region and its residents by addressing local needs for specific populations in addition to protecting and enhancing natural resources through education, conservation, and collaboration. The county benefits from the knowledge and expertise provided by these organizations and enable the region to flourish.

### **ATTACHMENTS**

1. CBO, PH grant funding recommendations
2. Other Agency Requests funding recommendations