



**COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

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|---|---|--|----------------------|
| (1) DEPARTMENT Administrative Office | (2) MEETING DATE 1/14/2020 | (3) CONTACT/PHONE Wade Horton, County Administrative Officer 805-781-5011 | |
| (4) SUBJECT Request to approve the employment agreement with Christopher Lopez as the Central Services Director. All Districts. | | | |
| (5) RECOMMENDED ACTION It is recommended that the Board approves the attached Employment Agreement with Christopher Lopez to serve as the County of San Luis Obispo Central Services Director. | | | |
| (6) FUNDING SOURCE(S) FC - 116 - Central Services | (7) CURRENT YEAR FINANCIAL IMPACT \$85,712 | (8) ANNUAL FINANCIAL IMPACT \$171,425 | (9) BUDGETED? yes |
| (10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____) | | | |
| (11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A | | | |
| (12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A | | (13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A | |
| (14) LOCATION MAP N/A | (15) BUSINESS IMPACT STATEMENT? No | (16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____ | |
| (17) ADMINISTRATIVE OFFICE REVIEW This item was prepared by the Administrative Office. | | | |
| (18) SUPERVISOR DISTRICT(S) All Districts | | | |



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Administrative Office / Wade Horton, County Administrative Officer
805-781-5011

DATE: 1/14/2020

SUBJECT: Request to approve the employment agreement with Christopher Lopez as the Central Services Director. All Districts.

RECOMMENDATION

It is recommended that the board approve the attached employment agreement with Christopher Lopez to serve as the County of San Luis Obispo Central Services Director.

DISCUSSION

In November 2019, the County initiated an internal recruitment for the Director of Central Services. The recruitment and selection process involved a review of top candidates, including panels interviews and candidate presentations to both Central Services staff and County executives.

Mr. Lopez has served as the County's Veteran Service Officer since 2016 and has over a decade of leadership experience in public service. As the Veteran Service Officer, Mr. Lopez led the renovation and improvement of the department facilities greatly impacting staff morale and the cliental experience. He also identified the need for our community and obtained funding to create a position to provide services to incarcerated veterans. Under Lopez's leadership, the department had the most successful financial year in Veteran Services Office history. Lopez also served in the United States Army from 2001 to 2005 in Baghdad and other areas of Iraq and Kuwait. Mr. Lopez holds a bachelor's degree in psychology and a master's degree in social work from the University of Southern California.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the agreement as to form and legal effect. The Human Resources department managed the recruitment process. Representatives from various County departments and stakeholders participated in the selection and recruitment process.

FINAL CONSIDERATIONS

Mr. Lopez will start at the first step of the salary range for this position which equates to \$9,597 per month (\$115,170 per year). Along with the standard benefits of bargaining unit 09, Mr. Lopez's total annual compensation including salary and benefits will be approximately \$171,425. Sufficient funds exist in the FC 116-Central Services budget to cover these expenses for the fiscal year.

RESULTS

The appointment of Christopher Lopez to the position of Central Services Director fills an important vacancy that is vital to providing services to our County.

ATTACHMENT

1. Christopher Lopez Employment Contract