



**COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 1/14/2020	(3) CONTACT/PHONE Guy Savage (805) 781-5011	
(4) SUBJECT Request to approve six Cannabis Hearing Officer contract extensions and appointments for one year in a combined amount not to exceed \$50,000, and delegate to the County Administrative Officer the authority to sign future extensions. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1. Approve Cannabis Hearing Officer (CHO) contract extensions and appointments with Tarren Collins, Gregory Gillett, Edward J. Johnson, Alan Seltzer, Steven Simas (and alternate Daniel Tatick), and Stephen D. Underwood, and 2. Delegate authority to the County Administrative Officer, to execute future extensions of existing CHO contracts and appointments up to the maximum term allowed.			
(6) FUNDING SOURCE(S) FC 142 – Planning and Building	(7) CURRENT YEAR FINANCIAL IMPACT \$30,000	(8) ANNUAL FINANCIAL IMPACT \$50,000	(9) BUDGETED? yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date April 3, 2018	
(17) ADMINISTRATIVE OFFICE REVIEW This item was prepared by the Administrative Office			
(18) SUPERVISOR DISTRICT(S) All Districts.			



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Administrative Office / Guy Savage (805) 781-5011

DATE: 1/14/2020

SUBJECT: Request to approve six Cannabis Hearing Officer contract extensions and appointments for one year in a combined amount not to exceed \$50,000, and delegate to the County Administrative Officer the authority to sign future extensions. All Districts.

RECOMMENDATION

It is recommended that the Board:

1. Approve Cannabis Hearing Officer (CHO) contract extensions and appointments with Tarren Collins, Gregory Gillett, Edward J. Johnson, Alan Seltzer, Steven Simas (and alternate Daniel Tatick), and Stephen D. Underwood, and
2. Delegate authority to the County Administrative Officer, to execute future extensions of existing CHO contracts and appointments up to the maximum term allowed.

DISCUSSION

On April 3, 2018, your Board approved Resolution No. 2018-66 (resolution, see Attachment A) appointing six (and one alternate) Cannabis Hearing Officers (CHOs) for an initial term of two years (April 2018-March 2020). The individual contracts (see Attachment B) with the CHOs were valid for two years, and the contracts and resolution both contained language allowing the contracts and terms of appointment to be extended for three, additional one-year periods, upon mutual written agreement and Board approval. Specifically, the *Term of Contract* language reads:

This term may be extended for three (3) additional one (1) year terms each, under the same terms and conditions, upon mutual written agreement by the parties.

Similarly, section 8.c of the resolution read:

Terms may be extended by written agreement subject to Board approval.

The Administrative Office has reached out to the six (and one alternate) CHOs and confirmed, in writing, their interest in continuing to serve.

Approval of this item will authorize extension of all six existing CHO contracts and appointment terms through March 2021 pursuant to the Resolution No. 2018-66 and delegate authority to the County Administrative Officer to sign two

additional extensions of the contracts and appointments. In no case would existing CHO contracts and appointment terms be extended beyond March 2023.

OTHER AGENCY INVOLVEMENT/IMPACT

The Administrative Office worked with the Planning and Building Department and County Counsel to ensure that the existing CHOs were meeting the County's needs in holding Cannabis Hearings. County Counsel provided input to this Board item and ensured that contract extensions were legally appropriate at this time.

FINANCIAL CONSIDERATIONS

The CHO contracts are budgeted for in FC 142, by the Planning and Building Department. Costs thus far in FY 2019-20 have been approximately \$16,000.

RESULTS

This item will ensure that Cannabis Hearings continue, which aids in the County's Community-wide Results of providing a Safe and Livable Community.

ATTACHMENTS

- Attachment A - Resolution No. 2018-66
- Attachment B - CHO Contracts