



**COUNTY OF SAN LUIS OBISPO  
BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT District Attorney	(2) MEETING DATE 11/5/2019	(3) CONTACT/PHONE Diana Stroub 805.781.5821	
(4) SUBJECT Request to authorize the San Luis Obispo County District Attorney's Christopher G. Money Victim Witness Assistance Center to (1) apply, accept and to continue to distribute funds for the January 1, 2020 through December 31, 2020 grant period and California Governor's Office of Emergency Services (Cal OES) Victim Services (XC) Program grant totaling \$192, 219; and (2) authorize the District Attorney to sign, on behalf of the Board, all grant documents to include any extensions or amendments thereof; and, (3) authorize the District Attorney or Assistant District Attorney to execute operational agreements with implementing agencies that will receive a sub-award of the grant funds to streamline the process of connecting victims of crime with multiple, local resources and services; and (4) approve a budget adjustment in the amount of \$96,110 to increase appropriation in Fund Center 13202- District Attorney Victim Services, by 4/5 vote All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board <ol style="list-style-type: none"> <li>1. Authorize the San Luis Obispo County District Attorney's Christopher G. Money Victim Witness Assistance Center to apply, accept and to continue to distribute funds for the January 1, 2020 through December 31, 2020 grant period and California Governor's Office of Emergency Services (Cal OES) Victim Services (XC) Program grant to address and fill victim services gaps and needs, as identified by the Victim Services Steering Committee; and</li> <li>2. Authorize the District Attorney to sign, on behalf of the Board, all grant documents to include any extensions or amendments thereof; and</li> <li>3. Authorize the District Attorney or the Assistant District Attorney to execute operational agreements with implementing agencies that will receive a sub-award of the grant funds to carry out the purpose for which the grant was awarded; and</li> <li>4. Approve a budget adjustment in the amount of \$96,110 to increase appropriation in Fund Center 13202- District Attorney Victim Services, by 4/5 vote.</li> </ol>			
(6) FUNDING SOURCE(S) California Office of Emergency Services (Cal OES)	(7) CURRENT YEAR FINANCIAL IMPACT \$96,110	(8) ANNUAL FINANCIAL IMPACT \$96,110	(9) BUDGETED? No, \$96,110 adjustment is needed. Current Budgeted amount is \$81,566.67 for current award ending 12/31/19.

(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)		
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1920070 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date <u>2/2/2018</u>
(17) ADMINISTRATIVE OFFICE REVIEW Kristin Eriksson		
(18) SUPERVISOR DISTRICT(S) All Districts		



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: District Attorney / Diana Stroub  
805.781.5821

DATE: 11/5/2019

SUBJECT: Request to authorize the San Luis Obispo County District Attorney's Christopher G. Money Victim Witness Assistance Center to (1) apply, accept and to continue to distribute funds for the January 1, 2020 through December 31, 2020 grant period and California Governor's Office of Emergency Services (Cal OES) Victim Services (XC) Program grant totaling \$192, 219; and (2) authorize the District Attorney to sign, on behalf of the Board, all grant documents to include any extensions or amendments thereof; and, (3) authorize the District Attorney or Assistant District Attorney to execute operational agreements with implementing agencies that will receive a sub-award of the grant funds to streamline the process of connecting victims of crime with multiple, local resources and services; and (4) approve a budget adjustment in the amount of \$96,110 to increase appropriation in Fund Center 13202- District Attorney Victim Services, by 4/5 vote All Districts.

### **RECOMMENDATION**

It is recommended that the Board of Supervisors:

- (1) Authorize the San Luis Obispo County District Attorney's Christopher G. Money Victim Witness Assistance Center to apply, accept and to continue to distribute funds for the January 1, 2020 through December 31, 2020 grant period and California Governor's Office of Emergency Services (Cal OES) Victim Services (XC) Program grant to address and fill victim services gaps and needs, as identified by the Victim Services Steering Committee; and
- (2) Authorize the District Attorney to sign, on behalf of the Board, all grant documents to include any extensions or amendments thereof; and
- (3) Authorize the District Attorney or the Assistant District Attorney to execute operational agreements with implementing agencies that will receive a sub-award of the grant funds to carry out the purpose for which the grant was awarded; and
- (4) Approve a budget adjustment in the amount of \$96,110 to increase appropriation in Fund Center 13202- District Attorney Victim Services, by 4/5 vote.

## **DISCUSSION**

On September 4, 2019, Cal OES released a County Victim Services (XC) Program Request for Application to continue to provide federal Victims of Crime Act ("VOCA") funding to each of California's 58 counties and the City of Los Angeles to help each fill victim services gaps/needs. The XC Grant was set to expire on December 31, 2019. Cal OES has now extended the grant to December 31, 2020 for a total of \$192,219 with an in-kind match of \$48,055. The total cost of the XC grant project will decrease by \$52,481 with a matching funds decrease by \$13,120. The XC grant will be extended by 12-months.

The match will be in-kind and utilized by providing volunteer interns, media coverage and administrative costs from contracting agencies.

Eligibility criteria required the pre-application assemblage of a "Victim Services Steering Committee" ("VSSC"), consisting of county-wide victim services providers and community-based organizations to identify victim services gaps/needs in our jurisdiction. The VSSC was additionally tasked with collectively establishing a plan, to include measurable objectives, in which to address the identified victim services gaps/needs.

The VSSC was formed and over 1,000 non-profit organizations offering a variety of services in San Luis Obispo County were identified. With awarded grant funds, the San Luis Obispo County Victim Witness Division will sub-award to Community Action Partnership of San Luis Obispo ("CAPSLO"); and United Way of San Luis Obispo ("the implementing agencies") to hire Victim Resource Specialists (VRS) to carry out the purposes of the grant. In a collaborative manner, these specialists will gather all referral lists countywide and work closely with United Way to provide continual updated information to United Way's 2-1-1 Resource Guide, a guide which connects individuals and families with information and community resources. VRS will also be personally available to meet with agencies and their staff to inform them of the available resources and/or referrals for victims of crime that are available in our county. VRS will also attend many outreach events which include the Mid State Fair, Health Fairs, Farmers Markets etc. to inform the public of the 211 Resource Guide which is available electronically.

With sub-awarded funds, CAPSLO will hire one 0.50 FTE Victim Resource Specialist to be housed in Paso Robles CAPSLO office to provide agency presentations and perform information gathering in North County. CAPSLO will also hire one 1.00 FTE Victim Resource Specialist to work part time within the District Attorney's Victim/Witness Division and, to provide referral assistance and information gathering with San Luis Obispo and South County agencies.

United Way of San Luis Obispo will hire 1.00 FTE Victim Resource Specialist to enter all data collected for entry into the 2-1-1 Resource Guide electronically. Pursuant to the requirements of the Cal OES Victim Services (XC) Program, the District Attorney's Victim Witness Division will execute operational agreements with the implementing agencies identified above, setting forth the terms of the respective obligations and duties of the implementing agencies with respect to the administration of the grant funds and the purpose for which the grant was awarded.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

In implementing the services to be provided through the receipt of the Cal OES program grant funds, the District Attorney's Office has coordinated with RISE, CAPSLO, STAND STONG (San Luis Obispo Women's Shelter), San Luis Obispo County Behavioral Health Agency, Dignity Health French Hospital Medical Center, San Luis Obispo County Office of Education, Central Coast Freedom Network, Transitions Mental Health, Long Term Care Ombudsman, San Luis Obispo County Department of Social Services, San Luis Obispo County Superior Court, San Luis Obispo County

Sheriff's Office, and United Way of San Luis Obispo. Pursuant to the requirements of Cal OES, the District Attorney's Office will execute operational agreements with CAPSLO, and United Way to carry out the purpose of the grant.

Operational agreements (OA) with local law enforcement and victim service partners that participate with the Program are in place, as required by the grant.

County Counsel has approved the agreements for form and legal effect.

**FINANCIAL CONSIDERATIONS**

One calendar year VOCA program funding is available to the County of San Luis Obispo for the period of January 1, 2020 through December 31<sup>st</sup>, 2020, in the amount of \$192,219, along with a County in-kind match requirement of \$48,055, for a total of \$240,274, as shown in the chart below. The grant match requirement will be met with in-kind resources provided by interns who volunteer their hours working for CAPSLO and United Way in exchange for college credit, another in-kind resource will be media coverage and administrative costs. Funding distributed to the County of San Luis Obispo Victim Witness Division will include a 10% fee for grant management administration costs, including the hosting of monthly Victim Resource Specialist meetings, and Victim Resource Specialist assigned to the Victim/Witness Division.

	Billable Amount	Cash Match	In-Kind Match	TOTAL Project Cost
Annual Award	\$192,219	\$00	\$48,055	\$240,274

Since the billable grant award amount of \$192,219 is based on calendar year 2020, and our budget is based on fiscal year 2019-20, the award will be budgeted for the 6-month performance period of this fiscal year (January 1, 2020 to June 30, 2020), which equates to \$96,109.50 ( $\$192,219 / 12 \text{ months} * 6 \text{ months} = \$96,109.50$ ).

Since the new award amount was not known at the time of budget development for FY 2019-20, only \$81,566.67 from the prior award amount to cover the 6-month performance period of FY 2019-20, beginning July 1, 2019 and ending December 31, 2019 was budgeted. Therefore, a budget adjustment (BAR #1920070) has been requested to increase appropriations by \$96,109.5 for the new award for a 6-month performance period in FY 2019-20, beginning January 1, 2020 and ending June 30, 2020.

Revenue in account 4250095 will be increased by \$96,109.5 to bring the total revenue in that account to \$177,676.17 ( $\$96,109.5 + \$81,566.67 = \$177,676.17$ ). The Expenditures in account 5200095, currently budgeted at \$73,409, will be increased by \$86,498.55, totaling \$159,907.55 ( $\$73,409 + \$86,498.55 = \$159,907.55$ ). This amount reflects the total of \$96,109.5, less a 10% administrative fee of \$9,610.95 to the DA's office for administering the pass-through grant ( $\$96,109.5 - \$9,610.95 = \$86,498.55$ ).

The grant sub-award funding will be distributed amongst grant participants in the following manner:

<b>Grant Participant</b>	<b>Amount</b>	<b>Purpose</b>
CAPSLO	\$ 103,578	Victim Resource Specialist Salary & Benefits
United Way of San Luis Obispo	\$ 64,614	Victim Resource Specialist Salary & Benefits
SLO County Victim/Witness	\$ 24,027	Grant Administration
Total	\$ 192,219	

**RESULTS**

Approval of grant submission for the January 1, 2020 through December 31, 2020 grant period for Cal OES Victim Services (XC) Program will allow the VSSC to act upon the county-wide coordination of victim services resources. Through the employment of additional Victim Resource Specialists, there will be a continual flow of updated information to United Way's 2-1-1 Resource Directory. As such, greater communication of available resources will ensure that victims in need are able to obtain prompt and comprehensive assistance.

**ATTACHMENTS**

- 1 Attachment 1 - Cal OES XC Grant Application Subaward XC19 02 0400