

(1) DEPARTMENT Library	(2) MEETING DATE 9/17/2019	(3) CONTACT/PHONE Andrea Montes 781-4175 or Chris Barnickel 781-5785	
(4) SUBJECT Request to authorize a budget adjustment in the amount of \$50,000 from Library Facilities Planning Reserves to FC 230 – Capital Projects WBS 320097 for the Los Osos Library Conceptual Plan, by 4/5 vote. District 2.			
(5) RECOMMENDED ACTION It is recommended that the Board authorize a budget adjustment in the amount of \$50,000 from Library Facilities Planning Reserves to FC 230 – Capital Projects WBS 320097 for the Los Osos Library Conceptual Plan (Project), by 4/5 vote.			
(6) FUNDING SOURCE(S) Library Facilities Planning Reserves	(7) CURRENT YEAR FINANCIAL IMPACT \$50,000.00	(8) ANNUAL FINANCIAL IMPACT \$50,000.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: BAR 1920026 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) District 2			



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Andrea M Montes – Public Libraries Facilities Program Manager

VIA: Christopher Barnickel – Director of Public Libraries

DATE: 9/17/2019

SUBJECT: Request to authorize a budget adjustment in the amount of \$50,000 from Library Facilities Planning Reserves to FC 230 – Capital Projects WBS 320097 for the Los Osos Library Conceptual Plan, by 4/5 vote. District 2.

### **RECOMMENDATION**

It is recommended the Board authorize a budget adjustment in the amount of \$50,000 from Library Facilities Planning Reserves to FC 230 – Capital Projects WBS 320097 for the Los Osos Library Conceptual Plan (Project), by 4/5 vote.

### **DISCUSSION**

The current Los Osos Library building is located at 2075 Palisades Avenue, Los Osos (APN 074-229-008). A previous alternatives analysis budgeted at \$50,000 was conducted in 2017 to consider the costs of constructing a library on existing developed land, undeveloped land, or tenant improvements through a lease or purchase of a facility. Following the 2017 alternatives analysis and resulting community conversation held December 2017, it was decided that Public Libraries will focus on the current library property and the adjacent park area.

Based on the 2017 alternatives analysis, the Project's Scope of Work includes various development options related to a new library building at 2060 Palisades Avenue in Los Osos, California (APN 074-229-027). This area includes the current library property and adjacent park; a vicinity map is attached. Coordination and participation with an advisory group made up of community representatives and interested parties will occur under the direction of Public Libraries. It is anticipated this group will assist in determining the general direction of development for the new library based upon opportunities and constraints specific to the parcel and type of proposed development.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

Public Libraries has coordinated the budget adjustment request with Public Works and the Auditor-Controller-Treasurer-Tax Collector. Public Libraries has worked with Parks and Recreation on the new feasibility study and will continue to do so to ensure any library plans are reflected in the in the Los Osos Community Park Plan.

## **FINANCIAL CONSIDERATIONS**

Public Libraries has an available Library Facility Planning Reserves balance of \$2,381,763. Appropriating \$50,000 of Library Facility Planning Reserves towards the Project will fund the Los Osos Library Feasibility Study II and administrative costs to oversee the contract. Project costs are budgeted in Project 320097-Los Osos Library Conceptual Plan in FC 230-Capital Projects. The proposed budget adjustment will not impact Libraries' Operating Budget. No additional funds are requested.

## **EXHIBIT A**

<b>Expenditures:</b>	<b>Prior Year Cost</b>	<b>FY 2019/20 Budget</b>	<b>Total Budget</b>	<b>Estimated Project Costs</b>	<b>Variance</b>
Professional Services, Consultants	36,053.21	\$0	\$36,053	\$61,053	\$25,000
Administrative Support	15,876	769	16,645	41,645	25,000
Total Expenditures	<b>\$51,929</b>	<b>\$769</b>	<b>\$52,698</b>	<b>\$102,698</b>	<b>\$50,000</b>
<b>Funding Source:</b>					
Los Osos Friends of the Library	\$25,000		\$25,000	\$25,000	\$0
Library Reserves	25,000		25,000	75,000	50,000
Library Fund 377	1,198		1,198	1,198	0
Capital Projects, FC 230 Unallocated Budget	731	769	1,500	1,500	0
Total Funding	<b>\$51,929</b>	<b>\$769</b>	<b>\$52,698</b>	<b>\$102,698</b>	<b>\$50,000</b>

## **RESULTS**

Approving the recommended transfer of funds will allow the Project to proceed without delay, contributing to a livable and well-governed community.

## **ATTACHMENTS**

1. Vicinity Map