



**COUNTY OF SAN LUIS OBISPO  
BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Human Resources		(2) MEETING DATE 1/23/2018		(3) CONTACT/PHONE Tami Douglas-Schatz, Human Resources Director 781-5959	
(4) SUBJECT Submittal of Civil Service Commission Annual Report for the Fiscal Year 2016-17. All Districts.					
(5) RECOMMENDED ACTION It is recommended that your Board receive and file the Civil Service Commission Annual Report for Fiscal Year 2016-17.					
(6) FUNDING SOURCE(S) N/A		(7) CURRENT YEAR FINANCIAL IMPACT \$0.00		(8) ANNUAL FINANCIAL IMPACT \$0.00	
(9) BUDGETED? No					
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)					
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A					
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A				(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A		(15) BUSINESS IMPACT STATEMENT? No		(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa M. Howe					
(18) SUPERVISOR DISTRICT(S) All Districts					



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Human Resources / Tami Douglas-Schatz, Human Resources Director  
781-5959

DATE: 1/23/2018

SUBJECT: Submittal of Civil Service Commission Annual Report for the Fiscal Year 2016-17. All Districts.

### **RECOMMENDATION**

It is recommended that your Board receive and file the Civil Service Commission Annual Report for Fiscal Year 2016-17.

### **DISCUSSION**

As appointed by the Board of Supervisors, the five-member Civil Service Commission is authorized to prescribe, amend, repeal and enforce rules for the classified service. The Civil Service Commission Rules are created and enforced to ensure the use of merit system principles in County employment, and to promote and ensure fair and impartial treatment to all employees and potential employees in the County's classified service. Pursuant to San Luis Obispo County Code Section 2.40.070(a), the Commission shall make an annual report to the Board of Supervisors. This annual report reflects the Civil Service Commission governed activities of the Human Resources Department during the 2016/17 fiscal year. The report was approved by the Commission during their regular meeting of Wednesday, December 20, 2017.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

None.

### **FINANCIAL CONSIDERATIONS**

None.

### **RESULTS**

The Human Resources Department will maintain a public record of the Civil Service Commission activities, therefore contributing to a well-governed community.

### **ATTACHMENTS**

1. 2016/17 CSC Annual Report