



**COUNTY OF SAN LUIS OBISPO  
BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner		(2) MEETING DATE 3/21/2017		(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Request to approve a Fiscal Year 2016-17 contract with SVT Gruppe, Inc., for an estimated annual amount of \$100,000 for Inmate Transportation Services with the option to renew for up to five (5) additional twelve (12) month periods; and authorize the Sheriff-Coroner to sign any routine amendments to the contract. All Districts.					
(5) RECOMMENDED ACTION It is recommended that your Board:					
<ol style="list-style-type: none"> <li>1. Approve and direct the Chairperson to sign a Fiscal Year 2016-17 contract with SVT Gruppe, Inc., for an estimated annual amount of \$100,000 for Inmate Transportation Services with the option to renew for up to five (5) additional twelve (12) month; and</li> <li>2. Authorize the Sheriff-Coroner to sign any routine amendments to the contract.</li> </ol>					
(6) FUNDING SOURCE(S) General Fund		(7) CURRENT YEAR FINANCIAL IMPACT \$30,459.00		(8) ANNUAL FINANCIAL IMPACT \$115,000.00	
(9) BUDGETED? Yes					
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)					
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A					
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001743				(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A		(15) BUSINESS IMPACT STATEMENT? No		(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst					
(18) SUPERVISOR DISTRICT(S) All Districts					



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson  
781-4540

DATE: 3/21/2017

SUBJECT: Request to approve a Fiscal Year 2016-17 contract with SVT Gruppe, Inc. for an estimated annual amount of \$100,000 for Inmate Transportation Services with the option to renew for up to five (5) additional twelve (12) month periods; and authorize the Sheriff-Coroner to sign any routine amendments to the contract. All Districts.

### **RECOMMENDATION**

It is recommended that your Board:

1. Approve and direct the Chairperson to sign a Fiscal Year 2016-17 contract with SVT Gruppe, Inc., for an estimated annual amount of \$100,000 for Inmate Transportation Services with the option to renew for up to five (5) additional twelve (12) month; and
2. Authorize the Sheriff-Coroner to sign any routine amendments to the contract.

### **DISCUSSION**

Under California Penal Code Sections 821, and 822, the Sheriff's Office is responsible for the transportation of persons who are arrested in another county on arrest warrants issued by the Superior Court of San Luis Obispo. In addition, under Penal Code Sections 2620 and 2621, the Sheriff's Office is responsible for the transportation of inmates from state prisons if an order is issued by the Superior Court of San Luis Obispo to produce an inmate for a court appearance.

In San Luis Obispo County this transportation is provided by transportation companies under contract to the Sheriff's Office. In October 2016, the Sheriff's Office completed a Request for Formal Proposal (RFP) for transportation services. SVT Gruppe, Inc., was selected based on cost, references and contacts within California. A contract was established for a five year period.

The new contract, if approved, will be effective March 21, 2017 to March 21, 2018 with the option to renew for up to five (5) additional twelve (12) month periods. Attached is the service rate sheet agreed by both parties.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

Purchasing assisted in the RFP process and County Counsel has reviewed the contract as to form and legal effect.

### **FINANCIAL CONSIDERATIONS**

The estimated annual expense associated with the SVT Gruppe, Inc., contract is \$100,000. The Sheriff's Office estimates approval of the contract will increase the current year expenditures by approximately 33% or \$30,459. The Sheriff's Office will absorb the increase and will have no impact on the level of General Fund Support for this fiscal year. In FY 2017-18, the Sheriff's Office has requested an increase of General Fund Support to cover the cost of the new contract.

### **RESULTS**

Approval of this item will enable the Sheriff's Office to establish a purchase order with SVT Gruppe, Inc., for inmate transportation cost. This will allow the Sheriff's Office to continue the safe and superior service in the transportation of inmates from holding agencies. This contract meets the County's Community-wide Results for a Safe Community: "The County will strive to create a community where all people—adults and children alike—have a sense of security and well being, crime is controlled, fire and rescue response is timely, and roads are safe."

### **ATTACHMENTS**

1. SVT Gruppe, Inc. Transportation Contract
2. SVT Gruppe, Inc. Service Rates