



**COUNTY OF SAN LUIS OBISPO  
BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

|   |  |   |  |  |  |
|---|--|---|--|--|--|
| (1) DEPARTMENT<br>District Attorney   |  | (2) MEETING DATE<br>11/6/2018               |  | (3) CONTACT/PHONE<br>William Hanley<br>805.781.5800  |  |
| (4) SUBJECT<br>Submittal of a resolution to permit the destruction of certain District Attorney's Office records, by 4/5 vote. All Districts.   |  |   |  |  |  |
| (5) RECOMMENDED ACTION<br>It is recommended that your Board approve a resolution to permit the destruction of certain District Attorney's Office records by 4/5 vote.   |  |   |  |  |  |
| (6) FUNDING SOURCE(S)<br>N/A  |  | (7) CURRENT YEAR FINANCIAL IMPACT<br>\$0.00 |  | (8) ANNUAL FINANCIAL IMPACT<br>\$0.00  |  |
| (9) BUDGETED?<br>No   |  |   |  |  |  |
| (10) AGENDA PLACEMENT<br><input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____) |  |   |  |  |  |
| (11) EXECUTED DOCUMENTS<br><input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A  |  |   |  |  |  |
| (12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)<br>N/A  |  |   |  | (13) BUDGET ADJUSTMENT REQUIRED?<br>BAR ID Number:<br><input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A |  |
| (14) LOCATION MAP<br>N/A  |  | (15) BUSINESS IMPACT STATEMENT?<br>No       |  | (16) AGENDA ITEM HISTORY<br><input checked="" type="checkbox"/> N/A Date _____   |  |
| (17) ADMINISTRATIVE OFFICE REVIEW<br>David E Grim   |  |   |  |  |  |
| (18) SUPERVISOR DISTRICT(S)<br>All Districts  |  |   |  |  |  |



## COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: District Attorney / William Hanley  
805.781.5800

DATE: 11/6/2018

SUBJECT: Submittal of a resolution to permit the destruction of certain District Attorney's Office records, by 4/5 vote. All Districts.

### **RECOMMENDATION**

It is recommended that your Board approve a resolution to permit the destruction of certain District Attorney's Office records by 4/5 vote.

### **DISCUSSION**

The record destruction policy is based upon California Government Code section 26202.6 which permits the Board of Supervisors to authorize the destruction of recordings of routine video monitoring after one year. Only records that are obsolete and that are not subject of pending or reasonably anticipated litigation will be destroyed.

### **OTHER AGENCY INVOLVEMENT/ IMPACT**

County Counsel has reviewed and approved the record destruction resolution for form and legal effect.

### **FINANCIAL CONSIDERATIONS**

The District Attorney's Office will not incur any additional cost for destructing these records.

### **RESULTS**

Approval of this request will allow the District Attorney's Office to dispose of certain District Attorney's Office records that are no longer required.

### **ATTACHMENTS**

1. Attachment I - Resolution to permit record destruction