

## Exhibit C:

Amendment #3 to Agreement between the County of San Luis Obispo and  
the Women's Shelter Program of San Luis Obispo County for  
Homelessness Prevention and Rapid Re-Housing Program Activities

**AMENDMENT #3  
TO AGREEMENT BETWEEN THE COUNTY OF SAN LUIS OBISPO AND THE  
WOMEN'S SHELTER PROGRAM OF SAN LUIS OBISPO COUNTY  
FOR HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM  
ACTIVITIES**

**THIS AMENDMENT** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by the Glinda Services, Inc., a California non-profit corporation, doing business as Women's Shelter Program of San Luis Obispo County (hereinafter referred to as "Contractor"), and the County of San Luis Obispo, a political subdivision of the State of California (hereinafter referred to as "the County").

**WITNESSETH:**

**WHEREAS**, on May 12, 2009, the County of San Luis Obispo Board of Supervisors approved the submittal of an amendment to the 2008 Action Plan (hereinafter referred to as the "Grant Application") to the United States Department of Housing and Urban Development (hereinafter referred to as "HUD") to allocate \$855,184 of Homelessness Prevention and Rapid Re-Housing Program (hereinafter referred to as "HPRP") funds to enable assistance to homeless persons and households at risk of becoming homeless; and

**WHEREAS**, on May 12, 2009, the San Luis Obispo County Board of Supervisors authorized the Director of the County Department of Planning and Building to execute all documents necessary or required by HUD for participation in the HPRP grant; and

**WHEREAS**, on June 29, 2009, HUD approved the County's application for HPRP funding, including a general budget allocation; and

**WHEREAS**, on September 29, 2009, the County Board of Supervisors approved and signed an agreement with the Contractor for \$30,000 to provide housing relocation and stabilization services (case management) and \$750 for administration of the grant for the term of September 29, 2009 to August 25, 2012 (hereinafter referred to as "Original Agreement"); and

**WHEREAS**, on April 20, 2010, the County Board of Supervisors approved and signed Amendment #1 to the Original Agreement ("Amendment #1) with the Contractor for a budget adjustment to include up to \$30,000 for case management services under

the eligible activity "Housing Relocation and Stabilization Services," up to \$65,000 for "Financial Assistance" activities, and up to \$750 for "Administration" activities; and

**WHEREAS**, on July 19, 2011, the County Board of Supervisors approved Amendment #2 to the Original Agreement ("Amendment #2") for adjustment budget adjustment to include up to \$24,712 for case management services under the eligible activity "Housing Relocation and Stabilization Services," up to \$70,288 for "Financial Assistance" activities, and up to \$750 for "Administration" activities; and

**WHEREAS**, the Contractor requests a budget adjustment to include an additional \$1,437 of "Financial Assistance" activity funding, increasing the total "Financial Assistance" activity from \$70,288 to \$71,725; and

**WHEREAS**, the \$1,437 of additional funds for the Contractor would be reallocated to the Contractor from HPRP funds previously allocated to Community Action Partnership of San Luis Obispo County; and

**NOW, THEREFORE** in consideration of the mutual promises, recitals and other provisions hereof, the parties agree as follows:

1. Paragraph 8 of the Original Agreement, Amendment #1, and Amendment #2, **Compensation** (pages 4-5), is hereby revised and replaced in its entirety to read:

The County will pay Contractor a maximum amount of \$97,187 for carrying out the Project to the satisfaction of the County in accordance with the HPRP regulations set forth in the March 19, 2009 federal Notice (Docket No. FR-5307-N-01). Of the \$97,187 the County will pay the Contractor:

- Up to \$71,725 for "Financial Assistance" activities,
- Up to \$24,712 for case management services under the eligible activity "Housing Relocation and Stabilization Services," and
- Up to \$750 for "Administration" activities of the Project.

Of the \$71,725 allocated for Financial Assistance activities, \$23,335 shall be used for "Homelessness Prevention" to serve at risk persons and \$48,390 shall be used for "Rapid Re-Housing" activities to serve homeless persons. Of the \$24,712 allocated for Housing Relocation and Stabilization Services,

\$24,712 shall be used for "Rapid Re-Housing" activities that service homeless persons.

The County will pay the Contractor in staged payments throughout the performance of this Contract. The timing of these payments is tied to services provided by the Contractor and approved and accepted by the County. A minimum of \$58,313 shall be drawn down by August 25, 2011, and the remaining \$38,874 shall be drawn down by August 25, 2012. Contractor shall request payments from the County using the attached form as described in Exhibit B. In no instance shall the County be liable for any costs for the Project in excess of \$97,187, nor for any unauthorized or ineligible costs.

2. Amendment to Exhibit A of the Original Agreement, Amendment #1, and Amendment #2. The Financial Assistance budget is revised to include \$48,390 for Rapid Re-Housing (homeless). This revision is shown in Revised Exhibit A attached hereto.
3. Amendment to Exhibit B of the Original Agreement, Amendment #1, and Amendment #2. The Financial Assistance budget is revised to include \$48,390 for Rapid Re-Housing (homeless). This revision is shown in Revised Exhibit B attached hereto.
4. All other provisions of the Original Agreement, Amendment #1, and Amendment #2 not amended herein remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have executed this Contract as of the day and year first above written.

COUNTY OF SAN LUIS OBISPO

By: \_\_\_\_\_  
Chairperson of the Board of Supervisors

Approved by the Board of Supervisors on

\_\_\_\_\_, 2012

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

SAN LUIS OBISPO WOMEN'S SHELTER PROGRAM OF SAN LUIS OBISPO  
COUNTY  
a California non-profit corporation

By: Marianne Kennedy  
Marianne Kennedy, Executive Director

Dated: 3-27-12

By: Betsey Kelton  
Betsey Kelton, Board President

Dated: 3-27-12

APPROVED AS TO FORM AND LEGAL EFFECT:  
WARREN R. JENSEN  
County Counsel

By: Warren R. Jensen  
Deputy County Counsel

Dated: 3/27/12

**Exhibit A  
2009-2012 HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM  
CONTRACTOR QUARTERLY REPORT FORM**

1. Contractor and Address: Jason Reed, Deputy Director Women's Shelter Program of San Luis Obispo County PO Box 125 San Luis Obispo, CA 93406		2. Contact Person:  3. Phone Number: ( )			4. Program Year: <u>10/01/09 -08/25/12</u> 5. Report Period:  _____ To _____		County of San Luis Obispo  Date Received:  Reviewed and Filed:	
Project (a)	Budget (b)	Expenses (c) this period	Expenses (d) previously reported	Expenses (e) to date (c+d)	Funds (f) received to date	Other Funds (g) received to date	Balance (h) available (b-e)	
Financial Assistance								
Homelessness Prevention (at-risk)	\$23,335.00							
Rapid Re-Housing (homeless)	\$48,390.00							
Housing Relocation and Stabilization Services – Case Management								
Rapid Re-Housing (homeless)	\$24,712.00							
Administration	\$750.00							
Total	\$97,187.00							

**Narrative - Status of Approved Activities:**

NOTE: a minimum of \$57,450 must be drawn down by August 25, 2011, and all funds must be drawn down by August 25, 2012.

**Problems Encountered & Corrective Actions taken**

**Exhibit B**  
**COUNTY OF SAN LUIS OBISPO**  
**CONTRACTOR PAYMENT REQUEST FORM**  
**2009-2012 HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM**

Instructions: Complete this form, have an authorized person sign and date it, and mail it to Morgan Torell, County Planning and Building Department, 976 Osos Street, Room 300, San Luis Obispo, CA 93408, (805) 781-5113. If you want the County to expedite processing of a payment, you can fax this form to Soutsida Inpravongviengkham, at (805) 781-4378 before mailing the original. Do not send this form directly to the County Auditor-Controller's Office.

<b>Contractor name and address:</b> (payment will be mailed to this address)  Women's Shelter Program of SLO Attn: Jason Reed, Deputy Director PO Box 125 San Luis Obispo, CA 93406	<b>Request by:</b>  <b>Signature:</b>  <b>Date:</b> <b>Name:</b> <b>Phone:</b>	<b>For county use only:</b>				
Funding source	Total funds budgeted	Amount of this request	Previous requests	Balance after this payment	SAP #	IDIS #
Financial Assistance						
<i>Homelessness Prevention (at-risk)</i>	\$23,335.00					
<i>Rapid Re-Housing (homeless)</i>	\$48,390.00					
Housing Relocation and Stabilization Services - Case Management						
<i>Rapid Re-Housing (homeless)</i>	\$24,712.00					
Administration	\$750.00					
<b>Total</b>	<b>\$97,187.00</b>					