Attachment A

Agency Membership Nomination Correspondence

Fw: City of Grover Beach - Appointments to WRAC
Courtney Howard to: Carolyn Berg 01/13/2012 08:30 AM

From: Courtney Howard/PubWorks/COSLO
To: Carolyn Berg/PubWorks/COSLO@Wings

----- Forwarded by Courtney Howard/PubWorks/COSLO on 01/13/2012 08:29 AM -----

From: "Donna McMahon" <dmcmahon@grover.org>
To: <choward@co.slo.ca.us>, <dbenedix@co.slo.ca.us>
Date: 01/12/2012 06:04 PM
Subject: City of Grover Beach - Appointments to WRAC

January 12, 2012
Sent via email only

To Whom It May Concern:

SUBJECT: GROVER BEACH CITY COUNCIL / IMPROVEMENT AGENCY COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2012

At the Joint City Council/Improvement Agency meeting of Tuesday, January 3, 2012, the Council/Agency took action to appoint representatives to those regional boards, commissions, and committees with Council and/or Agency representation.

For your reference, attached is a scanned copy of **Resolution No. 12-02** and Exhibit B, which includes a brief description regarding meeting dates, times, and locations of the various agencies. If your agency requires a certified copy of the Resolution, please let me know. Also, if the information in Exhibit B for your agency needs to be updated, please let me know by calling (805) 473-4567 or sending me an email to *dmcmahon@grover.org* .

Contact information for members of the Grover Beach City Council is as follows:

By mail: 154 South 8th Street, Grover Beach, CA 93433
By phone: (805) 473-4567
By e-mail: gbadmin@grover.org (Please be sure to indicate the name of the City Council Member in your correspondence, as all members share the same group e-mail address.)
If you have any questions regarding this information, please don't hesitate to contact us.

Respectfully,

Donna McMahon, CMC
City Clerk/Executive Assistant
City of Grover Beach

RESOLUTION NO.12-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH, CALIFORNIA, CONFIRMING CITY COUNCIL COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2012.

WHEREAS, the City Council is involved in various committees, boards, and organizations that serve the City and provide for representation of the City's interests; and

WHEREAS; the City Council discussed assignments to these committees, boards, and organizations at the regular meeting of January 3, 2012; and

WHEREAS, the City Council considers committee assignments on an annual basis.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grover Beach does hereby rescind all previous Resolutions regarding Council committee assignments to be replaced with representatives as designated in the attached *Exhibit A*, in accordance with the description of the assignments found in *Exhibit B*.

On motion by Council Member Bright, seconded by Council Member Molnar, and on the following roll-call vote, to wit:

AYES:	Council Members Bright, Molnar, Peterson, Mayor Pro Tem Nicolls, and Mayor Shoals.
NOES:	Council Members - None.
ABSENT:	Council Members - None.
ABSTAIN:	Council Members - None.

the foregoing Resolution was **PASSED, APPROVED**, and **ADOPTED** at a Joint City Council/Improvement Agency Meeting by the City Council of the City of Grover Beach, California this 3rd day of January, 2012.

JOHN P. SHOALS, MAYOR

Attest:

DONNA L. McMAHON, CITY CLERK

Resolution No. 12-02: Exhibit A

COUNCIL APPOINTMENTS FOR 2012

ASSIGNMENT	2012 REPRESENTATIVE	ALTERNATE
Advisory Body Screening Committee [1]	*See below*	- -
Air Pollution Control District (APCD)	***designated by separate City Council Resolution*	
Audit Committee	Karen Bright	None
Chamber of Commerce - Grover Beach	*designated by separate Agency Resolution*	
Economic Vitality Corporation - (EVC)	*designated by separate Agency Resolution*	
Five Cities Fire Joint Powers Authority	John P. Shoals	Bill Nicolls
Homeless Services Oversight Council (HSOC)	Bill Nicolls	Karen Bright
Housing Trust Fund	*designated by separate Agency Resolution*	
Integrated Waste Management Authority (IWMA)	Karen Bright	Bill Nicolls
SLO County Visitors & Conference Bureau (SLOCVCB)	*designated by separate Agency Resolution*	
SLO County Water Resources Advisory Committee (WRAC)	Phyllis A. Molnar	Bill Nicolls
SLO Council of Governments / SLO Regional Transit Authority (SLOCOG / SLORTA)	***designated by separate City Council Resolution*	
South County Area Transit (SCAT)	John P. Shoals	Phyllis A. Molnar
South SLO County Sanitation District	***designated by separate City Council Resolution*	
Zone Three Advisory Committee	Phyllis A. Molnar	Karen Bright

**Due to conflict of interest arising from stipend issued to assigned Board Member and Alternate.

[1] Per action of the City Council on October 16, 2000, Council committee representation will be by random selection.

EXHIBIT B

CITY OF GROVER BEACH
COUNCIL COMMITTEES

Annually, the City Council makes appointments of City Council members to the various committees and commissions to ensure adequate representation of elected officials throughout the County. The assignment and representative requirements are as follows:

1. **Advisory Body Screening Committee**

   Requirement: Mayor and 1 Council Member (who is selected by random drawing pursuant to Council direction on October 16, 2000.)

   This committee serves as an interview board for interviewing prospective candidates for one of the City's three Advisory Bodies. The committee is comprised of the Mayor, one Council Member, and the Chairperson of the respective Advisory Body. *Meetings are scheduled only when there are vacancies on an Advisory Body and applicants to be considered for appointment(s).*

   Estimated time commitment for City representative: Minimal. Primarily agenda review and attending meetings as scheduled to interview applicants and make recommendation(s) to the City Council.

2. **Air Pollution Control District (APCD)**

   Requirement: 1 Council Member and 1 Alternate

   This is the County-wide legislative authority which deals with clean air maintenance and attainments and consists of twelve members - five County Supervisors and one City Council representative from each of the seven incorporated cities. City representation was authorized in 1994. As of January 1, 2010, alternates may also be appointed (Health and Safety Code section 40100.5). *Meetings are usually held on the 4th Wednesday of every odd-numbered month (with some exceptions) at 9 a.m. in the County Board of Supervisors Chambers, 1055 Monterey Avenue, San Luis Obispo.*

   Estimated time commitment for City representative: Agenda review of technical materials/information and attending regular meetings (approx. 3 hours) and special meetings/workshops as needed; may require attendance at out of area meetings if appointed as the APCD Representative or Alternate to the South Central Coast Air Basin Control Council.

3. **Audit Committee**

   Requirement: City staff and 1 Council Member
   (As determined at the 04/21/08 City Council meeting).

   In order to comply with the Statement of Auditing Standards (SAS) No. 114, the City of Grover Beach has established an Audit Committee. The committee representatives attend a pre-audit meeting in June and/or a post-audit meeting in October or November. The committee then reports back to the City Council during "Council Committee Reports".

   Estimated time commitment for City representative: Primarily agenda review and attending meetings as scheduled.

4. **Chamber of Commerce - Grover Beach**

Requirement: 1 Council/Board Member

The City / Improvement Agency has an agreement with the Grover Beach Chamber of Commerce to designate a representative who will act as the Chamber liaison and program manager for the agreement. The liaison shall provide monthly updates to the Chamber Board on general City business, business initiatives, community initiatives, development projects, public safety and other City business as appropriate. *Meetings for the Board of Directors are held on the third Tuesday of every month at 7:45 a.m.*
Location: Rabobank, 899 W. Grand Avenue, upstairs conference room, Grover Beach.

Estimated time commitment for City representative (1-2 hrs per month): Primarily agenda review and attending regular Board meetings.

5. **Economic Vitality Corporation (EVC)**

Requirement: 1 Council Member

The City has an agreement with the Economic Vitality Corporation to participate and support the establishment of a regional economic development effort to diversify and expand its economic base for industrial, retail, commercial, recreational, and general business services. A City Council Member is appointed to serve on the Board of Directors. *Meetings are held on the fourth Wednesday of each month from 4:00 - 5:30 p.m. (with some exceptions). Location: Offices of Cannon Corporation, 1050 Southwood Drive, San Luis Obispo, CA.*

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 - 2 hours) and special meetings/workshops as needed.

6. **Five Cities Fire Joint Powers Authority**
(Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District)

Requirement: 1 City Council Member

Provision of fire protection services provided through a joint powers agreement with the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District. The Authority Board consists of a Council Member from each City and a Board Member from the Community Services District. The Fire Chief serves as the Executive Officer of the Authority. *Meetings are scheduled on the third Friday of every month at 3:00 p.m. Location: Grover Beach City Hall Council Chambers.*

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 hours) and special meetings as needed.

7. **Homeless Services Oversight Council (HSOC)**

Requirement: 1 City Council Member

The purpose of this county-wide agency is to lead, facilitate, and provide oversight for the implementation of the "Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness". Homeless services include both housing and supportive services. Membership is comprised of a broad spectrum of representatives, including the County Board of Supervisors, each City, certain County government departments (health, planning, social services, veteran services, and probation), law enforcement, business organizations, academic institution, faith community, as well as interested community members. *Meetings are scheduled bi-monthly (six times per year), at a time and date determined by its members and may be changed by a majority vote of the HSOC at any regular meeting. For 2011, meetings were held bi-monthly on the third Wednesday at 1:00 p.m.*
Location: Varies - County Government Center or San Luis Obispo Veterans' Building.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs), as well as special meetings/workshops or events as needed.

8. **Housing Trust Fund** (Improvement Agency assignment)

Requirement: 1 Agency Board Member, staff member or other individual
(No alternate representative may be appointed)

Responsibility includes serving on the loan committee, making recommendations for loan policies and procedures to the Housing Trust Fund Board of Directors.
Meetings are held on the 2nd Thursday of each month at 3:00 p.m.
Location: 71 Zaca Lane, Suite 130, San Luis Obispo, CA 93401.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs); additional time occasionally required to review financial documents regarding loan recommendations.

9. **Integrated Waste Management Authority (IWMA)**

Requirement: 1 City Council Member

Responsibility includes preparing an integrated waste management plan implementing the state-mandated legislation AB 939. The plan will include elements for recycling, composting, education, and various other areas. The role of the authority member is to guide the reduction of the County's waste stream. (Note: final approval by the Board of Supervisors is required for our assigned representative.)
Meeting are held at 1:30 p.m. on the second Wednesday of each odd numbered month (e.g., January, March, May, etc). Location: San Luis Obispo County Board of Supervisors Chambers, 1055 Monterey Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 2 hrs).

10. **San Luis Obispo County Visitors & Conference Bureau (SLOCVCB)**
(Improvement Agency Assignment)

Requirement: 1 Agency Board Member or City Representative

The SLOCVCB promotes countywide tourism opportunities and complements the efforts of local communities and organizations. It is a private, non-profit organization with membership comprised of local businesses, chambers of commerce, County government, and most incorporated cities in the County. *The meetings are generally held at a member hotel on the 3rd Wednesday of the month at 8:30 a.m.*

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 1.5 - 2 hrs), and special meetings/workshops as needed. The SLOCVCB organizes the 4-day Sunset Savor the Central Coast event, which may involve additional time attending the event, plus activities associated with event promotion.

11. **San Luis Obispo County Water Resources Advisory Committee (WRAC)**

Requirement: 1 Council Member

This organization is involved with water supplies and availability of water on a county-wide basis. The purpose is to advise the County Board of Supervisors concerning all policy decisions relating to water resources of the SLO County Flood Control & Water Conservation District, to recommend specific water resource programs, and to recommend methods of financing water resource programs. (Note: Council appointed representative requires confirmation by the Board of Supervisors.) *Meetings are scheduled for the first Wednesday of each month, except July and August, from 1:30 - 3:30 p.m. Location: San Luis Obispo City/County Library, 995 Palm Street, San Luis Obispo.*

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 2.5 - 3 hrs), and special meetings/workshops as needed.

12. **San Luis Obispo Council of Governments/San Luis Obispo Regional Transit Authority (SLOCOG/SLORTA)**

Requirement: 1 Council Member

SLOCOG is a regional governing body organized through a joint powers agreement that has responsibility for regional transportation planning primarily. *Meetings are usually scheduled on the first Wednesday of every month (more frequently as needed) and start at 8:30 a.m. Location: County Board of Supervisors Chambers in San Luis Obispo.*

SLORTA is operated through a joint powers agreement with SLOCOG to oversee the County-wide rapid transit system. The representative is **usually the same representative** as the SLOCOG representative because SLORTA meetings start either before or after SLOCOG and has the same Board. *The meetings are usually scheduled on the first Wednesday of every month either before or after the SLOCOG meeting. Location: County Board of Supervisors Chambers in San Luis Obispo.*

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 4-5 hrs for SLOCOG, 1.5 - 2 hours for SLORTA), and special meetings/workshops as needed.

13. **South County Area Transit (SCAT)**

Requirement: 1 Council Member

This Joint Powers Authority is responsible for providing a regional rapid transit system for the Five Cities Area and a connector for the county-wide rapid transit system. *Meetings are held quarterly on the 3rd Wednesday of the month at 3:30 p.m. Location: City of Arroyo Grande - Council Chambers, 214 E. Branch Street.*

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx. 1 - 1.5 hrs) and special meetings as needed.

14. **South San Luis Obispo County Sanitation District**

Requirement: 1 Council Member

The City contracts with the Sanitation District for waste water collection and treatment. The District is governed by a Board of Directors composed of the presiding officer from the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District, or their respective alternates (per Memorandum of Understanding between the City and the Sanitation District, as well as Health and Safety Code sections 4730-4735)
Meetings are scheduled on the first and third Wednesdays of each month at 6:00 p.m. Location: Sanitation District Office, 1655 Front Street, Oceano.

Estimated time for City representative: Primarily agenda review and attendance at regular meetings (approx 1.5 hours) and special meetings/workshops as needed.

15. **Zone Three Advisory Committee**

Requirement: 1 Council Member

This is a County organized committee to handle the operation of Lopez Lake for both recreation and water facilities. The Advisory Committee works closely with the Zone 3 Technical Advisory Committee. *Meetings are scheduled for the third Thursday of every odd numbered month (Jan, Mar, May, etc) at 6:30 p.m. Location: Council or Board Chambers of local agencies on a rotating basis.*

Estimated time for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx 2 hours) and special meetings/workshops as needed.

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Other appointments that involve the City Council are listed below.
These appointments are not made by the Grover Beach City Council as the appointing authority is another source.

1. **Airport Land Use Commission**. This is a county-appointed Commission that decides how to develop land around the airports throughout the County. Appointment is made by the City Selection Committee. *Meetings are held the third Wednesday of the month at City Hall in San Luis Obispo at 1:30 p.m.*

2. **City Selection Committee** The City Selection Committee is comprised of the mayor of each of the seven cities. The City Selection Committee makes appointments to the Airport Land Use Commission, California ID System Advisory Board, LAFCO, and Supplemental Law Enforcement Oversight Committee.

3. **Channel Counties Division of the League of California Cities**. The Channel Counties Division is comprised of cities within the San Luis Obispo, Santa Barbara, and Ventura Counties. Council Members frequently serve as representatives to a variety of statewide committees sponsored by the League of California Cities.

   Should anyone desire to be appointed to one of the statewide committees, they should express that interest. Policy committee appointments are made by: a) the League President, b) each League division, and c) each department of the League of California Cities.

   Channel Counties Division meetings are held quarterly, usually in the evening. Location rotates between each County, with one meeting held at the Annual League of California Cities Conference.

   League of California Cities Policy Committee meetings are held quarterly, usually during the day. Location rotates between northern and southern California, with one meeting held at the Annual League of California Cities Conference..

4. **Local Agency Formation Commission (LAFCO)**. This is a seven-member body made up of two members of the Board of Supervisors with an alternate, two members from City Councils throughout the County with an alternate, two members from Special Districts, and a public member designated by the other LAFCO Commission Members. The City Council representatives are appointed by the Council of Mayors' City Selection Committee.

   The organization concerns itself with annexations, de-annexations, and spheres of influences relating to governmental agency boundaries. *The organization meets in San Luis Obispo during the daytime as agenda items require.*

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City of San Luis Obispo
990 Palm Street, San Luis Obispo, CA 93401-3249

RECEIVED
JAN - 9 2012
COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF PUBLIC WORKS

January 4, 2012

Dean Benedix
County Utilities Division Manager
County Government Center
San Luis Obispo, CA 93401

Dear Mr. Benedix:

At its meeting of January 3, 2012, the San Luis Obispo City Council selected Council Members to serve on the committees listed below.

	Representative	Alternate
Zone 9 Advisory Committee	Council Member Andrew Carter	Council Member John Ashbaugh
County Water Resources Advisory Committee	Council Member John Ashbaugh	Council Member Andrew Carter

Please put all Council Members on the appropriate mailing lists for agendas and reports. Thank you.

Sincerely,

Elaina Cano
City Clerk

The City of San Luis Obispo is committed to include the disabled in all of its services, programs and activities.
Telecommunications Device for the Deaf (805) 781-7410.