



CAL FIRE
San Luis Obispo
County Fire Department

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Rob Lewin, Fire Chief

TO: Board of Supervisors

ROM: Robert Lewin, County Fire Chief

DATE: March 6, 2012

SUBJECT: Request to approve a budget adjustment in the amount of \$100,000 and amend the fixed asset list in Fund Center 140 – County Fire to enable the purchase of three replacement utility vehicles.

Recommendation

Staff recommends that the Board of Supervisors

1. Approve a budget adjustment in the amount of \$100,000 in Fund Center 140 - County Fire and
2. Amend the fixed asset list to include three replacement utility vehicles.

Discussion

Vehicle replacement expenditures are routinely included in the County's budget and County departments receive approval for these purchases when the Board adopts the County budget. In FY 2011-12 a new method for funding and purchasing County Fire vehicles was implemented. The new process included funding to be budgeted in a General Fund designation and matching expenditures that would be budgeted in Fund Center 140 County Fire. However, due to a budgeting error in the FY 12-13 budget, the necessary expenditures were not included in County Fire's and no vehicles can be purchased this fiscal year without an alternate funding source and Board approval for the expenditures.

County Fire has identified an alternate funding source and is requesting Board approval to use this funding to purchase three critically needed vehicle replacements that had been planned for purchase this fiscal year. The remaining vehicles originally scheduled for replacement this fiscal year have been re-scheduled for future years.

Other Agency Involvement

County Fire has consulted with the Auditor-Controller's Office and the County Administrative Office in the development of this request.

Financial Considerations

County Fire has identified an alternate funding source totaling \$126,200 and is requesting Board approval to use this funding to purchase the three most critically needed vehicle replacements that had been intended for this fiscal year. The three vehicles include:

1. Prevention 3423, a 2000 Ford Explorer
2. Utility 62, a 1996 Chevy Suburban
3. Admin 34A2, a 2006 Ford Escape

If approved, the funding would come from a redirection of funds that were carried over from FY 2010-11 and were intended to be used to buy replacement fire turnout gear (protective clothing for fire fighters) and the overhaul of an existing rescue vehicle. This funding is available for an alternate use because the matching funding and expenditures for these two purchases were inadvertently doubled when they were carried forward at the end of the previous fiscal year (both a funds reservation and a purchase requisition were carried forward.) As a result, a total of \$126,200 of General Fund is available and already in County Fire's budget.

FY 2010-11 Purchase Items	FY 10-11 Funds Reservation	FY 10-11 Purchase Requisition	Total Carried Forward	Excess Amount Available
Turnout gear	\$96,897	\$91,200	\$188,097	\$91,200
Rescue 30 rebuild	\$32,265	\$35,000	\$67,265	\$35,000
Total:				\$126,200

Since this funding was carried over from the prior fiscal year the \$126,300 of expenditure appropriation already resides in County Fire's budget, in the Services and Supplies expense object.

County Fire is requesting permission to move \$100,000 of this to its Capital Outlay expense object to enable the purchase of the three replacement utility vehicles. As part of this purchase Fire would also need to amend the fixed asset list

Results

Approval of this request will enable County Fire to purchase replacements for three critically needed utility vehicles without the appropriation of additional General Fund support. Replacement of these vehicles will help support the mission of County Fire and will support the Countywide Goal of a Safe Community.