

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Office of Emergency Services	(2) MEETING DATE 3/6/2012	(3) CONTACT/PHONE Ron Alsop 781-5011	
(4) SUBJECT Request for approval to accept \$434,353 from the federal fiscal year 2011 Homeland Security Grant Program and approve adjustments to previously accepted Homeland Security Grant Program projects			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) Approve the Office of Emergency Services request to accept the 2011 federal Homeland Security Grant Program on behalf of the San Luis Obispo County Operational Area; 2) Approve the related Budget Adjustments for the Sheriff's Department, Public Health, County Fire, and the Office of Emergency Services; 3) Approve a budget adjustment for Public Health in the amount of \$7,031 from a previously accepted grant; 4) Amend the fixed asset lists of Public Health, County Fire, the Sheriff's Department, and the Office of Emergency Services.			
(6) FUNDING SOURCE(S) Federal Homeland Security	(7) CURRENT YEAR FINANCIAL IMPACT \$434,353.00	(8) ANNUAL FINANCIAL IMPACT \$5,000.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: Pending <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date September 20, 2011, A-4	
(18) ADMINISTRATIVE OFFICE REVIEW			
(19) SUPERVISOR DISTRICT(S) All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Office of Emergency Services / Ron Alsop  
781-5011

DATE: 3/6/2012

SUBJECT: Request for approval to accept \$434,353 from the federal fiscal year 2011 Homeland Security Grant Program and approve adjustments to previously accepted Homeland Security Grant Program projects

## **RECOMMENDATION**

It is recommended that the Board: 1) Approve the Office of Emergency Services request to accept the 2011 federal Homeland Security Grant Program on behalf of the San Luis Obispo County Operational Area; 2) Approve the related Budget Adjustments for the Sheriff's Department, Public Health, County Fire, and the Office of Emergency Services; 3) Approve a budget adjustment for Public Health in the amount of \$7,031 from a previously accepted grant; 4) Amend the fixed asset lists of Public Health, County Fire, the Sheriff's Department, and the Office of Emergency Services.

## **DISCUSSION**

Through the California Emergency Management Agency (Cal EMA), the United States Department of Homeland Security (DHS) is providing grant funds for efforts such as planning for homeland security and emergency operations, purchasing of specialized equipment to enhance the capability of local agencies, costs related to certain training courses, costs related to certain exercises, and management and administration costs.

On September 20, 2011, your Board approved the request by the Office of Emergency Services (OES) to apply for this grant. This request is for your Board to give approval to the Office of Emergency Services (OES) to accept the federal fiscal year 2011 Homeland Security Grant Program. Through pre-determined grant award formulas by Cal EMA, the San Luis Obispo County Operational Area is eligible to receive up to \$434,352 in FFY 2011 Homeland Security Grant Program funds.

Determining the most efficient use of the grant funds involves representatives from various agencies (reference "Other Agency Involvement" on a following page) working together on recommendations. These recommendations are then prioritized by the below described "Homeland Security Grant Approval Authority."

A Cal EMA requirement of this grant is for an Approval Authority body consisting of the County Sheriff, County Fire Chief, a municipal fire chief (selected by the Operational Area Fire Chiefs), a chief of police (selected by the Operational Area Police Chiefs), and County Public Health Officer or designee to develop and approve specific uses for these grant funds. The fire and police chiefs select their representatives for the Approval Authority.

The Approval Authority body for the San Luis Obispo County Operational Area for this grant was:

- Sheriff Ian Parkinson, San Luis Obispo County Sheriff's Department

- Chief Rob Lewin, Cal Fire/County Fire Department
- Chief Ken Johnson, Paso Robles Emergency Services/Fire Department
- Chief Jim Copsey, Grover Beach Police Department
- Dr. Penny Borenstein, San Luis Obispo County Health Officer

A tentative list of items to be purchased and of proposed projects was included in the September 20, 2011 Board staff report requesting permission to apply for this grant. That tentative list is consistent with the finalized list of projects and included in the actual grant application, and all of the projects have been approved by Cal EMA. If projects come in under cost or a reason arises during the grant period that an item is unfeasible, a request may be made to Cal EMA or FEMA to purchase an alternate item or project.

A number of the items being requested have a cost of \$5,000 or more and thus require an amendment to the fixed asset list of the purchasing department. The requested additions to the various department fixed asset lists from the 2011 grant purchases are listed under each of the individual projects as show below until the title of “Grant Reference”. Approval of this Board item is all that is needed to authorize amended the various fixed asset lists.

Since this grant acceptance request is being made on behalf of the San Luis Obispo County Operational Area (in emergency management terms in California and Operational Area is made up of all local governments within the geographical boundary of a county) some of the purchased items and funds for training may be passed through to cities or special districts within San Luis Obispo County.

The projects are:

Grant Reference: Project A

Funded Amount: \$140,000: Regional Hazardous Materials Team Equipment - Self Contained Breathing Apparatus, including complete units, spare bottles and supplied face masks, and other hazardous materials related equipment.  
Purchasing Department: County Fire

Need: The Hazardous Materials Team needs the ability to quickly and accurately test unknown materials to accurately and safely respond during emergency situations.

Fixed Assets List Amendment Request: 1) One hazardous materials team spectrometer, which is a device used to detect and identify unknown substances; 2) Two hazardous materials team devices called volatile organic compound monitors which are using to detect and monitor the presence of dangerous volatile organic compounds; 3) two radioactive isotope identifying devices.

Grant Reference: Project B

Funded Amount: \$7,000: Urban Search and Rescue (USAR) Equipment - Power Take Off (PTO) generator mounted on an existing regional response unit (Atascadero Fire Department) to power tools and lighting equipment during nighttime operations.

Purchasing Department: County Fire

Need: This generator will allow an existing regional response unit to better respond to incidents, particularly nighttime incidents that require lighting equipment.

Fixed Asset List Amendment Request: This item will be purchased by County Fire, but will belong to the Atascadero Fire Department. It will not be placed on the County fixed asset list.

Grant Reference: Project C

Funded Amount: \$15,000: Evacuation Planning - This project will be a continuation of an existing project that provides detailed evacuation plans in Wildland Urban Interface Fire evacuation areas and tsunami inundation areas.

Purchasing Department: County Fire

Need: San Luis Obispo Operational Area has hundreds of square miles of Wildland Urban interface (WUI) hazard areas and tsunami inundation areas. These plans will identify WUI/Tsunami Impact areas, areas to be evacuated and operational plans for response organizations and Emergency Operations Centers.

Grant Reference: Project D

Funded Amount: \$9,500: Public Health Lab Equipment - Tissue Pulverizer System, which allows for surge capacity enhancement that allows for rapid, complete pulverizing of tissues for DNA and microbe testing.

Purchasing Department: Public Health

Need: These items are necessary to allow for better response during public health emergency situations by allow for better processing and better access to information.

Fixed Asset List Amendment Request: The above requested tissue pulverizer.

Grant Reference: Project E

Funded Amount: \$44,352: Public Health Point of Distribution Training - This training will prepare emergency workers to efficiently distribute mass prophylaxis to the public to enhance the capability to respond to catastrophic events requiring for mass prophylaxis.

Purchasing Department: Public Health

Need: Mass distribution to the public simulates response to public health emergencies, thus increases preparedness for catastrophic events. Training will also provide the opportunity for enhanced collaboration capabilities between agencies.

Grant Reference: Project F

Funded Amount: \$13,500: Strategic National Stockpile and Public Health Emergency Preparedness Inventory Management System - This system will allow multiple users to access data simultaneously and with 24/7 back-up for the Strategic National Stockpile, which a locally controlled stock pile of mass inoculation and other large scale Public Health emergency related supplies. This system allows County Public Health Emergency Preparedness the capability to coordinate the management of and maintain medical supplies, equipment, and pharmaceuticals for use in emergencies.

Purchasing Department: Public Health

Need: This system will allow for better response and management during day to day activities and public health emergency situations.

Grant Reference: Project G

Funded Amount: \$10,000: Medical Countermeasure/Volunteer Management Training - This training will prepare local volunteer organizations and public health responders to distribute medication to individuals in isolated areas due to outbreak/biological event.

Purchasing Department: Public Health

Need: During an outbreak or biological event, segments of the operational area could and would be isolated. This training is necessary to train volunteer organizations and public health staff to assist during such an event. This training will also provide the opportunity for enhanced collaboration capabilities between agencies.

Grant Reference: Project H

Funded Amount: \$175,000: License Plate Recognition System - Mass surveillance method that reads license plates on vehicles. This will allow for intelligence and information gathering throughout the Operations Area, which includes strengthening the ability to identify and counter emergency threats and to ensure security at high-risk facilities.

Purchasing Department: Sheriff's Department

Need: This system will allow for mobile license plate reader recognition networked between the county and cities. The system will allow for better information sharing and strengthen collaboration capabilities in law enforcement investigations.

Fixed Asset List Amendment Request: Eight (8) Mobile Law Enforcement License Plate Recognition Systems

Grant Reference: Project I

Funded Amount: \$20,000: Grant Management and Administration

Purchasing Department: Office of Emergency Services

Need: This is grant approved project for the management and administration of the grant, including significant grant development and follow-up work, extensive coordination with and between the State while representing local jurisdictions in the San Luis Obispo County Operational Area, coordination with and between various local jurisdictions, grant budgeting, ensuring proper grant requirements are followed for purchases and other grant uses, grant expenditure reimbursement, and other tasks required as a result of coordinating, managing, and administering the grant over its three year award period.

#### Previous Grant Adjustments

On November 24, 2009 (agenda item A-4) the Board of Supervisors approved OES accepting \$630,420 in federal grant funding from the federal fiscal year 2009 Homeland Security Grant Program. Due to purchases from the approved 2009 grant coming in at less cost than originally projected and budgeted, funds are available from this grant to use for other purchases. These funds must be expending by April 2012, the end of the 2009 grant cycle. As a result, OES is requesting the following approvals, which would be approved by approval of this agenda item:

Purchasing department: Public Health. This is a request to approve a corresponding budget adjustment of \$7,021 and an adjustment to the Public Health fixed asset list to buy and add one thermocycler which is a device to assist the Public Health lab to locally diagnosis/determine various strains of illness, using patient samples.

Purchasing Department: Office of Emergency Services. This is a request to approve an amendment to the fixed asset list to add two interactive white boards to the fixed asset list of OES. An interactive whiteboard is a large interactive display that connects to a computer and projector. The projector displays the computer's desktop onto the board's surface where users can control the desktop via pen, finger or stylus. This interaction allows for the projection and manipulation of anything available on the computer and allows for easy saving of anything written on the white board. These are intended for use in the Emergency Operations Center. The total cost is \$5,800 per board, for a total of \$11,600 however since OES has existing funds available from the 2009 grant no budget adjustment is necessary.

#### **OTHER AGENCY INVOLVEMENT/IMPACT**

Fire Chief's Association of San Luis Obispo County, Criminal Justice Administrator's Association, Sheriff's Department, Cal Fire/County Fire, Public Health work together to determine how the grant funding will be most efficiently used. Grant administration and coordination with and between the various agencies using the grant funds is provided by County OES; County OES works directly with the state on behalf of all local agencies for grant related issues.

#### **FINANCIAL CONSIDERATIONS**

This grant is 100% federally funded and there are no matching cost requirements. There are costs associated with the administration of the grant by the county, however there is funding in the grant available to pay these expenses. However, there may be ongoing costs to the county resulting from accepting these grants and putting the projects in place. Unless other funding sources are found, these operational costs will be absorbed within existing budget allocations by the representative county department budget units that receive the grant funded items. It is anticipated ongoing costs for maintenance of the requested items will be about \$5,000 annually.

The funds from this grant are reimbursement monies, not up front dollars. As a result, existing entities within the Operational Area must purchase the equipment and then be reimbursed. Depending on the nature of the approved grant funded projects, it is anticipated the funds will be allocated through one or more of the following county departments: Sheriff, Fire, OES, and/or the Health Agency.

This agenda item requires a 4/5<sup>th</sup> vote for approval.

## **RESULTS**

To help ensure the safety and interests of the county and its citizens are met through increased preparation of public safety, emergency management, public health, and related agencies for response to many types of emergencies. Obtaining needed equipment will enhance public safety and emergency management agency's ability to respond to not only potential homeland security incidents, but also to many other types of situations.