

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Agricultural Commissioner	(2) MEETING DATE 1/17/2012	(3) CONTACT/PHONE Martin Settevendemie 781-5913	
(4) SUBJECT Request to approve a resolution amending the Position Allocation List for Fund Center 141 – Agriculture/Weights and Measures, to delete one 0.50 FTE Agricultural Inspector/Biologist III position and two 0.75 FTE Ag/Weights and Measures Technician II positions and to add one 1.0 FTE Agricultural Inspector/Biologist II position and one 1.0 FTE Agricultural/Weights and Measures Technician II position.			
(5) RECOMMENDED ACTION It is recommended that the Board adopt and direct the Chair to sign the proposed resolution to amend the Position Allocation List for Fund Center 141 – Agriculture/Weights and Measures, to delete one 0.50 FTE Agricultural Inspector/Biologist III position and two 0.75 FTE Ag/Weights and Measures Technician II positions and to add one 1.0 FTE Agricultural Inspector/Biologist II position and one 1.0 FTE Agricultural/Weights and Measures Technician II position.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(18) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest			
(19) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Agricultural Commissioner / Martin Settevendemie
781-5913

DATE: 1/17/2012

SUBJECT: Request to approve a resolution amending the Position Allocation List for Fund Center 141 – Agriculture/Weights and Measures, to delete one 0.50 FTE Agricultural Inspector/Biologist III position and two 0.75 FTE Ag/Weights and Measures Technician II positions and to add one 1.0 FTE Agricultural Inspector/Biologist II position and one 1.0 FTE Agricultural/Weights and Measures Technician II position.

RECOMMENDATION

It is recommended that the Board adopt and direct the Chair to sign the proposed resolution to amend the Position Allocation List for Fund Center 141 – Agriculture/Weights and Measures, to delete one 0.50 FTE Agricultural Inspector/Biologist III position and two 0.75 FTE Ag/Weights and Measures Technician II positions and to add one 1.0 FTE Agricultural Inspector/Biologist II position and one 1.0 FTE Agricultural/Weights and Measures Technician II position.

DISCUSSION

The Department of Agriculture/Weights and Measures is requesting a minor reorganization to meet the changing needs and demands for services from the agricultural industry. This request would shift positions to reduce the number of Agriculture/Weights and Measures Technicians and increase the Agricultural Inspector/Biologist allocation. There will be no net change to the total number of positions on the department's Position Allocation List as a result of the reorganization.

The reorganization is due to an anticipated increase in the workload of licensed Inspectors issuing export certificates, which are required when sending produce to foreign markets, resulting from a new produce fumigation chamber currently under construction in the south county. The reorganization is also due to a decrease in the workload for unlicensed Technicians in response to an anticipated decrease in a contract with California Department of Food and Agriculture for non-licensed work monitoring incoming plant shipments for Glassy-winged Sharpshooter.

The request also restores to full time one part time Agriculture/Weights and Measures Technician position created through a voluntary position reduction in response to cuts in the Department's FY 2009/2010 budget. Full time positions create efficiencies in scheduling of staff for timely delivery of services and are more manageable in relation to supervisory span of control.

We are proposing the following positions be reorganized through this Position Allocation List amendment request:

Position Allocation	Current FTE Allocation	Proposed Change	Resulting Allocation
Agricultural Inspector Biologist III (Vacant)	0.50	+0.50	1.00
Ag/Weights & Measures Technician II (Vacant)	0.75	-0.75	0.00
Ag/Weights & Measures Technician II (Filled)	0.75	+0.25	1.00
TOTALS	2.00	0	2.00

OTHER AGENCY INVOLVEMENT/IMPACT

The County Human Resources Department prepared the attached resolution. The Administrative Office reviewed and approved this minor reorganization.

FINANCIAL CONSIDERATIONS

The requested action will result in a small amount of annualized expenditure savings for the Department. The reorganization could potentially increase State contract and fee generated revenue. It would also help preserve unclaimed gas tax revenue received from the State by contributing to total Departmental expenditures. (In order to receive unclaimed gas tax revenue, Departmental expenditures for qualifying agricultural programs must not fall below the average of the prior five fiscal years). All positions are funded in the adopted FY 2011-12 budget.

RESULTS

This minor reorganization will help the Department meet changing needs and demands for services from customers and provides more options to schedule staff to deliver services to customers when they need it. This also helps implement the Department’s mission of protecting agriculture and the local environment of the community from the spread of detrimental pests by early detection, and supports economic prosperity by providing required certification for exports of agricultural commodities. This helps support the County’s goal of a livable, prosperous, well governed community.

ATTACHMENTS

1. Resolution