

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 10/18/2016	(3) CONTACT/PHONE Nikki J. Schmidt 805/781-5496	
(4) SUBJECT Request to approve an agreement with the Pleasant Valley Estrella Cemetery District allocating \$4,000 from District Community Project Funds - Fund Center #106 to be used for maintenance and administrative expenses at the two cemeteries. District 1.			
(5) RECOMMENDED ACTION It is recommended that the Board approve the agreement with the Pleasant Valley Estrella Cemetery District allocating \$4,000 from District Community Project Funds - Fund Center #106.			
(6) FUNDING SOURCE(S) FC 106 - Contributions to Other Agencies	(7) CURRENT YEAR FINANCIAL IMPACT \$4,000.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Guy Savage			
(18) SUPERVISOR DISTRICT(S) District 1			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Nikki J. Schmidt, Administrative Office

DATE: 10/18/2016

SUBJECT: Request to approve an agreement with the Pleasant Valley Estrella Cemetery District allocating \$4,000 from District Community Project Funds - Fund Center #106 to be used for maintenance and administrative expenses at the two cemeteries. District 1.

RECOMMENDATION

It is recommended that the Board approve the agreement with the Pleasant Valley Estrella Cemetery District allocating \$4,000 from District Community Project Funds - Fund Center #106.

DISCUSSION

The Pleasant Valley Estrella Cemetery District operates and oversees the maintenance, upkeep and preservation of the two cemeteries. Maintenance of the cemeteries includes removal of dead trees and repair of fences. A kiosk and walk-in gate are also being added to the property. Administrative expenses include liability insurance and maintenance supplies.

The \$4,000 in County funds will be used towards removal of three dead trees, fencing repair, the building of a kiosk and adding a walk-in gate, in addition to the administrative expenses noted above.

OTHER AGENCY INVOLVEMENT/IMPACT

The Pleasant Valley Estrella Cemetery District oversees the maintenance and upkeep of the cemeteries.

FINANCIAL CONSIDERATIONS

Funding in the amount of \$4,000 will be allocated from Community Project Funds – Fund Center #106 to the Pleasant Valley Estrella Cemetery District.

RESULTS

The funds will be used to upkeep, maintain and preserve the two cemeteries including the removal of three dead trees, fencing repair, the building of a kiosk and adding a walk-in gate.

ATTACHMENTS

1. Pleasant Valley Estrella Cemetery District grant agreement