

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 9/13/2016	(3) CONTACT/PHONE Ivana Yeung, Planner II / (805) 781-4099	
(4) SUBJECT Request to approve a resolution authorizing; (1) submittal of a grant application in the amount of \$997,714 to the 2016 Federal Continuum of Care Program for Fiscal Year 2017-18, and (2) the Director of the Planning and Building Department to sign the standard agreement and all other documents required for participation. All Districts.			
(5) RECOMMENDED ACTION Staff recommends that the Board adopt the attached resolution authorizing; 1) the Director of the Planning and Building Department to submit an application and certifications to the U.S. Department of Housing and Urban Development (HUD) and, 2) the Director of Planning and Building to sign the Standard Agreement and execute all agreements necessary to implement programs if the application is approved.			
(6) FUNDING SOURCE(S) Federal Continuum of Care Program	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT \$997,714 (Grant Funds) \$95,514 (General Fund support)	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa M. Howe			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Ivana Yeung, Planner II

VIA: Matt Janssen, Division Manager, Policy and Programs

DATE: 9/13/2016

SUBJECT: Request to approve a resolution authorizing; (1) submittal of a grant application in the amount of \$997,714 to the 2016 Federal Continuum of Care Program for Fiscal Year 2017-18, and (2) the Director of the Planning and Building Department to sign the standard agreement and all other documents required for participation. All Districts.

RECOMMENDATION

Staff recommends that the Board adopt the attached resolution authorizing; 1) the Director of the Planning and Building Department to submit an application and certifications to the U.S. Department of Housing and Urban Development (HUD) and, 2) the Director of Planning and Building to sign the Standard Agreement and execute all agreements necessary to implement programs if the application is approved.

DISCUSSION

The County of San Luis Obispo is the lead agency for the federal Continuum of Care Program (CoC) which focuses on assisting homeless persons and families to achieve permanent housing. The current and renewed CoC projects are implemented by Community Action Partnership of San Luis Obispo County (CAPSLO) and Transitions Mental Health Association (TMHA) of San Luis Obispo. They provide case management services to persons in the southern parts of the County, transitional housing and case management services to homeless persons in the City of San Luis Obispo, and permanent housing and case management to homeless persons with disabilities in the north county. The County also administers the Homeless Management Information System (HMIS) grant.

County staff held a stakeholder meeting on July 15, 2016 to discuss needs and Notice of Funding Availability Criteria for the FY2016 application. Attending agencies included North County Connection, CAPSLO, TMHA, 5Cities Homeless Coalition, and El Camino Homeless Organization.

FY2016 Grant Application for the 2017/2018 County Fiscal Year

On June 29, 2016, the Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) for the FY2016 Continuum of Care Program. County staff issued an RFP to invite applications for projects eligible for funding under the program on July 11, 2016. The San Luis Obispo County CoC Annual Renewal Demand (ARD) determined by HUD in the final Grant Inventory Worksheet is \$902,328. This is the amount it would take to renew all existing projects. In addition, the County CoC may create a brand-new housing project through the permanent housing bonus in the amount of \$59,616. If the County CoC is successful in obtaining the permanent housing bonus, the resulting funding will be made available to the County CoC for future years' Continuum of Care funding competition and increases the County CoC's ARD by that amount.

The County initially received five renewal grant applications and two new grant applications; however, no organization

applied for bonus funding. Upon recommendation by Homeless Services Oversight Council (HSOC), the competition was briefly re-opened on August 22, 2016 to allow organizations to apply for permanent housing bonus funding and reallocated project funding. On August 26, the HSOC Executive Committee recommended the project ranking list, which includes two new permanent housing projects. CoC funding availability continues to be highly competitive, as the FY2016 NOFA once again requires the CoC to prioritize renewal projects into two tiers. Projects in Tier 1 are likely to be funded as long as certain minimum threshold requirements are met. Projects in Tier 2 must compete against all other projects nationally and HUD will award funding to the projects in order of how well CoC jurisdictions across the nation have scored. In the FY2015 competition, no CoCs that scored below the median score in the competition had their Tier 2 projects funded.

The amount of funding available for Tier 1 is equal to 93 percent of the CoC's ARD, which is \$839,165. The amount available for Tier 2 is the difference between Tier 1 and the CoC's ARD, which is \$63,163. A project that is partially funded by Tier 1 is considered a "Straddling Project"; the project may be funded up to the amount available in Tier 1, with the Tier 2 portion of the project to compete nationally and is therefore not guaranteed funding.

The ranking recommendation is as follows:

TIER 1					
Rank	Project	Agency	New or Renewal	# of Beds	Amount
1	SLO City Permanent Housing	TMHA	New	20	\$253,455
2	Coordinated Entry and Supportive Services	CAPSLO	New	n/a	\$229,554
3	North Coastal Permanent Housing with Supports	TMHA	Renewal	10	\$62,700
4	Permanent Housing Bordeaux North County	TMHA	Renewal	14	\$125,436
5	HMIS	County	Renewal	n/a	\$61,160
6	South County Permanent Housing	CAPSLO	Renewal	5	\$60,919
TIER 1/TIER 2 STRADDLE					
7	North County Permanent Housing	CAPSLO	Renewal	6	\$52,916
TIER 2					
8	Bordeaux North County Expansion	TMHA	New	4	\$56,188
Tiered Projects Subtotal					\$902,328
PERMANENT HOUSING BONUS					
Endorse	Permanent Housing Expansion	TMHA	New (Bonus)	4	\$59,616
Project Subtotal					\$961,944
PLANNING					
	CoC Planning	County	New	n/a	\$35,770
Total Request					\$997,714

If this application is approved, the County will contract with CAPSLO and TMHA for implementation of the above grant programs, with the exception of the HMIS project, which County will implement. If approved by HUD for funding, all of the above grants can be renewed each year.

OTHER AGENCY INVOLVEMENT/IMPACT

An ad hoc HSOC Grant Review Committee (Grant Review Committee) convened to review project proposals. The Grant Review Committee was comprised of currently serving HSOC members, including a city councilmember, county health agency, housing provider and non-profit provider. Staff from of several County departments including the Administrative Office, the Department of Planning and Building, the Department of Social Services, and the County Health Agency

assisted in creating recommendations for the Grant Review Committee. The Grant Review Committee recommends submittal of the grant application to HUD as proposed by the non-profits and the County. The Homeless Services Coordinator within the Department of Social Services assists the Planning and Building Department with the preparation of the Continuum of Care grant application each year.

The following agencies attended a Continuum of Care application stakeholder meeting: North County Connection, CAPSLO, TMHA, 5Cities Homeless Coalition, and El Camino Homeless Organization.

FINANCIAL CONSIDERATIONS

If the Continuum of Care application is successful, the County CoC may receive \$997,714. The County CoC is applying for the CoC Planning project in the amount of \$35,770. The purpose of the CoC Planning project is to fund staffing costs for administering, planning, and managing the CoC grant. The County CoC is also applying for \$41,000 for HMIS staffing costs, with an additional \$3,160 for HMIS administrative costs. If HUD approves the CoC Planning and HMIS grants, the budget for Fund Center 290 – Community Development for Fiscal Year 2017-18 will need to include these grant funds.

A \$15,290 cash match will be required for the HMIS grant in FY 2017-18. The cash match could come from a variety of sources including non-profit agencies, private donations, and/or the Community Development Block Grant program. Non-profit agencies are currently looking for possible sources that could contribute to the match for the HMIS grant. The matching funds would be disbursed in FY 2017-2018. Match for the other proposed grants would come from the sponsor agencies.

Staffing to administer the HUD grant programs is included in Fund Center 142 - Planning and Building. The Planning and Building Department's budget for CoC administration as of FY 2016-17 is \$190,734; the staffing amount is anticipated to be the same for the FY 2017-18. With the inclusion of the cash match, the Continuum of Care funding will offset staffing costs by up to \$95,220. Therefore, it is estimated that \$95,514 of General Fund support will be needed for CoC administration for Fiscal Year 2017-18.

RESULTS

Funds resulting from this grant application will enable the following:

1. Case management services for up to 1,727 individuals, and pilot the Coordinated Entry-Supportive Services Project that will quickly connecting clients to the most appropriate services;
2. Continued operation of thirty-five permanent housing beds and case management services for those clients;
3. Create up to twenty-eight new permanent housing beds and provide case management services for the clients;
4. Operation of a Homeless Management Information System to track clients being served in the County.

Funds from this grant will enable homeless persons to receive needed services and housing. This includes assisting clients to find stable permanent housing, aid with accessing emergency food, shelter, and medical assistance, and transportation resources.

Programs benefiting from this grant funding will serve a similar number of clients in the San Luis Obispo and South County renewal projects as last year, totaling 241 entering the program. The North County grants will serve up to 16 homeless and chronically disabled homeless individuals at one time during the year. The HMIS program will provide an unduplicated count of homeless persons served in the County. This system will save staff time in annual reporting, and will provide a more accurate count of services being provided to homeless persons.

By enabling homeless persons to obtain the services they need to survive and stay healthy, this request would contribute toward the communitywide indicator of *A Healthy Community*.

ATTACHMENTS

1. Resolution