

**Pleasant Valley Estrella Cemetery District
Board of Trustees Meeting Minutes
Monday, April 18, 2016**

The meeting was called to order at 10:00 a.m. by Teresa Hinrichs

BOT's Present: Suze Evenson, Teresa Hinrichs, Hank Heer

BOT's Absent: None

Guests/Public: None

Special Presentation: None

Approval of Agenda: Teresa Hinrichs made the motion to approve the agenda. Suze Evenson made the second to the motion which passed unanimously.

Approval of Minutes: Not applicable as it was the first meeting.

Announcements/Introductions/Public Comments:
None

Financial Report: None

Board Business:

A. Committee Reports:

1. None

B. Old Business:

1. None

C. New Business:

1. Cemetery District Name – After some discussion in regards to including both Pleasant Valley and Estrella in the district name. The cemetery district will adopt the name Pleasant Valley Estrella Cemetery District. Suze Evenson made a motion to change the name. Teresa Hinrichs made the second to the motion which passed unanimously.
2. Designation of Officers – Suze Evenson is Secretary, Hank Heer is Vice Chairperson and Teresa Hinrichs is Chairperson. Teresa Hinrichs made a motion for Suze Evenson to act as Secretary, Hank Heer as Vice Chairperson and Teresa Hinrichs as Chairperson. Suze Evenson made the second to the motion which passed unanimously.
3. Designation of contact person for mortuary, family members, etc. Suze Evenson is the contact person and will contact Kuehl Nicolay mortuary with updated information. Teresa Hinrichs made a motion for Suze Evenson to be primary contact. Hank Heer made the second to the motion which passed unanimously.

4. Board Meetings – The board meetings for the remainder of the year will be in July and November. Additional meetings will be scheduled as things get moving. Hank Heer made the motion to hold meetings in July and November. Suze Evenson made the second to the motion which passed unanimously.
5. Community Grant Application – Teresa Hinrichs discussed the Community Grant Application.

Next Board Meeting will be determined at later date for July.

Adjournment – The meeting came to a close at 10:35 a.m.