

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Veterans Services	(2) MEETING DATE 7/12/2016	(3) CONTACT/PHONE Christopher L. Lopez, Veterans Service Officer (805) 781-5766	
(4) SUBJECT Request to approve the replacement of the current contract between the County and Community Action Partnership of San Luis Obispo (CAPSLO) with a Memorandum of Understanding (MOU) that continues the collaborative partnership and sharing of County office space with CAPSLO, supports CAPSLO's expansion of the Supportive Services for Veterans Families (SSVF) program, and amends the Position Allocation List (PAL) for Fund Center 186 - Veterans Services by deleting 1.00 Full Time Equivalent (FTE) Limited Term Assistant Veterans Services Officer position. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: <ol style="list-style-type: none"> 1. Approve replacing the current contract between the County and CAPSLO with the MOU; 2. Adopt the attached Resolution approving the deletion of 1.00 FTE Limited Term Assistant Veterans Service Officer from the Veterans Services Office Position Allocation List (PAL). 			
(6) FUNDING SOURCE(S) SSVF grant funding via CAPSLO	(7) CURRENT YEAR FINANCIAL IMPACT \$69,626	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT?	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>December 16, 2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW David E. Grim			
(18) SUPERVISOR DISTRICT(S) All Districts.			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Veterans Services / Christopher L. Lopez, Veterans Service Officer
(805) 781-5766

DATE: 7/12/2016

SUBJECT: Request to approve the replacement of the current contract between the County and Community Action Partnership of San Luis Obispo (CAPSLO) with a Memorandum of Understanding (MOU) that continues the collaborative partnership and sharing of County office space with CAPSLO, supports CAPSLO's expansion of the Supportive Services for Veterans Families (SSVF) program, and amends the Position Allocation List (PAL) for Fund Center 186 - Veterans Services by deleting 1.00 Full Time Equivalent (FTE) Limited Term Assistant Veterans Services Officer position. All Districts.

RECOMMENDATION

It is recommended that the Board:

1. Approve replacing the current contract between the County and CAPSLO with the MOU;
2. Adopt the attached Resolution approving the deletion of 1.00 FTE Limited Term Assistant Veterans Service Officer from the Veterans Services Office Position Allocation List (PAL).

DISCUSSION

The Supportive Services for Veterans Families (SSVF) program, funded by the U.S. Department of Veterans Affairs, is designed to provide outreach and case management such as legal assistance, employment counseling, and other services to low income homeless and at risk veterans and their families. Community Action Partnership of San Luis Obispo (CAPSLO), as grant administrator of the SSVF Program, is changing the method of service delivery for homeless veteran support. They are adding a new case manager to their team thus, CAPSLO will no longer need to fund the employment of 1.00 FTE Limited Term AVSO to act as a case manager. Veterans Services will continue to collaborate with CAPSLO and will handle all SSVF claims, but will no longer be participating in outreach and case management activities for CAPSLO.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel constructed the attached Memorandum of Understanding, including its form and effect. The County SSVF representative, in the employee's efforts to assist CAPSLO's administration of the SSVF program, will continue to work in cooperation with several County departments such as the Department of Social Services and the Health Agency as well as outside organizations including CAPSLO, Transitions Mental Health Association, the San Luis Obispo Vet Center, and the San Luis Obispo Housing Authority.

FINANCIAL CONSIDERATIONS

CAPSLO will no longer provide funding for the 1.00 FTE Limited Term AVSO. The amended financial impact for the County through the one (1) remaining year in the grant cycle will be \$69,626 in Fiscal Year 16-17.

RESULTS

The County will continue to work in partnership with CAPSLO to provide services to at-risk veterans. The homeless and at-risk veterans and their families in San Luis Obispo County will continue to receive essential services, including housing, to assist them in becoming self-sufficient and in attaining and maintaining life in a home. This will contribute toward the County's goals of being a healthy, safe, livable, prosperous, and well-governed community.

ATTACHMENTS

1. CAPSLO SSVF Contract
2. CAPSLO SSVF Contract Amendment
3. Resolution to amend the Fund Center 186 PAL to delete 1.00 FTE Limited Term AVSO
4. CAPSLO SSVF Memorandum of Understanding