

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 7/19/2016	(3) CONTACT/PHONE Trish Avery Caldwell (805) 788-2601		
(4) SUBJECT Request to approve two FY 2016-17 renewal service contracts (Clerk's File) for 1) CalWORKs Work-Study and 2) Bridge to Success, with San Luis Obispo County Community College District (Cuesta) in the amounts of \$75,000 and \$65,000 respectively. All Districts.				
(5) RECOMMENDED ACTION It is recommended that the Board approve, and direct the Chairperson to sign, two renewal service contracts with San Luis Obispo County Community College District (Cuesta) for 1) CalWORKs Work-Study and 2) Bridge to Success, in the amounts of \$75,000, and \$65,000 respectively for FY 2016-17.				
(6) FUNDING SOURCE(S) Federal 100%	(7) CURRENT YEAR FINANCIAL IMPACT CalWORKs Work-study \$ 75,000 Bridge to Success <u>\$ 65,000</u> \$140,000	(8) ANNUAL FINANCIAL IMPACT CalWORKs Work-study\$ 75,000 Bridge to Success <u>\$ 65,000</u> \$140,000	(9) BUDGETED? Yes	
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)				
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A				
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) CalWORKs Work-study 19001659 Bridge to Success 19001660			(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>July 14, 2015</u>		
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell				
(18) SUPERVISOR DISTRICT(S) All Districts				

County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell
(805) 788-2601

DATE: 7/19/2016

SUBJECT: Request to approve two FY 2016-17 renewal service contracts (Clerk's File) for 1) CalWORKs Work-Study and 2) Bridge to Success, with San Luis Obispo County Community College District (Cuesta) in the amounts of \$75,000 and \$65,000 respectively. All Districts.

RECOMMENDATION

It is recommended that the Board approve, and direct the Chairperson to sign, two renewal service contracts with San Luis Obispo County Community College District (Cuesta) for 1) CalWORKs Work-Study and 2) Bridge to Success, in the amounts of \$75,000, and \$65,000 respectively for FY 2016-17.

DISCUSSION

The passage of the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) in 1996 substantially restructured the welfare system. The Act gave state governments more autonomy over welfare delivery, while also reducing the federal government's responsibilities. The new Federal program was named Temporary Assistance for Needy Families (TANF) while California's TANF program was the California Work Opportunity and Responsibility to Kids (CalWORKs) program. The primary focus of the new TANF/CalWORKs program was to help families move into and succeed in the workforce. Specifically, education and training programs are to be available to CalWORKs participants to assist them in overcoming employment barriers and moving toward self-sufficiency. To meet the program requirements of TANF/CalWORKs the County partnered with local educational institutions and other agencies to offer supportive services to support education and employment goals.

Cuesta first began providing services as a junior college in 1963 and later opened its office of Employment Training in 1997 in response to welfare reform (i.e., PRWORA/Welfare Reform Act of 1996). The Office of Employment Training, now known as the Workforce Economic Development Department (WEDD), provides services to CalWORKs Cuesta College students and other persons with low-income. Services include vocational training, work-study/subsidized employment, job placement, academic counseling, child care, and supportive services (i.e., study hall, tutoring, book vouchers, transportation, and crisis intervention referrals). Cuesta specifically assists students as they engage in activities that will lead directly to gainful employment and family self-sufficiency. Over the years Cuesta has expanded its programs to meet identified needs of CalWORKs participants and other low-income students. For more information about services offered by Cuesta you may visit their website at www.cuesta.edu.

In FY 2016-17 the County is contracting with Cuesta for two programs: Work-Study and Bridge to Success.

Work-Study Program

The CalWORKs Work-Study Program at Cuesta is dedicated to providing employment opportunities to TANF/CalWORKs recipients as they pursue their academic goals and strive to achieve self-sufficiency. The program places between twenty (20) and twenty-five (25) students in employment at various agencies and companies each year on or off-campus. These students work 20 hours per week while attending school full-time. Together Cuesta, the employer, and the student

discuss class requirements, child care concerns, and personal barriers that may need to be addressed to ensure a successful work-study placement. The goal is to create a partnership that allows the student to succeed in the work environment and also provide a valuable service to the employer. In addition, the program provides an opportunity for participants to build a strong work history for individuals who have not worked for a period of time. Many work-study employers retain participants after the work-study program period expires, while other participants have directly accessed self-sufficiency level jobs through opportunities created by their placement. Since 1998, approximately six hundred ninety two (692) successful work-study placements have been realized.

Bridge to Success Program (Bridge)

The Bridge to Success Program (Bridge) serves high school aged youth county-wide who are considered “at-risk” and in need of education credits to graduate from high school. Youth who enroll in the program come from local high schools, continuation and community schools, probation, Independent Living Program (ILP), Teenage Academic Parenting Program (TAPP), CalWORKs and other youth-serving community agencies. The program serves up to twenty-five (25) “at risk” youth during a 5-week summer program that enables youth to earn up to ten (10) high school elective units and concurrently earn community college credits, therefore increasing the number of students who complete high school. Classes are offered at Cuesta and emphasize job readiness skills and strategies for succeeding both at school and work.

OTHER AGENCY INVOLVEMENT/IMPACT

These contracts were developed in partnership with Cuesta and County Counsel has reviewed and approved the contract as to legal form and effect.

FINANCIAL CONSIDERATIONS

The total contract amounts in FY 2016-17 for CalWORKs Work-study and Bridge to Success contracts are \$75,000 and \$65,000 respectively. Both contracts are included in the Department of Social Services adopted budget for Fiscal Year 2016-17, and will require no additional General Fund contributions.

Agency	Budgeted FY 14-15	Budgeted FY 15-16	Budgeted FY 16-17	Notes	Sharing Ratios		
					Federal	State	County
Cuesta College	\$ 75,000	\$ 75,000	\$ 75,000	CalWORKs Work-Study	100%	0%	0%
	\$ 65,000	\$ 65,000	\$ 65,000	Bridge to Success	100%	0%	0%
Total	\$140,000	\$140,000	\$140,000				

RESULTS

Cuesta College – CalWORKs Work-Study Program

Fiscal Years 14-15 and 15-16

In FY 15-16, as of March 31, 2016, a total of twenty nine (29) CalWORKs participants have participated in work-study.

In FY 15-16 Cuesta exceeded its performance outcome to place twelve to fifteen (12-15) students in work-study positions off-campus with local employers, or in on-campus positions. *As of March 31, 2016, twenty nine (29) participants participated in the work-study program. It is anticipated that this number will be higher by June 30, 2016, which is the contract end date.*

Based on the final quarter report for FY 2014-15 and received on July 20, 2015, Cuesta exceeded its performance outcome to place twelve to fifteen (12-15) students in work-study positions off-campus with local employers, or in on-campus positions. A total of thirty (30) CalWORKs participants participated in the work-study program.

In FY 15-16 Cuesta provided services that resulted in eighty six percent (86%), or twenty five (25) of twenty nine (29), of students in work-study completing three (3) months of work experience as of March 31, 2016. *This is lower than the*

anticipated performance outcome of ninety percent (90%) of students in work-study completing three (3) months of work experience based on when they entered the program. Both the number enrolled and the number that complete three (3) months of work experience is anticipated to be higher by June 30, 2016, which is the contract end date.

Based on the final quarter report for FY 2014-15 and received on July 20, 2015, a total of nineteen (19) of thirty (30), or sixty three percent (63%) of students completed three (3) months of work experience. This number is lower than the anticipated performance outcome of ninety percent (90%) due to an open enrollment process which results in numerous students being in the program on June 30, 2015, yet not having completed three (3) months of work experience. These students continue into the new contract year and outcomes are captured the following year.

In FY 15-16 Cuesta provided services that resulted in twenty percent (20%) or six (6) student placed in work-study as of March 31, 2016, obtaining unsubsidized employment as a direct result of their experience. This number is lower than the anticipated performance outcome of fifty percent (50%), however it is expected that this number will be slightly higher by the end of the FY. One reason for the lower outcome is many of the students are new and do not have the soft skills or education level to maintain employment and so placements will take place at a future date. As the students are better able to manage both personal and school demands employment will be next.

Based on the final quarter report for FY 2014-2015 and received on July 20, 2015, a total of two (2) of thirty (30), or six percent (6%) of students obtained unsubsidized employment as a direct result of their experience. DSS is not alarmed by this outcome and applauds the efforts of Cuesta to place CalWORKs participants in unsubsidized employment.

In FY 15-16 Cuesta began the process of providing services that result in one hundred percent (100%) of employers receiving a CalWORKs work-study placement being satisfied with the student/employee performance as reported on the satisfaction survey. An Employer Placement Survey was administered in the 2nd Quarter of FY 15-16 and results are anticipated in the 4th Quarter report which will be received on July 20, 2016.

An Employer Placement Survey was completed in December 2014 for FY 2014-15 and completed by fifteen (15) employers who had work-study participants. Based on the survey one hundred percent (100%) were satisfied with their placement.

Fiscal Year 16-17

Cuesta will place twelve to fifteen (12-15) students in work-study positions off-campus with local employers, or in on-campus positions.

Cuesta will provide services that result in ninety percent (90%) of students in work-study completing three (3) months of work experience.

Cuesta will provide services that result in fifty percent (50%) of the students placed in work-study obtaining unsubsidized employment as a direct result of their experience.

Cuesta will provide services that result in one hundred percent (100%) of employers receiving a CalWORKs work-study placement being satisfied with the student/employee performance as reported on the satisfaction survey.

Cuesta will provide services that result in one hundred percent (100%) of students being able to use local job placement resources.

Cuesta College – Bridge to Success

Fiscal Years 14-15 and 15-16

Results for FY 2015-2016 will be received after the Summer-only courses are completed.

In FY 15-16 Cuesta will recruit and serve at least twenty-five (25) “at risk” high-school age youth to participate in the Summer Bridge Program. As of March 31, 2016, the recruitment process for youth had begun and final results will be received July 20, 2016, and reported next contract year.

Based on the final quarter report for FY 2014-2015 and received on July 20, 2015, a total of twenty three (23) youth enrolled in the Bridge program. The performance outcome was to serve twenty five (25). Of these, eighteen (18), or seventy eight percent (78%) completed the program. The performance outcome was focused on eighty percent (80%) finishing the summer program. Cuesta missed the mark by two percent (2%). DSS applauds Cuesta's efforts. It is difficult finding youth with barriers yet also fully committed to completing the summer program.

In FY 15-16 Cuesta will coordinate and implement three (3) one-credit (54 hours) Life/College orientation courses during Summer Bridge. Eighty percent (80%) of the participants will complete the 3 one-credit courses (54 hours). As of March 31, 2016, the recruitment process for youth had begun and final results will be received July 20, 2016, and reported next contract year.

Based on the final quarter report for FY 2014-2015 and received on July 20, 2015, 3 units of classes (54 hours) were offered and eighteen (18) of twenty three (23), or seventy eight percent (78%) of students successfully completed the course work. The performance outcome was focused on eighty percent (80%) finishing the summer program. Cuesta missed the mark by two percent (2%). DSS applauds Cuesta's efforts. It is difficult finding youth with barriers yet also fully committed to completing the summer program.

In FY 15-16 Cuesta will coordinate and implement a 50-hour intensive work experience on Cuesta campus in which eighty percent (80%) of the participants will complete the 5-week work experience assignment. As of March 31, 2016, the recruitment process for youth had begun and final results will be received July 20, 2016, and reported next contract year.

Based on the final quarter report for FY 2014-2015 and received on July 20, 2015, a total of twenty three (23) youth enrolled in the Bridge program which is a 5-week work experience assignment. Of these, eighteen (18) students, or seventy eight percent (78%) successfully completed the work experience. The performance outcome was focused on eighty percent (80%) finishing the summer program. Cuesta missed the mark by two percent (2%). DSS applauds Cuesta's efforts. It is difficult finding youth with barriers yet also fully committed to completing the summer program.

Fiscal Year 16-17

Cuesta will recruit and serve at least twenty-five (25) "at risk" high-school age youth to participate in the Summer Bridge Program.

Cuesta will coordinate and implement three (3) one-credit (54 hours) Life/College orientation courses during Summer Bridge. Eighty percent (80%) of the participants will complete the 3 one-credit courses (54 hours).

Cuesta will coordinate and implement a 50-hour intensive work experience on Cuesta campus in which eighty percent (80%) of the participants will complete the 5-week work experience assignment.

ATTACHMENTS

1. Clerk's File Statement for Two Cuesta Employment and Training Contracts