

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 5/24/2016	(3) CONTACT/PHONE Margaret Mayfield, Associate Capital Projects Coordinator (805) 781-1523	
(4) SUBJECT Request to approve a FY 2015-16 contract with Disability Access Consultants (DAC), at a fixed fee amount of \$379,870 to prepare a report for Americans with Disability Act (ADA) Self-Evaluation and Transition Plan Update. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve a contract with DAC to provide professional services for the preparation of an ADA Self-Evaluation and Transition Plan Update report at a fixed fee of \$379,870.			
(6) FUNDING SOURCE(S) Fund Center 200 – Maintenance Projects	(7) CURRENT YEAR FINANCIAL IMPACT \$379,870.00	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001645		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW David E. Grim			
(18) SUPERVISOR DISTRICT(S) All Districts			

Reference: 16MAY24-C-9

## County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works

Margaret Mayfield, Associate Capital Projects Coordinator

VIA: John Diodati, Deputy Director of Public Works

DATE: 5/24/2016

SUBJECT: Request to approve a FY 2015-16 contract with Disability Access Consultants (DAC), at a fixed fee amount of \$379,870 to prepare a report for Americans with Disability Act (ADA) Self-Evaluation and Transition Plan Update. All Districts.

### **RECOMMENDATION**

It is recommended that the Board approve a contract with DAC to provide professional services for the preparation of an ADA Self-Evaluation and Transition Plan Update report at a fixed fee of \$379,870.

### **DISCUSSION**

The Americans with Disabilities Act (ADA) was signed into law in 1990 with the State of California passing similar legislation in 1992. The federal government approved an extensive amendment of the ADA in 2010, the first major amendment since the ADA legislation was initially enacted. The 2013 California Building Code was then revised to reflect the 2010 federal amendment, becoming effective in January 2014. The County's preparation of a Self-Evaluation and Transition Plan Update will consider these current State and Federal laws pertaining to access requirements and provide a comprehensive accessibility compliance assessment of existing San Luis Obispo County facilities, programs and services.

In January of 2016, the County competitively bid a Request for Proposals (RFP) through the County's e-procurement website, Public Purchase, seeking accessibility compliance assessment services for County facilities, programs and services. In March 2016, five responses were received, and a selection committee consisting of staff from the Public Works and Parks Departments reviewed the proposals. The selection committee members evaluated each proposal independently based upon the established evaluation criteria and ranked each firm. Disability Access Consultants (DAC), located in Oroville, CA, received the highest scores from the selection committee and were determined to be the best qualified firm to perform the scope of services. DAC ranked highest due to their depth of experience in providing similar services to numerous California county and city governments, the qualifications/experience of their team members, including Certified Access Specialists, a software program that will allow the County to easily manage, track and document

implementation progress and compliance in future projects, and a competitive fee schedule. Based on the firm's superior qualifications, the committee recommended that the County enter into a professional services contract with Disability Access Consultants. Notifications were made to non-selected consultant firms and no protests were received.

The Consultant shall manage and perform a comprehensive accessibility assessment of County facilities, including building, site and program accessibility compliance, and will identify potential noncompliant items and physical barriers that limit access to County services, programs and facilities. Services shall include site and program accessibility compliance audits to provide the basis for identification, prioritization, budgeting and implementation of plans which assist the County in its continuing efforts to comply with the accessibility requirements of the ADA and the State of California codes and other federal and state laws, regulations and guidelines.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

The project is guided by a steering committee composed of members from the departments of Public Works, Parks and Risk Management. County Counsel has reviewed the contract as to legal form and effect.

### **FINANCIAL CONSIDERATIONS**

This is a consultant contract for the ADA Transition Plan budgeted in FY 2015-16 in FC 200 - Maintenance Projects Fund. The total project costs are estimated at \$500,000. Funding for the project came from the General Fund.

Please see Exhibit "A" for an estimated cost breakdown of the project.

### **RESULTS**

The County will receive the benefit of an objective assessment and documentation of accessibility provisions at County facilities in relation to programs and services offered at those facilities, and current code requirements. The results will be documented in an ADA Self-Evaluation and Transition Plan Update to guide future capital improvement project efforts and operational adjustments to provide accessibility to programs and services, contributing to the goal of a safe and well-governed community.

### **ATTACHMENTS**

1. Exhibit A – Project Cost Estimates
2. Contract for Consultant Services

File: 350071

Reference: 16MAY24-C-9

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