



County of San Luis Obispo, California

PARKS & RECREATION COMMISSION

COUNTY PARKS AND RECREATION COMMISSION AGENDA ITEM TRANSMITTAL

TO: Parks and Recreation Commission

FROM: Elizabeth Kavanaugh 805/781-4089

SUBJECT: Review of Off Highway Vehicle In-Lieu Fee Fund grant applications and recommend funding for fiscal year 2016-2017

DATE: 01/28/2016

Recommendations:

It is recommended that the Parks and Recreation Commission review the Off Highway Vehicle In-Lieu Fee Fund grant applications and make recommendations to the Board of Supervisors for funding of specific projects within the \$89,366 available in Fiscal Year 2016-2017 County Budget.

Discussion:

On November 6, 2012, the Board of Supervisors adopted evaluation criteria for review of Off Highway Vehicle In Lieu Fee Fund (OHVF) grant applications. County Parks and Recreation staff is responsible for managing the proposal review and administering the grants, once approved by the Board of Supervisors. The Board of Supervisors also authorized the Parks and Recreation Commission to review the OHVF grant applications and recommend funding for qualifying projects, for inclusion in the Parks and Recreation Department's annual budget.

This fiscal year's (2015-2016) OHVF grant allotment is \$91,366.12. We have added \$3,000.00 from the unclaimed grant awarded to Five Cities Rotary 2013/2014 application. \$5,000.00 is taken from the grant funds for administration of the grants leaving \$89,366.12 of grant funds to be allotted.

\$91,366.00	OHVF 2016-2017 allotment
<u>+\$3,000.00</u>	Unclaimed funds from 2013-2014 awards
\$94,366.00	Subtotal
\$94,366.00	Subtotal
<u>(\$5,000.00)</u>	Administration fees
\$89,366.00	Total of OHVF available in the 2016-2017 grant

We have received a total of \$194,266 in grant funding application requests. The funding requests exceed the grant funding available by \$104,899.

In September, 2015 County Parks and Recreation staff advertised and conducted an OHVF grant application workshop that outlined the application process, timelines and evaluation criteria as noted in General Application Procedure (see attachment 1). The deadline for the OHVF grant applications was October 31, 2014. County Parks received seven (7) grant applications (see attachment 2-8). All the applications were complete and met the deadline. Parks staff and County Counsel reviewed the applications and confirmed that all of the proposed projects are consistent with the general application criteria and allowable uses identified in the Board adopted evaluation criteria.

The Cuesta Ridge Road Association application has a few items that need clarification. The application lacks the proof of non-profit status that was required as part of the application process. County Council has reviewed this deficiency and determined that the application is still eligible for consideration providing they provide proof of their non-profit status prior to the Board of Supervisors consideration in June 2016.

The second item is that this application is to repair a road that does not serve an OHV use area. The road is located in the Las Padres National Forest and it provides access to hiking and bicycle trails along Cuesta Ridge. This is an allowed use per the Operation and Maintenance Category: b) "Projects that improve facilities that provides motorized access to non-motorized recreation activities".

A summary table of the applications is provided at the end of this report. Copies of the applications are attached to this report for a more detailed review.

Your commission may recommend any project or combination of projects provided the total does not exceed \$89,366.12. The full allocation of available funds is not required. All or part of available funds may be recommended for funding specific projects. Should any funds remain once the Board of Supervisors considers the project applications and approves funding, the remaining funds will be applied to the next cycle of OHVF grant funding.

Other Agency Involvement

County Counsel and the County Administrative Office have reviewed the applications for consistency with the evaluation criteria.

Attachments:

1. Application Evaluation Criteria
2. Cal Fire City of Pismo Beach Fire- Waterproof two way radios
3. Central Coast Motorcycle Association –Hi Mountain Road Improvement and Maintenance
4. Central Coast Motorcycle Association –Accessories for Sutter Trail Dozer
5. Central Coast Motorcycle Association –Poza –La Panza Reroute Environmental Assessment
6. Central Coast Motorcycle Association- Ground Operations
7. City of Paso Robles Police Department -Purchase of trailer for Off Highway Vehicle
8. Cuesta Ridge Road Association –Cuesta Ridge Road Restoration

2016/17 OHV In Lieu Fee Grant Applications

Applicant	Project Description	Amount	Use Category	Match Information	Comments
Cal Fire /City of Pismo	Waterproof and noise canceling two way radios to communicate with State Parks Rangers at Oceano Dunes	\$9,900	Law Enforcement and Education. Radios will be used in Jr. Guard program	No matching funds. Match is life guards time	2013-14 OHV grant was for radios that were not waterproof or noise canceling
Central Coast Motorcycle Association	Hi Mountain Road repair and maintenance	\$20,000	Operations and Maintenance Road is access to OHV area at Los Padres Forest	Total project cost is \$80,000. \$60,000 is from the County's Internal OHV fund through Public Works	n/a
Central Coast Motorcycle Association	Equipment purchase of trail maintenance equipment	\$25,000	Operations and Maintenance	No matching funds. Match is volunteer labor and resources	2015/2016 BOS granted \$13,461 OHV grant funds towards the requested \$44,000 worth of equipment.
Central Coast Motorcycle Association	Pozo-La Panza trail re-route environmental assessment	\$12,000	Planning and Restoration	No matching funds. Match is volunteers to assist scientist.	2015/2016 OHV Grant provided \$40,000 for this project. This request is for unforeseen studies needed to complete this phase of project
Central Coast Motorcycle Association	Trail maintenance of 7.5 miles of OHV trails in Los Padres National Forest.	\$29,000	Operations and Maintenance	No matching funds. Match is volunteer labor and resources	n/a

Applicant	Project Description	Amount	Use Category	Match Information	Comments
City of Paso Robles Police Department	Enclosed OHV trailer to move and store OHV used for enforcement and rescue in the Salinas River	\$9,000	Law Enforcement	No matching funds. Match is staff time for enforcement, rescue and maintenance	OHV was purchased with funds awarded in the 2015/2016 OHV grant cycle
Cuesta Ridge Road Association	Engineering plans for road restoration of a 7 miles segment of West Cuesta Ridge Road	Maximum (up to \$89,366)	Operations and Maintenance	\$45,000 from Communication Facilities Stakeholders	n/a
Total		\$194,266			

Your commission can recommend any project or combination of projects provided the total does not exceed this year's allotment of \$89,366.12.