

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT District Attorney	(2) MEETING DATE 1/5/2016	(3) CONTACT/PHONE Karen Valine	
(4) SUBJECT Request to approve a FY 2014-17 Standard Agreement Amendment between the County of San Luis Obispo and the California Victim Compensation and Government Claims Board (VCGCB) which clarifies certain provisions of the original contract approved by the Board of Supervisors on March 22, 1999 and amended on March 7, 2000. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and authorize the District Attorney to sign, on behalf of the Board of Supervisors, a FY 2014-17 standard agreement amendment between the County of San Luis Obispo and the California Victim Compensation and Government Claims Board (VCGCB) which clarifies certain provisions of the original March 22, 1999 contract and provides for the continuation of direct payment of emergency funeral/burial, relocation, and crime scene clean-up expenses through a revolving fund provided by the State.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>6/17/14</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Dan Dow, District Attorney

DATE: 1/5/2016

SUBJECT: Request to approve a FY 2014-17 Standard Agreement Amendment between the County of San Luis Obispo and the California Victim Compensation and Government Claims Board (VCGCB) which clarifies certain provisions of the original contract approved by the Board of Supervisors on March 22, 1999 and amended on March 7, 2000. All Districts.

RECOMMENDATION

It is recommended that the Board approve, and authorize the District Attorney to sign, on behalf of the Board of Supervisors, a FY 2014-17 standard agreement amendment between the County of San Luis Obispo and the California Victim Compensation and Government Claims Board (VCGCB) which clarifies certain provisions of the original March 22, 1999 contract and provides for the continuation of direct payment of emergency funeral/burial, relocation, and crime scene clean-up expenses through a revolving fund provided by the State.

DISCUSSION

The District Attorney's Victim/Witness Assistance Division is authorized and mandated by Penal Code Section 13835 et seq. to assist crime victims with claim applications for reimbursement of crime-related financial losses by the State Victim Compensation and Government Claims Board. Since 1989, the Victim/Witness Assistance Division has contracted with the State to provide verification of crime compensation claims as provided by Government Code Section 13954(c).

As part of the claim verification service, on March 22, 1999, the County Board of Supervisors approved an amended contract between Victim/Witness Assistance Center and the State of California to provide direct payment of emergency funeral/burial, relocation, and crime scene clean-up expenses on behalf of the qualified victim.

The State allocated \$30,000 as an advance to the County of San Luis Obispo for the establishment of a revolving fund for the purpose of paying claimant emergency funeral/burial, relocation and crime scene clean-up expenses and reimburses the County for any funds dispersed. With the passage of AB 606 in 2000, additional emergency funds became available to pay for domestic violence relocation expenses for qualified victims. On March 7, 2000, an amended contract was approved by your Board to reflect this new provision and to add \$30,000 to the original contract amount of \$30,000 for a total contract amount of \$60,000. However, the additional \$30,000 allocation was never advanced by the State to the County of San Luis Obispo. The 2000 contract and the Victim Witness Assistance Division's books and records erroneously reflect a total contract amount of \$60,000 rather than \$30,000.

This amended agreement clarifies the current contract amount of \$30,000 rather than \$60,000, which amount was allocated by the State. This amended agreement additionally clarifies certain provisions of the original contract pertaining to Scope of Work, Budget Detail and Payment provisions, and Revolving Fund Procedures and corrects this bookkeeping error. (Attachment).

OTHER AGENCY INVOLVEMENT/IMPACT

The District Attorney's Office has coordinated with County Counsel and the Auditor-Controller-Treasurer-Tax Collector's Office, which have reviewed and approved this agreement amendment and resolution.

FINANCIAL CONSIDERATIONS

The County currently has a contract which provides Victims of Crime claim verification through a Joint Powers Agreement (JPA) with the State's Victim Compensation and Government Claims Board (VCGCB). That contract includes a provision which permits Victim/Witness to directly pay emergency claims for qualified victims through a revolving trust account funded by a \$30,000 maximum advance from the State.

The amendment clarifies existing contract provisions and places no further impact to the County General Fund.

RESULTS

From July 1, 2011 through May 31, 2014 the Victim/Witness Assistance Center processed 14 requests for emergency funeral/burial, relocation and crime scene clean-up funds totaling \$28,325.48. Given the emergency nature of these fund requests, usage tends to vary from year to year. Providing this service to qualified victims is consistent with the Victim/Witness Assistance Division goal to reduce the effects of crime on victims, family members and the community.

Approval of the proposed Standard Agreement Amendment for contract years July 1, 2014 through June 30, 2017 will clarify terms of the existing provisions while allowing the District Attorney's Victim/Witness Assistance Center to continue providing direct payment of emergency funeral/burial, relocation, and crime scene clean-up expenses for qualified crime victims pursuant to Government Code Section 13952.5(c) (3) for FY 2014-2017.

ATTACHMENTS

1. Attachment 1 - VCGCB Contract Amendment