

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office – Emergency Services	(2) MEETING DATE 12/15/2015	(3) CONTACT/PHONE Ron Alsop 781-5011	
(4) SUBJECT Request by the Office of Emergency Services to apply for Federal Fiscal Year 2015 Homeland Security Grant Program funds in the amount of \$352,388 and approve a required grant document. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1. Approve the Office of Emergency Services’ request to apply for Federal Fiscal Year 2015 Homeland Security Grant Program funds in the amount of \$352,388; and 2. Approve the required “FY 15 Standard Assurances For All Cal OES Federal Grant Programs” document.			
(6) FUNDING SOURCE(S) Federal grant funds	(7) CURRENT YEAR FINANCIAL IMPACT \$352,388.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Guy Savage			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Administrative Office / Ron Alsop
781-5011

DATE: 12/15/2015

SUBJECT: Request by the Office of Emergency Services to apply for Federal Fiscal Year 2015 Homeland Security Grant Program funds in the amount of \$352,388 and approve a required grant document. All Districts.

RECOMMENDATION

It is recommended that the Board:

1. Approve the Office of Emergency Services' request to apply for Federal Fiscal Year 2015 Homeland Security Grant Program funds in the amount of \$352,388; and
2. Approve the required "FY 15 Standard Assurances For All Cal OES Federal Grant Programs" document.

DISCUSSION

Through the Governor's Office of Emergency Services (Cal OES) the United States Department of Homeland Security (DHS) is providing grant funds for efforts such as planning for homeland security and other emergency operations, purchasing of specialized equipment in order to enhance the capability of local agencies with responding to emergencies, costs related to certain training courses and grant management and administration costs.

This request is for your Board to give approval to the Office of Emergency Services (OES) to apply for the Federal Fiscal Year (FFY) 2015 Homeland Security Grant Program.

Through pre-determined grant award formulas developed by Cal OES, the San Luis Obispo County Operational Area is eligible to receive up to \$352,388 in FFY 2015 Homeland Security Grant Program (HSGP) funds. In terms of emergency management, the State of California defines an Operational Area as being comprised of all local governments within the geographical boundary of a county. Since County OES is the Operational Area Coordinator for general emergency management, these grants are routed through our office and in turn passed on to various local entities.

While this is a formal request for your Board asking to approve County OES' request to apply for the grant, an initial tentative application package has already been submitted to Cal OES due to the short timeline required for such submittal. Cal OES is now requiring certain final adjustments to the application package before it can be formally resubmitted and approved. Prior to doing so, County OES is requesting your Board's approval.

Determining the most efficient use of the grant funds involved representatives from various agencies working together to recommend projects to be funded (see "Other Agency Involvement" on a following page). These recommendations are then prioritized by the below described "Homeland Security Grant Approval Authority."

Pursuant to Cal OES requirements regarding receipt of HSGP funds, a recipient agency must establish a Homeland Security Grant Approval Authority. In our county this Authority consists of the County Sheriff, County Fire Chief, a municipal fire chief (selected by the local fire chiefs in the San Luis Obispo County Operational Area), a chief of police (selected by the local police chiefs in the San Luis Obispo County Operational Area), and the County Public Health Officer or his or her designee. The Approval Authority is required to develop and approve specific uses for the grant funds

awarded.

The members of the Approval Authority for the San Luis Obispo County Operational Area are:

- Sheriff Ian Parkinson, San Luis Obispo County Sheriff's Office
- Chief Rob Lewin, CAL FIRE/County Fire Department
- Chief Ken Johnson, Paso Robles Emergency Services/Fire Department
- Chief Steven Annabali Arroyo Grande Police Department
- Dr. Penny Borenstein, San Luis Obispo County Health Officer

The Approval Authority worked with County OES on development of a list of projects and related items to be purchased. In addition to your Board's approval of the projects submitted with the grant application they will also have to be approved by Cal OES. Once Cal OES approves the grant County OES will bring it back to your Board requesting approval to accept the grant and to request related budget adjustments and any needed amendments to fixed asset lists.

Since this grant acceptance request is being made on behalf of the San Luis Obispo County Operational Area, some of the purchased items and funds for training may be passed through for use by cities or special districts within San Luis Obispo County.

This request for approval to apply and to approve the "FY 15 Standard Assurances for All Cal OES Federal Grant Programs" document will be accomplished simply by approving this agenda item. The Grant Assurances document may then be signed by staff.

Another requirement of this, as well as other grants and funding programs processed through Cal OES, is to have a "Governing Body Resolution" on file with them listing the name or position title of employees (referred to as Authorized Agents) authorized to sign grant related documents on behalf of the County. However, County OES has such a Governing Body Resolution previously approved by your Board that remains current so an update is not needed with this grant. The existing Authorized Agent positions as previously approved by your Board are County Administrative Officer or Assistant County Administrative Officer or Principal Administrative Analyst / Emergency Services Manager or Emergency Services Coordinator.

Below are the requested specific uses for the grant.

Grant Reference: Project A

\$96,853 for County Fire for the purchase of 80 sets of ballistic personal protective equipment (PPE) for local fire department personnel throughout the county/Operational Area. The sets will include helmets, goggles, and vests to be used for specific events where fire and/or medical response is needed in an area where there is a threat from an active shooter or terrorism incident. A limited number of the ballistic PPE will be made available to each fire agency in the county. They are not to be used on a routine basis, but are intended to be available when needed.

Grant Reference: Project B

\$30,000 that will be used for development of a Local Hazard Mitigation Plan for the Cambria area. The requested funding will be used by County Fire to hire a consultant to develop a plan to identify strategies to reduce the risks from natural and/or technological hazards in the community of Cambria. A small amount of staff overtime to assist with the development of the project is included.

Grant Reference: Project C

\$107,308 is requested for County Fire, for the purchase of multiband radios for fire battalion chiefs and law enforcement officers. The radios will allow fire personnel to communicate with all agencies at emergency incidents. The request is for 14 all band radios with chargers, cables, holsters and other radio accessories.

Grant Reference: Project D

\$12,000 is requested for County Public Health, which maintains a cache of emergency medical supplies to be used in the event that a chemical exposure spill affects the public. Public Health proposes to develop a training video to train responders in the

protocols to request, obtain and use the related emergency cache of medical supplies.

Grant Reference: Project E

\$28,000, requested for the Sheriff's Office for a proposal to continue the next phase of the School Incident Planning GIS Data project. This is the second phase of the project to collect and create data that will aid in preplanning strategies in the event of an active shooter or large emergency event at any of the public schools countywide. This project is intended to assist San Luis Obispo County first responders and law enforcement teams to have facility layout information for immediate use during response to such incidents.

Grant Reference: Project F

\$60,608, for the Sheriff's Office and other local law enforcement organizations to purchase multiband radios for interagency communications. These radios will allow chief officers to communicate with all responding agencies at emergency incidents. The request is for eight all band radios with chargers, cables, holsters and other radio accessories.

Grant Reference: Project G

Funded Amount \$17,619 for grant management and administration. These funds will help offset County OES costs of administrating the grant.

In circumstances where a proposed project is not feasible to procure or the actual cost of projects is less than that identified in the grant, a request may be made to Cal OES or FEMA to purchase an alternate item or project.

OTHER AGENCY INVOLVEMENT/IMPACT

The Fire Chiefs Association of San Luis Obispo County, the Criminal Justice Administrators' Association, the Sheriff's Office, CAL FIRE/County Fire, Public Health, and County OES worked together to determine how the grant funding would be most efficiently used. Grant administration and coordination with and between the various agencies is provided by County OES. County OES works directly with Cal OES on behalf of all local agencies for grant related issues. County Counsel assisted with reviewing and approving as to form and legal effect the grant required "Standard Assurances for All Cal OES Federal Grant Programs" document.

FINANCIAL CONSIDERATIONS

These funds are provided to pay the full cost of the requested items although certain administrative costs will incurred by the involved departments. These costs will be absorbed within existing budgeted department funds. This grant does require the County and any other involved local agencies to expend funds upfront and then be reimbursed through the grant process. As noted earlier, requests for budget adjustments and fixed asset additions will be brought back to your Board with a request to approve acceptance of this grant once Cal OES concurs and approves our formal application.

No additional General Fund support monies are being requested with this Board agenda item.

This is a multi-year grant and funds authorized for its purpose in the FY 2015-16 budget may carry over to future years.

RESULTS

The equipment and planning provided through HSGP funding for the projects identified will enhance local emergency response and preparedness capabilities associated with potential homeland security incidents as well as other types of emergencies. The enhanced response and preparedness capability increases public protection and is consistent with the countywide goal of a safe community

ATTACHMENTS

A: FY 15 Standard Assurances for All Cal OES Federal Grant Programs