

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Parks and Recreation	(2) MEETING DATE 12/8/2015	(3) CONTACT/PHONE Nick Franco 781-4226	
(4) SUBJECT Request to approve an amendment to the fixed asset list for Fund Center (FC) 427 – Golf to add three replacement HVAC units for Dairy Creek Golf Course in San Luis Obispo in the amount of \$20,000. District 2.			
(5) RECOMMENDED ACTION It is recommended that the Board approve an amendment to the fixed asset list for Fund Center (FC) 427 – Golf to add three replacement HVAC units for Dairy Creek Golf Course in San Luis Obispo in the amount of \$20,000.			
(6) FUNDING SOURCE(S) Golf Operations Funds	(7) CURRENT YEAR FINANCIAL IMPACT \$20,000.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) District 2			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Parks and Recreation / Nick Franco
781-4226

DATE: 12/8/2015

SUBJECT: Request to approve an amendment to the fixed asset list for Fund Center (FC) 427 – Golf to add three replacement HVAC units for Dairy Creek Golf Course in San Luis Obispo in the amount of \$20,000. District 2.

RECOMMENDATION

Request to approve an amendment to the fixed asset list for Fund Center (FC) 427 – Golf to add three replacement HVAC units for Dairy Creek Golf Course in San Luis Obispo in the amount of \$20,000.

DISCUSSION

The Department of Parks and Recreation owns and maintains Dairy Creek Golf Course located within El Chorro Regional Park in San Luis Obispo. The three (3) unit heating, ventilation, and air conditioning (HVAC) system requires replacement due to the failure of these components. The HVAC asset purchase was unanticipated and therefore not included in the FY 2015-16 budget. As a result, an amendment to the fixed asset list is necessary. The replacement of the HVAC units will allow the Department of Parks and Recreation to provide comfort to golf course and restaurant customers as well as proper heating and cooling for the health and safety of staff working within the kitchen areas of the facility.

OTHER AGENCY INVOLVEMENT/IMPACT

The Auditor and the Administrative Office were consulted regarding the HVAC asset replacement.

FINANCIAL CONSIDERATIONS

Golf operational funds will be used to fund the replacement HVAC units in the amount of \$20,000. This action will not result in any impact to the County General Fund.

RESULTS

The replacement of this asset will allow the Department of Parks and Recreation to provide comfort to golf course and restaurant customers as well as proper heating and cooling for the health and safety of staff working within the kitchen areas of the facility.