

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

| | | | |
|--|---|---|----------------------|
| (1) DEPARTMENT Emergency Services | (2) MEETING DATE 11/24/2015 | (3) CONTACT/PHONE Ashley Reilley 781-5011 | |
| (4) SUBJECT Request to approve a grant from the Federal Fiscal Year 2015 Emergency Management Performance in the amount of \$182,047 and approve a related budget adjustment of \$31,186. All Districts. | | | |
| (5) RECOMMENDED ACTION It is recommended that the Board 1) approve the Office of Emergency Services request to accept \$182,047 from the 2015 Federal Fiscal Year 2015 Emergency Management Performance Grant; 2) approve a budget adjustment in the amount of \$31,186 and increasing appropriations in the same amount for Emergency Operations Center and related enhancements in Fund Center 138, Emergency Services. | | | |
| (6) FUNDING SOURCE(S) Federal grant, General Fund support, nuclear power emergency preparedness funds | (7) CURRENT YEAR FINANCIAL IMPACT \$364,094.00 | (8) ANNUAL FINANCIAL IMPACT \$0.00 | (9) BUDGETED? Yes |
| (10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___) | | | |
| (11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A | | | |
| (12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A | | (13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1516049 <input type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A | |
| (14) LOCATION MAP N/A | (15) BUSINESS IMPACT STATEMENT? | (16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: _____ | |
| (17) ADMINISTRATIVE OFFICE REVIEW Guy Savage | | | |
| (18) SUPERVISOR DISTRICT(S) All Districts | | | |

County of San Luis Obispo



TO: Board of Supervisors

FROM: Emergency Services / Ashley Reilley
781-5011

DATE: 11/24/2015

SUBJECT: Request to approve a grant from the Federal Fiscal Year 2015 Emergency Management Performance in the amount of \$182,047 and approve a related budget adjustment of \$31,186. All Districts.

RECOMMENDATION

It is recommended that the Board 1) approve the Office of Emergency Services request to accept \$182,047 from the 2015 Federal Fiscal Year 2015 Emergency Management Performance Grant; 2) approve a budget adjustment in the amount of \$31,186 and increasing appropriations in the same amount for Emergency Operations Center and related enhancements in Fund Center 138, Emergency Services.

DISCUSSION

The Federal Emergency Management Agency (FEMA) funds an annual program titled Emergency Management Performance Grant (EMPG). EMPG allows the County to obtain financial assistance to offset the costs of certain ongoing emergency planning and preparedness activities. EMPG has been a long standing emergency management assistance program for which the County has received annual funding for over 25 years. EMPG funds are budgeted annually as revenue by OES (Fund Center 138) and are used to match and offset 50% of salary, supply and equipment costs for certain general emergency management planning and readiness efforts.

On September 15, 2015 your Board approved OES' request to apply for this grant. Since then the California Office of Emergency Services (Cal OES), which administers the grant, approved our application and has awarded us this annually recurring grant. This request is asking for approval to accept the FFY 2015 EMPG.

The primary uses of these funds have traditionally been to offset ongoing salary costs for OES staff and for the use of various supplies and equipment. As such, and since this is a long standing annual funding program, \$110,861 has been budgeted as revenue into the adopted OES budget for FY 2015-2016, along with associated costs. In addition, \$40,000 has been budgeted as revenue in the County Fire budget from FY 2015-16, for a total adopted budget amount of \$150,861.

At the time of the initial County budget development process it was not known what the specific EMPG FFY 2015 grant amounts would be. The actual awarded grant amount is \$182,047, which is \$31,186 more than projected with the budget submittal.

The uses of the already budgeted and approved \$150,861 remain unchanged from the initial proposals included in the September 15, 2015 Board of Supervisors agenda item requesting permission to apply for the grant. Uses are noted below:

- \$89,861 to offset existing OES staff costs related to ongoing day-to-day emergency planning and emergency management coordination efforts throughout the county and with State agencies;

- \$9,000 for various service and supplies in the existing OES budget;
- \$12,000 to offset costs of portable tent type shelters used as field command posts or field Emergency Operations Center (EOC);
- \$40,000 to offset costs for County Fire for 15 mobile data computers for emergency response vehicles, related software and technological equipment;

The requested use of the additional \$31,186 which will be 50% matched with already budgeted General Fund support dollars and nuclear power plant emergency preparedness funding, includes offsetting the costs for developing an alternate EOC as well as support work, technological improvements, and minor related interior improvements to the existing EOC.

Due to EMPG specific federal administrative guidelines, the exact items budgeted may vary. Should costs run under projections or funds otherwise cannot be used for the above, there may be minor variances in supplies and equipment purchased.

OTHER AGENCY INVOLVEMENT/IMPACT

Other agencies involved include County Fire and the Federal Emergency Management Agency (FEMA). County Counsel assisted with reviewing the "FY 15 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms, and Conditions" document and the state formatted Governing Body Resolution that was required at the time the application was submitted. The Auditor-Controller's Office worked with OES on development and approval of the Budget Adjustment Request. County OES coordinated with County Fire on passing through funds to offset the costs of mobile data computer purchases.

FINANCIAL CONSIDERATIONS

This grant provides funding to offset 50% of certain emergency management and planning tasks performed by the county. The \$182,047 in federal grant funds requires an equal match of \$182,047 for a total cost of \$364,094.

For the required matching funds of \$182,047, \$110,861 is already included in the adopted FY 2015-16 County budget for OES and \$40,000 in the County Fire adopted budget. The needed additional matching funds in the amount of \$31,186 are available from already budgeted nuclear power plant emergency planning funds and existing operational General Fund dollars in existing approved budgets. No additional General Fund support monies are being requested with this Board agenda item.

As a result of the additional \$31,186 in revenue the Board is also being asked to approve the related Budget Adjustment Request to increase appropriations for the above noted uses into Fund Center 138 (OES) with the funding source Federal Aid – Grants and the appropriation increase into the Special Department Expense account.

RESULTS

Receipt and use of these funds enhances the county's continued ability to develop and maintain effective emergency plans and procedures, which in turn results in a coordinated response to disasters by public and related agencies. This coordinated response ensures that OES meets the communitywide goal of a safe community.