COUNTY OF SAN LUIS OBISPO

SPECIAL BOARD OF DIRECTORS ELECTIONS FOR THE PROPOSED PASO ROBLES BASIN WATER DISTRICT

MARCH 8, 2016

CANDIDATE INFORMATION BOOKLET

PREPARED BY:
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ELIGIBILITY

For Landowner Directors – Candidates must hold title to land within the proposed district or be authorized to vote in elections by landowners as provided in Water Code Section 37913 and shall reside within the district, within two miles of the district boundary, or within the boundaries of the City of Paso Robles, the Atascadero Mutual Water Company, the Templeton Community Services District, the San Miguel Community Services District, or the San Luis Obispo County Service Area 16. A person may only be a candidate for one director within any landowner class.[1]

For Registered Voter Directors - Candidates shall be a registered voter residing within the district.

OFFICES TO BE FILLED

Upon the formation of the District, there shall be a total of nine directors, as shown in the table below. A candidate may only be a candidate for one director position for which they are qualified. Candidates for the six landowner positions may be within any landowner class. Should a landowner also be a registered voter, that candidate may only serve in one capacity (i.e. landowner director or registered voter director) but not both.

Per Water Code Section 37912, subdivision (c), the directors elected upon formation of the district shall hold office pursuant to Section 10505 of the Elections Code. The directors elected at the formation election shall hold office until noon on the first Friday in December of the second next following odd-numbered year (December 2019). Pursuant to Water Code Section 37912, subdivision (d), all subsequent elections for directors will be held on the first Tuesday after the first Monday in October of each odd-numbered year. Water Code Section 37912 provides that the terms of Elections Code section 10505 apply to the election of directors. According to section 10505, subdivision (b), the initial directors elected at the time of the formation of the district shall hold office

1 Water Code Section 37913 provides that "for the purposes of election participation by landowners, the following definitions apply: (a) 'Landowner' means any person who holds title to land within the boundaries of the proposed district as shown on the last assessment roll prepared by the county assessor, or a legal representative of a landowner who holds title to land within the boundaries of the proposed district as shown on the last assessment roll prepared by the county assessor. (b) 'Landowner" does not include individuals, partnerships, corporations, or public agencies holding easements or less than fee interests, including leaseholds of any nature. (c) 'Legal representative' means either of the following (1) A duly appointed and acting guardian, executor, or administrator of the estate of a holder of title to land. (2) One of the following: (A) If the holder of title is a trust, any trustee of the trust may vote on behalf of the trust. (B) If the holder of title is a corporation, the president, vice president, secretary, or other duly designed officer may vote on behalf of the corporation. (C) If the holder of title is a limited liability company, any managing member may vote on behalf of the limited liability company. (D) Any officer or partner with managerial responsibilities of a legal entity not listed in subparagraphs (A) to (C), inclusive, may vote on behalf of the entity."

until December 2019. Both Elections Code section 10505, subdivision (c), and Water Code section 37912, subdivision (c), contemplate that there will be staggered terms resulting from the classification by lot of the directors into two classes, who will hold initial terms after the first general election of the district in October 2019 of two years and four years respectively. Thereafter, Water Code section 34705 provides that the term of office of each director shall be four years.

DIRECTORS	**# OF SEATS**	**TERM BEGINS**	**TERM ENDS**
Elected by Large Landowners *holders of title owning an aggregate of 400 acres or more in the district	2	TBD	December 6, 2019
Elected by Medium Landowners *holders of title owning an aggregate of 40 acres or more but less than 400 acres	2	TBD	December 6, 2019
Elected by Small Landowners *holders of title owning an aggregate of less than 40 acres	2	TBD	December 6, 2019
Registered Voters *registered voters residing within the district	3	TBD	December 6, 2019

NOMINATION PERIOD

In an effort to make candidate filing more efficient, the County Clerk-Recorder's office will be setting up appointments for candidates to take out and file nomination documents.

Please contact our office at 805-781-5228 to set up your appointment during the nomination period. At that time we will ask you the following questions regarding your candidacy, which will allow us to have most of your paperwork completed when you arrive:

Name as Registered

Name to Appear on Ballot- (see page 12)

Residence Address

Mailing Address

Confidential Phone #

Daytime Phone #

Evening Phone #

Fax #

Email Address

Ballot Designation - see pages 12 - 17 for information

Office Sought

Candidates must file a Declaration of Candidacy and other required documents with the County Clerk-Recorder's Office between the dates of **November 16 – December 11, 2015.** Each candidate shall take the oath or affirmation before the County Clerk or any person designated by the County Clerk at the time the Declaration of Candidacy is filed.
You must file the Nomination Paper with the County Clerk-Recorder's office during regular business hours. Please note that all papers (Nomination Paper, Candidate Statement, Statement of Economic Interest, etc.) must be filed at the same time.

To ensure that staff is available when you file your Nomination Papers, please call 805-781- 5228 to set up an appointment.

INSUFFICIENT NOMINEES AND APPOINTMENT OF CANDIDATES

In the event there are insufficient candidates, the elections official shall submit a certificate of these facts to the County Board of Supervisors and request that the Board of Supervisors appoint to the office or offices the person or persons, if any, who have filed declarations of candidacy. If no person has filed a declaration of candidacy for any office, the Board of Supervisors shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve as if elected at the formation election.

WRITE-IN CANDIDATES

There is no filing fee to be a write-in candidate. To be a write-in candidate for a non-partisan office that will be on the ballot, a person must file a Statement of Write-In Candidacy and Nomination Papers, if applicable, with the requisite number of signatures as required for the office between January 11 and February 23, 2016. If the contest is not on the ballot due to insufficient nominees (EC § 10515) the write-in period does not apply.

IMPORTANT DATES FOR CANDIDATES

Nov 16- Dec 11	Nomination Period. Candidates must file by December 11, 2015 at 5:00 PM. **Please call the Elections Division at 805-781-5228 to make an appointment.**
Dec 14	Last Day to withdraw Candidate Statement of Qualifications by 5:00PM (EC 10509(b))
Dec 17	Random Alphabet Drawing
Jan 11 – Feb 23	Write-in candidate period begins (EC 8601)
Jan 23	**Last day to amend Voters List if satisfactory evidence of change of ownership is presented to the elections official. (This pertains to landowners only.) (WC 37912 (e))**
Jan 28	Pre-Election Campaign Statement Due (Gov Code 84200.5, 84200.7(a)) *(Covers period – 1/1/16 – 1/23/16)*
Feb 1	FPPC Semi-Annual Statements Due *(Covers period – * – 12/31/15)*
Feb 8	29 Day Close of Registration - First day Vote by Mail Ballots are available - Last day for eligible voters to register to vote in the registered voter election in order to receive a Sample Ballot (EC 3001, 3003) 15 Day Close of Registration - Voters registering between E-29 and E-15 (Feb 8th & 22nd) will receive notification of their polling place, but will **not** receive any other voter information. (EC 2102, 2107)
Feb 23	Write-In Candidate Period ends (EC 8601)
Feb 25	Pre-Election Campaign Statement Due (Gov Code 84200.5, 84200.7(a)) *(Covers period – 1/24/16 – 2/20/16)* Last day for Elections Office to mail Vote by Mail Ballots to voters. (EC 3001)
March 8	**Election Day. Polls open at 7:00am and close at 8:00pm**.
April 7	Complete Official Canvass.
Aug 1	Semi-Annual Campaign Statement Due

***Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

CAN I FILE NOMINATION PAPERS FOR MORE THAN ONE OFFICE AT THE SAME ELECTION?

Elections Code Section 10510 and Water Code Section 37911(a) prohibit a person from filing nomination papers for more than one district office or term of office for the same district at the same election.

IF I AM ELECTED, CAN I HOLD MORE THAN ONE OFFICE AT THE SAME TIME?

This is a legal question which the County Clerk-Recorder cannot answer. The County Clerk-Recorder cannot refuse to issue nomination papers unless it is prohibited as stated in the first question above. A person's legal right to hold more than one office at the same time is governed by common law doctrine of incompatible offices. Government Code Section 1099 was added January 1, 2006 to codify this common law rule. This new section states: a) that an officer shall not simultaneously hold two public offices that are incompatible, as defined, and 2) when two public offices are incompatible, a public officer shall be deemed to have forfeited the first office upon acceding to the second.

There are numerous court cases and attorney general opinions which address specific situations of incompatible offices. There is a list of case cites and copies of several of the opinions in the County Clerk-Recorder's Office that you may request; however, this is not an exhaustive list of all available information and you are advised to seek legal counsel to determine the incompatibility of the offices.

BALLOT NAMES AND DESIGNATIONS

NAME ON BALLOT

The candidate indicates on the Declaration of Candidacy how his/her name should appear on the ballot. This notation should be recognizable as the name under which the candidate is registered, though the two need not be identical. (Example: A candidate registered as "Jonathan William Smith" may use such variations as "John W. Smith", "John Smith", or "J. William (Bud) Smith".)

No title or degree may appear on the same line on a ballot as a candidate's name. (EC §13106)

RULES FOR PRINTING CANDIDATE'S NAMES ON BALLOTS

Names of candidates shall be printed on the ballot in accordance with the following rules:

(1) If the office is to be voted upon wholly within, but not throughout, one county, as in the case of Municipal, School and Special Districts , the order shall be determined in accordance with the randomized alphabet as provided for in Elections Code Sections 13112 and13111(f).

RANDOMIZED ALPHABET DRAWING

For each election, the Secretary of State shall conduct a drawing of the letters of the alphabet pursuant to the procedures set forth in Elections Code Section 13112. The result of this drawing shall be known as the randomized alphabet and will be used to determine the order of candidates as specified above.

BALLOT DESIGNATION

The ballot designation is the word or group of words that will appear on the ballot under the candidate's name, designating the principal profession, vocation, or occupation of the candidate. Acceptable ballot designations are governed by Elections Code Section 13107 and Secretary of State Regulations. All candidates may choose a ballot designation to appear immediately under their name on the ballot. (EC §13107; Cal. Code Regs., tit. 2, §20711.)

BALLOT DESIGNATION WORKSHEET

A Ballot Designation Worksheet must be completed and filed with the elections official ***at the same time*** that the candidate files his/her Declaration of Candidacy. The statute mandates that no designation will appear under the candidate's name on the ballot if the candidate fails to file the required worksheet. (EC §13107.3.).

The ballot designation must be chosen from one of the four categories below and are governed by Elections Code Section 13107 and California Code of Regulations, Title 2, §20711.

(1) **ELECTIVE OFFICE:** Words designating the elective city, county, district, state, or

federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people, or to which he or she was appointed, in the case of a superior court judge. (EC §13107 (a)(1), Cal. Code Regs., tit. 2, §20712)

Example 1: An acceptable ballot designation for an assembly representative from the 33rd Assembly District, would be "Member of the Assembly, 33rd District."

Example 2: For local offices, a candidate who is currently in office as mayor may use the designation "Mayor, City of San Luis Obispo."

Example 3: Proposed ballot designations indicating a position of legislative leadership or leadership in another elected body, such as "Majority Leader of the California Senate," Speaker of the California State Assembly," or "City of San Luis Obispo Mayor Pro Tem" are not elective offices and therefore not allowed. However, they may, subject to the three-word limit, be considered as an occupation. (See (4) below.)

(2) **INCUMBENT:** The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people, or, in the case of a superior or municipal court judge, was appointed to that office.

- The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjectives or modifiers. For example, "Incumbent Assembly member, 33rd Assembly District" or "Incumbent City Councilmember" would be impermissible designations.
- Incumbent cannot be combined with any other designation and must stand alone. For example: Incumbent/Rancher is not permissible. (EC §13107 (a)(2)., Cal. Code Regs., tit. 2 §20713.)

(3) **APPOINTED INCUMBENT**: The phrase "appointed incumbent" if the candidate holds an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office, subject to the three word limit in (4). In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed."

- If an incumbent was appointed in lieu of an election because the number of candidates did not exceed the number required to be elected at the last election for that office, the candidate is not required to use "appointed". (EC §13107 (a)(4)., Cal. Code Regs., tit. §20715.)

(4) **3-WORD PROFESSION/OCCUPATION/VOCATION:** No more than three words designating either the current principal professions, vocations, and/or occupations of the candidate, or the principal professions, vocations, and/or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. (EC §13107 (a)(3)., Cal. Code Regs., tit. §20714.)

DEFINITIONS

Definitions of some of the above terms as they are used in Elections Code section 13107, subdivision (a)(3), are defined as follows:

"Profession" means a field of employment requiring special education or skill and requiring knowledge of a particular discipline. Examples of an acceptable designation of a "profession," as defined in this subdivision, include, but are not limited to, "attorney," "physician," "accountant," "architect," and "teacher."

"Occupation" means the employment in which one regularly engages or follows as the means of making a livelihood. Examples of an acceptable designation of an "occupation," as defined in this subdivision include, but are not limited to, "rancher," "restaurateur," "retail salesperson," "manual laborer," "construction worker," "computer manufacturing executive," "military pilot," "secretary," and "police officer."

"Vocation" means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time. Examples of an acceptable designation of a "vocation," as defined in this subdivision include, but are not limited to, "minister," "priest," "mother," "father," "parent", "homemaker," "dependent care provider," "carpenter," "plumber," "electrician," and "cabinetmaker."

"Principal" as that term is used in this subdivision, means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate. Involvement that is only nominal, pro forma, or titular in character does not meet the requirements of the statute.

• If a candidate holds a current and active license from the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her "**principal**" professions, vocations or occupations.

> • A candidate may not claim such profession, vocation or occupation as one of his or her "**principal**" professions, vocations or occupations if (i) the candidate's licensure status is "inactive" at the time the candidate files his or her nomination document, or (ii) the candidate's license has been suspended or revoked by the agency issuing the license at the time the candidate files his or her nomination documents.

• A candidate may designate **multiple principal professions**, vocations and/or occupations. If <u>more than one</u> profession, vocation or occupation is listed, it shall be <u>separated by a slash</u> ("/"). **Example**: An Assembly representative who happens to be a lawyer and rancher can use the designation "Legislator/Lawyer/Rancher".

> • If a candidate proposes a ballot designation including multiple principal professions, vocations or occupations, the proposed ballot designation must comply with the following: Each such proposed profession, vocation or occupation must independently qualify as a "**principal**" profession, vocation or occupation, as

that term is defined above.

"Community Volunteer" means a person who engages in an activity or performs a service for or on behalf of, without profiting monetarily, one of more of the following:

1) A charitable, educational, or religious organization as defined by the United States Internal Revenue Code §501(c)(3);
2) A governmental agency; or
3) An educational institution.

The activity or service must constitute substantial involvement of the candidate's time and effort such that the activity or service is the sole, primary, main or leading professional, vocational or occupational endeavor of the candidate, who is not engaged concurrently in another principal profession, vocation or occupation. "Community Volunteer" cannot be used in conjunction with any other profession, occupation or vocation.

OTHER RULES

• The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.

• Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

• Punctuation shall be limited to the use of a comma (e.g., District Attorney, San Luis Obispo County) and a slash (e.g., Legislator/Rancher/Physician), pursuant to subdivision (e) of this section. A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language.

• All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not "geographical names." If the candidate desires, the geographical name may be used in the form of "City of…..." "County of……," or "….County."

• An acronym shall be counted as one word.

• A ballot designation may not comprise or include commercial identification information such as a trademark, service mark, trade name, or the specific name of a business, partnership, corporation, company, foundation, or organization.

Examples of an improper use of commercial identification information include, but are not limited to, "Acme Company President," "Smith Foundation Director," and "UCLA Professor."

• **A candidate who does not want a ballot designation should indicate this in the space provided for ballot designation on the Declaration of Candidacy, by writing "NONE".**

DESIGNATIONS NOT ACCEPTED

Neither the Secretary of State nor any other election official shall accept a designation of which any of the following would be true:

- It would **mislead** the voter.

- It would **suggest an evaluation** of a candidate: A laudatory adjective that would suggest an evaluation of the candidate's qualifications shall not be permitted. Examples of ballot designations usually considered to suggest an evaluation of a candidate, may include but are not limited to, "outstanding", "leading", "expert", "virtuous", "eminent", "senior," "emeritus," "specialist," "magnate," "best," "famous," "respected," "honest," and "prominent."

- It would suggest a **Status**: A status is a state, condition, social position or legal relation of the candidate to another person, persons, or the community as a whole. Examples of a status include, but are not limited to, "veteran," proponent," "reformer," "scholar," "founder," "philosopher," "philanthropist," "activist," "taxpayer," "husband," "wife," "patriot", "citizen", and "appointee."

- It abbreviates the word "**retired**" or places it following any word or words that it modifies.
    - Examples "Ret. Army General," "Navy Admiral, Retired" and "City Attorney, Retired." are not permissible.

    - Generally, a **retired** status may be allowed if the candidate can demonstrate retirement. The following are examples of evidence supporting retired status:
        - Served in the position being requested to be listed as retired from for more than 5 years;
        - Is collecting or eligible to collect retirement benefits/pension;
        - Is 55 or more years old;
        - Left the position voluntarily after serving a minimum of 5 years;
        - If requesting the use of a retired public office designation, was not recalled from or did not fail to win that office or surrender it to run for another office in a previous election campaign;
        - Has not had another more recent occupation;
        - Retirement benefits are providing a principal source of income.

- It uses a word or prefix, such as "former" or "ex-," which means a **prior status**. The only exception is the use of the word "retired."
    - Examples: "Former Congressman," "Ex-Senator," and "Former Educator" are not permissible.

- Retired cannot be used in conjunction with another principal profession, occupation or vocation.
    - Example: Retired Educator/Salesperson is not permissible.

- It uses the name of any **political party**, whether or not it has qualified for the ballot.
    - Example: "Democratic Party Chair," "Republican Central Committee member" and "Socialist" are not permissible.

- It uses a word or words referring to a **racial, religious, or ethnic** group.
    - Examples: "Indian Sculptor," "Latino Notary," "African-American Firefighter," "Christian Physician," and "Caucasian Policeman" are not permissible.

    - If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation: for example, "Rabbi," "Pastor," "Minister," "Priest," "Bishop," "Deacon," "Monk," and "Nun."

- It refers to any activity **prohibited by law**.

DESIGNATION REJECTED

If upon checking the ballot designation worksheet and accompanying nomination documents, the election official finds the designation to be in violation of any of the restrictions set forth in this section, the candidate shall be notified by registered or certified mail, return receipt requested, addressed to the mailing address appearing on the candidate's nomination documents. **(Note: It is important for the candidate to include a correct telephone number, facsimile number (if available) and mailing address on the ballot designation worksheet in order to expedite communication in the event the ballot designation is rejected.)**

1. The candidate shall, within three days from the date of receipt of the notice, appear before the election officer or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide an alternate designation.
2. In the event the candidate fails to provide an alternate designation, no designation shall appear after the candidate's name.

FORMAT, CHANGES, ETC.

1. No designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the election official.
2. The designation shall remain the same for all purposes of both Primary and General Election, unless the candidate, at least 98 days prior to the General Election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
3. In all cases, words shall be printed on the ballot in 8-point Roman uppercase and lowercase type **except** that, if the designation selected is so long that it would conflict with the space requirements of Elections Code Sections 13207 and 13211, the election official shall use a type size for the designation for each candidate for that office sufficiently smaller to meet these requirements.

BALLOT DESIGNATION BASIC TEST

These questions will help determine if a ballot designation will be accepted:

1. Is it true?
2. Is it accurate?
3. If it is true and accurate, does it mislead?
4. Is it generic? (This means “IBM” is out, “Computer Company” is okay.)
5. Is it neutral? (This means not for or against.)
6. Is it how this person makes a living?

BALLOT DESIGNATION WORKSHEET

Candidate Information

Candidate Name: _____

Office: _____

Home Address: _____ E-Mail: _____

Business Address: _____

Mailing Address: _____

Phone Number(s) Business: _____ Evening: _____ Fax: _____

Attorney Information

Attorney Name (or other person authorized to act in your behalf): _____

Address: _____

Home Address: _____ E-Mail: _____

Business Address: _____

Mailing Address: _____

Phone Number(s) Business: _____ Evening: _____ Fax: _____

Proposed Ballot Designation: _____

1st Alternative: _____

2nd Alternative: _____

Describe what you do and why you believe you are entitled to use the proposed ballot designation. If using the title of an elective office, you may submit a copy of your certificate of election or appointment.

_____

_____

_____

Job Title: _____ Dates in Position: _____

Employer Name or Business: _____

Person(s) who can verify this information:

Name(s): _____ Phone Number: _____

Name(s): _____ Phone Number: _____

Candidate's Signature _____ Dated _____

You may attach any documents or exhibits that you believe support your proposed ballot designation. These documents will not be returned to you, so **do not submit originals**.

NON PARTISAN CANDIDATES

Elections Code §13307, 13311, 13313

Each candidate for **non-partisan** elective office may prepare a statement of qualifications to be included in the Sample Ballot Booklet and sent to every registered voter in the jurisdiction of the office. The statement is optional and not a requirement of filing for office.

Statements shall be filed in the Elections Division of the County Clerk-Recorder's Office. Candidates for a position requiring nomination papers shall file their statement at the time their nomination papers are filed.

The statement **MAY** include:

- Name, Age, Occupation of the Candidate
- A brief description (no more than 200 words) of the candidate's education and qualifications expressed by the candidate in his/her own words (first person singular).

The statement **MAY NOT** include:

- The party preference of the candidate.
- Membership or activity in any partisan political organizations.
- References to other candidates for that office or to another candidate's qualifications, character, or activities. The elections official shall not cause to be printed or circulated any statement that the elections official determines is not so limited or that includes any reference prohibited in this section. (EC §13308.)

The statement must be **typed** and follow the format on the form. Boldface type, bullets, boxes, arrowheads, diamonds, asterisks, all capital letters, or underlining are not allowed.

Candidates must file a hard copy of the statement as well as submit the statement electronically. The statement should be set out in block style paragraphs in type of uniform size and darkness and with uniform spacing.

The statement will be printed as submitted and the candidate should proof the statement very carefully for spelling, punctuation and grammar.

Once submitted the statement cannot be changed. The statement may be **WITHDRAWN**, by the candidate in writing at any time up until 5:00 p.m., on the next working day after the close of the nomination period or the next working day after the close of the extension of the nomination period.

Each candidate who files a statement of qualification will be required to pay an estimated deposit at the time the statement is filed to cover the cost of the printing and handling. The estimated deposit amount is an approximation of the actual cost and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. **Accordingly, the elections official is not bound by the estimate and will bill the candidate for additional actual expense or refund any excess amount paid depending on the final actual cost.**

The Candidate's Statement of Qualifications shall remain **confidential** until after the close of the nomination period and will be available for public examination for 10 days after it becomes public. Any challenges to a statement must be made during this 10 day period. (EC §13313)

CANDIDATES STATEMENT WORD COUNTING GUIDELINES

Elections Code § 9

(a) For purposes of this code, the following shall apply to the counting of words:

1. Title and Signature.....**Not Counted**

2. Punctuation Characters.....**Not Counted**

3. Each word shall be counted as **one word** except as specified in this section.

4. All geographical names such as, "County of San Luis Obispo".....**One Word**

5. Abbreviations for a word, phrase, or expression, such as UCLA, PTA, U.S.M.C., etc.....**One Word**

6. Hyphenated words that appear in any generally available dictionary.....**One Word**

7. Dates consisting of a combination of words and digits - May 2, 2002.....**Two Words**

   Dates consisting only of a combination of digits - 05/02/2002.....**One Word**

8. Numbers:
   - Digits, such as 1, 10, 100..... **One Word**
   - Spelled out - one, ten, one hundred..... **One for Each Word**
   - Numerical Combinations - 2002, 5%,-, 2001-02.....**One Word**
   - Telephone Number/Email Address.....**One Word**

9. Monetary Amounts:
   - Dollar Sign and Figures - $500,000.00..... **One Word**
   - Spelled Out - Five hundred thousand dollars..... **Four Words**

10. Internet web site address..... **One Word**

(b) **THIS SECTION SHALL NOT APPLY TO COUNTING WORDS FOR BALLOT DESIGNATIONS UNDER ELECTIONS CODE §13107**

STATEMENT OF CANDIDATE FOR
OFFICE
Jurisdiction/District

CANDIDATE NAME **AGE: 40**
Occupation: Incumbent, College Trustee Board Member, Former Member Chamber of Commerce, Businesswoman.

Education and Qualifications: My goal is to continue to be your advocate on the College Board of Trustees.
With your support, I am committed to:
-Ensure responsible spending of taxpayers' dollars
-Maintain accessible and affordable education for all students
-Provide needed resources for classrooms
-Expand vocational training
-Maintain high academic standards
-Promote collaboration with other governmental agencies and private businesses
Currently, as your trustee, my experience includes:
-On the Local Level:
President
Vice-President
Chair, Audit Committee
Representative: County School Board Association
Planning and Budget Committee
Accreditation Steering Committee
District's Interest-based Bargaining Team
Student Housing Task Force
-On the State Level:
Member: CA Community College Trustees' Board of Directors
Commission on Educational Policy
Commission on the Future of CA Community Colleges
Advocate: CA Legislative Conferences
Participant: Community College Leadership Seminar
-On the National Level:
Delegate: Association of Community College Trustees
League for Innovation
Advocate: National Legislative Seminar
I take seriously the trust placed in me and will continue to work hard to be your voice on the College Board of Trustees.

Your vote for Candidate Name will be appreciated.

SAMPLE STATEMENT OF QUALIFICATIONS

Be aware that the number of carriage returns you use in the "Education and Qualifications" section of your statement will affect the layout of your text.

In past elections, this statement required reducing the font size from as well as reducing the line spacing to allow the candidate's text to fit into the prescribed template.

(INCORRECT FORMAT)

NOTE: In order to ensure that submitted text will fit in the limited quarter-page space, the following may occur: 1) Lists and enumerations will be wrapped as a single paragraph; 2) Multiple single sentence paragraphs will be wrapped; 3) Indented text will be run together as a sentence. The elections official is not responsible for the correct typesetting of statements that must be reconfigured to comply with these guidelines.

It is recommended that candidate statements contain no more than twenty-two (22) lines and carriage returns.

Note: Although "Occupation" is not restricted by ballot designation limitations and can be more descriptive, "Occupations" exceeding one line will be shortened.

STATEMENT OF CANDIDATE FOR
OFFICE
Jurisdiction/District

CANDIDATE NAME **AGE: 40**
Occupation: Incumbent, College Trustee Board Member

Education and Qualifications: My goal is to continue to be your advocate on the College Board of Trustees.

With your support, I am committed to: ensure responsible spending of taxpayers' dollars, maintain accessible and affordable education for all students, provide needed resources for classrooms, expand vocational training, maintain high academic standards, and promote collaboration with other governmental agencies and private businesses.

Currently, as your trustee, my experience includes:

On the Local Level: President, Vice-President, Chair, Audit Committee; Representative: County School Board Association, Planning and Budget Committee, Accreditation Steering Committee, District's Interest-based Bargaining Team, Student Housing Task Force

On the State Level: Member: CA Community College Trustees' Board of Directors; Commission on Educational Policy; Commission on the Future of CA Community Colleges; Advocate: CA Legislative Conferences; Participant: Community College Leadership Seminar

On the National Level: Delegate: Association of Community College Trustees, League for Innovation; Advocate: National Legislative Seminar

I take seriously the trust placed in me and will continue to work hard to be your voice on the College Board of Trustees. Your vote for Candidate Name will be appreciated.

REVISED STATEMENT OF QUALIFICATIONS

Statements of Qualifications submitted in the manner above will now be reformatted to reflect the block paragraph format with uniform size and spacing originally requested.

In this example, "Occupation" was reduced to one line, dashes were removed, lists were wrapped as a single paragraph, titles and indented text were wrapped as a single paragraph.

(CORRECT FORMAT)

Candidates utilizing the guidelines and suggestions will make their candidate statements uniform, fair, and legible.

ESTIMATED COSTS OF CANDIDATE STATEMENTS

Proposed Paso Robles Basin Water District	**ESTIMATED COST ENGLISH**	**ESTIMATED COST SPANISH**
Elected by Large Landowners *holders of title owning an aggregate of 400 acres or more in the district	$115	$210
Elected by Medium Landowners *holders of title owning an aggregate of 40 acres or more but less than 400 acres	$120	$215
Elected by Small Landowners *holders of title owning an aggregate of less than 40 acres	$140	$235
Registered Voters *registered voters residing within the district	$155	$255

NOTE: The above Candidate Statement estimates are based on the number of candidates that would force a contest to election. Should less candidate statements than this number be submitted, the cost would be **significantly more** than the amount of the estimate.