

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 9/1/2015	(3) CONTACT/PHONE Andrea Montes, Utilities Division Program Manager (805) 781-1046	
(4) SUBJECT Request to amend the FY 2015/16 Fixed Asset List for Fund Center 405 – Public Works Internal Service Fund to delete one 3/4 ton utility truck and add a one-ton utility truck with a crane. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1. Authorize a change to the FY 2015/16 Public Works Internal Service Fund (ISF) list of authorized assets by deleting one 3/4 ton utility truck; and 2. Authorize the purchase of a one-ton utility truck with a crane for an estimated cost of \$58,000. Funding for the truck will come from the Los Osos Wastewater System Fund.			
(6) FUNDING SOURCE(S) Los Osos Wastewater System Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$19,000.00	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW David E. Grim			
(18) SUPERVISOR DISTRICT(S) All Districts			

Reference: 15SEP01-C-4

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works

Andrea Montes, Utilities Division Program Manager

Dean Benedix, Utilities Division Manager

VIA: Mark Hutchinson, Deputy Director of Public Works

DATE: 9/1/2015

SUBJECT: Request to amend the FY 2015/16 Fixed Asset List for Fund Center 405 – Public Works Internal Service Fund to delete one 3/4 ton utility truck and add a one-ton utility truck with a crane. All Districts.

RECOMMENDATION

It is recommended that the Board:

1. Authorize a change to the FY 2015/16 Public Works Internal Service Fund (ISF) list of authorized assets by deleting one 3/4 ton utility truck; and
2. Authorize the purchase of a one-ton utility truck with a crane for an estimated cost of \$58,000. Funding for the truck will come from the Los Osos Wastewater System Fund.

DISCUSSION

The Public Works Department is overseeing the construction, administration and operation of the Los Osos Water Recycling Facility. In Fiscal Year 2015-16, the Facility will begin serving the community of Los Osos as a Grade IV wastewater treatment plant and collection system in accordance with the State Water Resources Control Board (SWRCB) requirements.

In accordance with Title 23 of the California Code of Regulations, facility shift operators are required to operate and maintain the wastewater collection system, which includes 21 pump stations.

As part of the 2015/16 budget for FC 405 – Public Works Internal Service Fund, one (1) one-ton utility truck with crane and three (3) 3/4 ton utility trucks were approved to be purchased in order to meet the needs of the Facility maintenance operations. After initiation of routine maintenance of the collection system and the 21 system pump stations, it has been determined that a second one (1) ton utility truck with crane is needed to efficiently maintain the facilities. This will provide for one truck with crane at the LOWRF and one available for the collection system. This request deletes one (1) 3/4 ton and replaces it with the second one (1) one ton truck with crane.

OTHER AGENCY INVOLVEMENT/IMPACT

There is no other agency involvement/impact.

FINANCIAL CONSIDERATIONS

The approved budget for one 3/4 ton utility truck is \$39,000. The estimated cost of a 1-ton utility truck with a crane is \$58,000. To remove one 3/4 ton utility truck and add one 1-ton utility truck with a crane is a net budget increase of \$19,000. Funding for the 1-ton truck will come from Fund Center 430 - Los Osos Wastewater System budget as a contribution to the Internal Service Fund. No General Fund appropriation is needed to fund this request.

RESULTS

The purchase of one (1) one-ton utility truck with crane in lieu of one 3/4 ton truck will allow the Public Works Department to more efficiently and effectively operate the new Los Osos Water Recycling Facility and collection system in accordance with Title 23 of the California Code of Regulations. This will contribute to the County's goals of providing a healthy and livable community.

File: CF 680.171.02

Reference: 15SEP01-C-4

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