

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Health	(2) MEETING DATE 6/16/2015	(3) CONTACT/PHONE Penny Borenstein / 781-5519	
(4) SUBJECT Request to approve a three year renewal agreement with Decade Software in an amount not to exceed \$295,500 for database services effective July 1, 2015 and continuing until June 30, 2018 for the Environmental Health Services Division. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and direct the Chairperson to sign the three year renewal agreement (July 1, 2015 – June 30, 2018) with Decade Software in an amount not to exceed \$295,500 over the term of the agreement for annual software maintenance services to the Environmental Health Services Division.			
(6) FUNDING SOURCE(S) Fees / General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$98,500.00	(8) ANNUAL FINANCIAL IMPACT \$98,500.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 0019001544		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>6/5/2012</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director
Penny Borenstein, MD, Health Officer

DATE: 6/16/2015

SUBJECT: Request to approve a three year renewal agreement with Decade Software in an amount not to exceed \$295,500 for database services effective July 1, 2015 and continuing until June 30, 2018 for the Environmental Health Services Division. All Districts.

RECOMMENDATION

It is recommended that the Board approve and direct the Chairperson to sign the three year renewal agreement (July 1, 2015 – June 30, 2018) with Decade Software in an amount not to exceed \$295,500 over the term of the agreement for annual software maintenance services to the Environmental Health Services Division.

DISCUSSION

The Board authorized the purchase of database services from Decade Software Company on May 11, 1999. Environmental Health Services has renewed the agreement periodically since that time. Since the installation and implementation of Envision, Environmental Health has increased its automation capability and has made greater use of the modules offered by Decade Software Company for its Envision product. The use of these modules has made it possible to realize efficiencies that have helped us keep up with increasing demand, meet regulatory requirements and provide valuable services to the public we serve. In addition to the use of these modules, Decade Software Company is hosting the data at a remote location reducing the need for Environmental Health to upgrade its server and provide staff hours to maintain and back up the data.

Environmental Health utilizes five modules:

EnvisionConnect – The Envision product was upgraded and changed names to EnvisionConnect in 2010 and continues to provide billing, permit tracking, inspection tracking and time tracking services.

EnvisionConnect Remote – This module allows electronic inspections using tablet computers. As a result, inspection time has decreased, data entry time has decreased and Environmental Health is able to more accurately track violations and make better management decisions regarding inspection priorities to include the modification of inspection frequencies and the implementation of risk based inspections.

EnvisionConnect Portal – This module has made it possible for Environmental Health to comply with regulatory mandates requiring all chemical inventories, emergency response plans and locations of chemicals at regulated facilities be reported electronically. This requirement was met in 2013. This module also allows required reporting of this information and violation data to the State through the California Environmental Reporting System-Electronic Data Transfer (CERS-EDT).

EnvisionConnect Press Agent – This module allows Environmental Health to provide the results of retail food facility inspections on the internet to the general public through the Environmental Health website.

EnvisionConnect LIVES - The online business review site Yelp announced in 2012 the LIVES (Local Inspector Value-Entry Specifications) Data Standard. This initiative enables local jurisdictions to publish restaurant inspection results to Yelp.com, accessed daily by thousands of visitors who might not normally seek health scores from the Environmental

Health website. EnvisionConnect LIVES makes food facility inspection scores more transparent. Since the data is open, the benefits of deploying LIVES are as follows:

- Makes food facility inspection data available on Yelp and on mobile devices
- Satisfies public record requests (e.g. from news media)
- Utilizes a free mobile app to give consumers instant access to inspection results from sixteen hundred food facilities

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has approved the renewal agreement as to form and legal effect.

FINANCIAL CONSIDERATIONS

The annual cost in FY 2014-15 with Decade Software Company is \$85,035. The total cost of the recommended three year agreement is \$295,500 or \$98,500 annually.

The FY 2015-16 recommended budget includes \$85,035 for Decade annual maintenance costs, a variance of \$13,465. The \$13K variance represents the addition of the annual maintenance module to allow for the electronic exchange of data with State agencies and the annual maintenance cost to upload restaurant inspection results to Yelp. The increase in cost will be absorbed by the department. The additional cost will be included in the FY 2016-17 fee calculations. Approval of the agreement will not increase the level of general fund required for the Public Health Department.

RESULTS

The objectives of this database service are as follows:

- Provide accurate, reliable and timely data in order to provide for billing, time tracking, permit tracking and inspection tracking services.
- Allow for efficient use of Environmental Health staff.
- Comply with regulatory mandates.
- Provide the general public with timely reliable information regarding retail food facility inspections so they can make informed decisions about their choices for dining out.

This contract contributes to the Health Agency's mission as well as the County's desired result of a healthy community.

ATTACHMENTS

1. Agreement with Decade Software