

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Parks and Recreation	(2) MEETING DATE 5/5/2015	(3) CONTACT/PHONE Larry laquinto 781-5209	
(4) SUBJECT Request to approve a FY 2015-16 through FY 2016-17 vendor contract including a two year renewal option with the California Hot Dog Company for food cart vendor service at the Avila Beach Front Street Plaza. District 3.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and authorize the Chairperson to sign a two year vendor contract including one optional two year renewal with California Hot Dog Company to provide food and beverage vendor cart and related services at the Avila Beach Front Street Plaza.			
(6) FUNDING SOURCE(S) Revenue to Department of Parks and Recreation	(7) CURRENT YEAR FINANCIAL IMPACT \$0	(8) ANNUAL FINANCIAL IMPACT \$0	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) District 3			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Larry Iaquinto, Parks and Recreation
781-5209

DATE: 5/5/2015

SUBJECT: Request to approve a FY 2015-16 through FY 2016-17 vendor contract including a two year renewal option with the California Hot Dog Company for food cart vendor service at the Avila Beach Front Street Plaza. District 3.

RECOMMENDATION

It is recommended that the Board approve and authorize the Chairperson to sign a two year vendor contract including one optional two year renewal with California Hot Dog Company to provide food and beverage vendor cart and related services at the Avila Beach Front Street Plaza.

DISCUSSION

The Parks and Recreation Department is responsible for the maintenance and operations of County Parks encompassing over 14,000 acres of Regional Parks, Neighborhood and Community Parks, Trails, Open Space Areas and three (3) Golf Courses. In addition, Parks and Recreation is also responsible for several special use areas including the Avila Beach Front Street Plaza area.

Currently, there are two designated food cart locations in Avila that are operated by a concessionaire that are within the jurisdiction of the Parks and Recreation Department. Each location has a separate contract to sell hot dogs, beverages and related snacks from a mobile vendor food cart. One of these locations is adjacent to Avila Park and the other is located on the northwest edge of the Avila Beach Front Street Plaza near San Francisco Street (this contract).

The vendor contract for the Avila Beach Front Street Plaza expired on March 31, 2015 and is currently operating on a month to month basis. Staff initiated a Request for Proposals (RFP) #1306, Mobile Food and Beverage Vending Cart Service for Avila Beach Front Street Plaza, February 27, 2015, for a two year contract with an optional two year renewal to continue this popular service for the Avila community. Three proposals were received. The Parks and Recreation Department and Purchasing vetted the proposals and determined the successful bidder, California Hot Dog Company, met the required criteria and could successfully deliver the required services. The attached vendor contract between the Parks and Recreation Department and California Hot Dog Company for the mobile vendor cart food and beverage service to the Avila Beach Front Street Plaza has been prepared by staff for Board consideration.

The attached concession vendor contract will begin May 6, 2015 and continue for a two year period with one optional two year renewal. The Parks and Recreation Department will receive \$8,000 of annual rental revenue.

OTHER AGENCY INVOLVEMENT/IMPACT

The Parks and Recreation Department and Purchasing participated in the review of the submitted proposals and agreed the successful bidder, California Hot Dog Company, met all of the necessary criteria stated in RFP #1306. County Counsel reviewed RFP #1306 and the attached vendor contract as to form and legal content.

FINANCIAL CONSIDERATIONS

There are no expenditures necessary by the Parks and Recreation Department for the implementation of the concession vendor contract for the Avila Beach Front Street Plaza. All associated operational costs will be the responsibility of the concessionaire. The Parks and Recreation Department will receive a rental payment of \$8,000 annually that will be deposited in Fund Center 305- Parks. This revenue is \$3,000 more annually compared to the previous concession vendor contract for the Avila Beach Front Street Plaza.

RESULTS

Approval of the concession vendor contract between the Parks and Recreation Department and California Hot Dog Company for the mobile cart vendor services at Avila Beach Front Street Plaza supports the Board's goals of providing a healthy and livable community.

ATTACHMENTS

Attachment 1 – Avila Beach Front Street Plaza Vendor Contract