

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 4/07/2015	(3) CONTACT/PHONE Andrea Montes, Project Manager (805) 781-1046	
(4) SUBJECT Submittal of a resolution authorizing the Director of Public Works to execute engineering reimbursement agreements for County Service Area services associated with utility service requests. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board adopt the attached resolution authorizing the Director of Public Works to execute engineering reimbursement agreements for County Service Area services associated with utility service requests.			
(6) FUNDING SOURCE(S) Various	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW David E. Grim			
(18) SUPERVISOR DISTRICT(S) All Districts			

Reference: 15APR07-C-4

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works

Andrea Montes, Project Manager

Dean Benedix, Utilities Division Manager

VIA: Wade Horton, Director of Public Works

DATE: 4/07/2015

SUBJECT: Submittal of a resolution authorizing the Director of Public Works to execute engineering reimbursement agreements for County Service Area services associated with utility service requests. All Districts.

RECOMMENDATION

It is recommended that the Board adopt the attached resolution authorizing the Director of Public Works to execute engineering reimbursement agreements for County Service Area services associated with utility service requests.

DISCUSSION

The San Luis Obispo County Department of Public Works operates several water and wastewater systems County Service Areas (CSAs) throughout San Luis Obispo County including: CSA 1 (Nipomo), CSA 7A (Oak Shores), CSA 10A (Cayucos), CSA 12 (Avila Area), CSA 16 (Shandon), CSA 18 (Country Club), and CSA 23 (Santa Margarita). From time to time, individuals, businesses, or other public or private organizations request connection to these systems.

Historically, the Department has executed "Checking and Inspection Agreements" to recover costs and ensure that new infrastructure construction, materials, labor, etc. are in compliance with current standards and regulations. However, because the Checking and Inspection Agreements are limited to plan checking and inspection, it is necessary to develop "Engineering Reimbursement Agreements" which provide the Department the ability to recover costs associated with a number of project tasks, such as contract development and research, in addition to plan checking and inspection. This process change is consistent with the Board's action on December 10, 2013 adopting a resolution authorizing the Director of Public Works to sign Engineering Reimbursement Agreements for wholesale water systems operated by San Luis Obispo County Flood Control and Water Conservation District.

OTHER AGENCY INVOLVEMENT/IMPACT

The attached resolution has been approved as to legal form and effect by County Counsel. Approval of future Engineering Reimbursement Agreements associated with utility service requests by the Director of Public Works will be subject to approval as to legal form and effect by County Counsel.

FINANCIAL CONSIDERATIONS

Agreements between the County and the party requesting the utility service will establish the obligation of the party requesting the service to pay costs and ensure that the general CSA-wide taxpayers and/or existing utility customers do not pay those costs.

RESULTS

Authorizing the Director of Public Works to sign engineering reimbursement agreements for County Service Areas will facilitate more efficient and legally effective processing of such requests contributing to the County's goals of providing a well governed community.

File: CF 300.50.01 – Districts, Special, General Correspondence

Reference: 15APR07-C-4

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ATTACHMENTS

1. Resolution Authorizing the Director of Public Works to Execute Engineering Reimbursement Agreements for County Service Area Services Associated with Utilities Service Requests