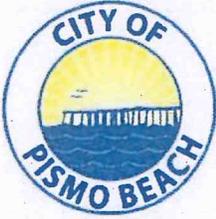


Agency Membership Nomination Correspondence



From the Office of the City Clerk
Elaina Cano, CMC, City Clerk
760 Mattie Road
Pismo Beach, CA 93449
(805) 773-7003
ecano@pismo beach.org

December 17, 2014

Dean Benedix
County Utilities Division Manager
County Government Center
San Luis Obispo, CA 93401

Dear Mr. Benedix,

At its meeting of December 16, 2014, the Pismo Beach City Council selected Council Members to serve on the committees listed below:

<u>Committee</u>	<u>Representative</u>	<u>Alternate</u>
Zone 3 Advisory Committee	Mayor Pro Tem Ed Waage	Council Member Erik Howell
County Water Resources Advisory Committee	Council Member Sheila Blake	Council Member Erik Howell

Please kindly add these committee members to your mailing lists to receive agendas and reports accordingly. Their contact information is as follows: Mailing Address – 760 Mattie Road, Pismo Beach, CA 93449: Email – ewaage@pismo beach.org; ehowell@pismo beach.org and sblake@pismo beach.org Phone: 805-773-7004.

Sincerely,

A handwritten signature in blue ink, appearing to read "Elaina Cano".

Elaina Cano, CMC
City Clerk

RESOLUTION NO.14-89

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GROVER BEACH, CALIFORNIA, CONFIRMING CITY COUNCIL
COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2015

WHEREAS, the City Council is involved in various committees, boards, and organizations that serve the City and provide for representation of the City's interests; and

WHEREAS, the City Council considers committee assignments on an annual basis to ensure adequate representation of the City's elected officials throughout the County; and

WHEREAS, the City Council discussed assignments to these committees, boards, and organizations at the regular meeting of December 15, 2014.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grover Beach that this Resolution does hereby supersede all prior Resolutions dealing with these Council appointments to various standing committees, boards, and organizations; and that the City representatives from this date forward are designated in the attached *Exhibit A*, in accordance with the description of the assignments as described in *Exhibit B*.

On motion by Council Member Shah, seconded by Council Member Nicolls, and on the following roll-call vote, to wit:

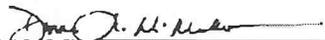
AYES: Council Members Brigh, Nicolls, Shah, Mayor Pro Tem Lee,
and Mayor Shoals.
NOES: Council Members – None.
ABSENT: Council Members – None.
ABSTAIN: Council Members – None.

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a regular meeting by the City Council of the City of Grover Beach, California, this 15th day of December, 2014.



JOHN P. SHOALS, MAYOR

Attest:



DONNA L. McMAHON, CITY CLERK

Resolution No. 14-89: Exhibit A

COUNCIL APPOINTMENTS FOR 2015

ASSIGNMENT	2015 REPRESENTATIVE	ALTERNATE
Advisory Body Screening Committee ¹	See below	N/A
Air Pollution Control District (APCD)	Karen Bright	Jeff Lee
Audit Committee	Karen Bright	Mariam Shah
Chamber of Commerce - Arroyo Grande & Grover Beach	Mariam Shah	Jeff Lee
Economic Vitality Corporation - (EVC)	Jeff Lee	Karen Bright
Five Cities Fire Joint Powers Authority	John Shoals	Barbara Nicolls
Homeless Services Oversight Council (HSOC)	Mariam Shah	Jeff Lee
Housing Trust Fund Commission	Mariam Shah	N/A
Integrated Waste Management Authority (IWMA)	Jeff Lee	Karen Bright
SLO County Water Resources Advisory Committee (WRAC)	Barbara Nicolls	John Shoals
SLO Council of Governments / SLO Regional Transit Authority (SLOCOG / SLORTA)	John Shoals	Karen Bright
South County Transit (SCT)	Barbara Nicolls	John Shoals
South SLO County Sanitation District (SSLOCSD)	John Shoals	Barbara Nicolls
Visit San Luis Obispo County	Mariam Shah	Jeff Lee
Zone Three Advisory Committee	Karen Bright	Barbara Nicolls

Note: The City updates and posts FPPC Form 806 to the City website to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. (Pursuant to Regulation 18705.5, amended March 2012)

¹Per action of the City Council on October 16, 2000, Council committee representation will be by random selection.

EXHIBIT B
CITY OF GROVER BEACH
COUNCIL COMMITTEES

Annually, the City Council makes appointments of City Council members to the various committees and commissions to ensure adequate representation of elected officials throughout the County. The assignment and representative requirements are as follows:

1. **Advisory Body Screening Committee**

Requirement: Mayor and 1 Council Member (who is selected by random drawing pursuant to Council direction on October 16, 2000.)

This committee serves as an interview board for interviewing prospective candidates for one of the City's three Advisory Bodies. The committee is comprised of the Mayor, one Council Member, and the Chairperson of the respective Advisory Body.

Meetings: Scheduled only when there are vacancies on an Advisory Body and applicants to be considered for appointment(s).

Estimated time commitment for City representative: Minimal. Primarily agenda review, attending meetings as scheduled to interview applicants, and making recommendation(s) to the City Council.

Stipend: None.

2. **Air Pollution Control District (APCD)**

Requirement: 1 Council Member and 1 Alternate

This is the County-wide legislative authority which deals with clean air maintenance and attainments and consists of twelve members - five County Supervisors and one City Council representative from each of the seven incorporated cities. City representation was authorized in 1994. As of January 1, 2010, alternates may also be appointed (Health and Safety Code section 40100.5).

Meetings: The fourth Wednesday of every odd-numbered month at 9 a.m. (with some exceptions) in the County Board of Supervisors Chambers, 1055 Monterey Avenue, San Luis Obispo.

Estimated time commitment for City representative: Agenda review of technical materials / information and attending regular meetings (approx. 3 hours) and special meetings / workshops as needed. May require attendance at out of area meetings, if appointed as the APCD Representative or Alternate to the South Central Coast Air Basin Control Council.

Stipend: \$100 per regular meeting attendance (as of July 2009; no provision for attending special meetings or workshops).

Current Representatives:

Past Representatives: Karen Bright, Debbie Peterson (2014)
Debbie Peterson, Glenn Marshall - Alternate (2013)
Karen Bright, Debbie Peterson - Alternate (2012)
Karen Bright, Debbie Peterson - Alternate (2011)

Exhibit B - Committee Descriptions

3. **Audit Committee**

Requirement: City staff and 1 Council Member
(As determined at the City Council meeting on April 21, 2008).

In order to comply with the Statement of Auditing Standards (SAS) No. 114, the City of Grover Beach has established an Audit Committee.

Meetings: The committee representative attends a pre-audit meeting in June and/or a post-audit meeting in October or November. The committee then reports back to the City Council during "Council Committee Reports".

Estimated time commitment for City representative: Primarily agenda review and attending meetings as scheduled.

Current Representatives:

Past Representatives: Karen Bright, Alternate - None (2014)
Karen Bright, Alternate - None (2013)
Karen Bright, Alternate - None (2012)
Karen Bright, Debbie Peterson - Alternate (2011)

4. **Chamber of Commerce - Arroyo Grande & Grover Beach**

Requirement: None.

Since the merger of the Grover Beach and Arroyo Grande Chambers of Commerce, the Council has designated a City Council representative to attend Chamber events. At this time, there is no formal agreement between the City and the Arroyo Grande and Grover Beach Chamber of Commerce.

Meetings: The Chamber holds monthly events for the entire membership - lunches, educational workshops, mixers, special events, ribbon cuttings, etc.

Estimated time commitment for City representative: Attending Chamber events, as scheduled.

Stipend: None.

Current Representatives:

Past Representatives: Glenn Marshall, Alternate - None (2014)
Jeff Lee, Alternate - None (2013)

Exhibit B - Committee Descriptions

5. **Economic Vitality Corporation (EVC)**

Requirement: 1 Council Member and Alternate

The City has an agreement with the Economic Vitality Corporation to participate and support the establishment of a regional economic development effort to diversify and expand its economic base for industrial, retail, commercial, recreational, and general business services. A City Council Member is appointed to serve on the Board of Directors.

Meetings: The fourth Wednesday of each month from 4:00 - 5:30 p.m. (with some exceptions) at Cannon Corporation, 1050 Southwood Drive, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 - 2 hours) and special meetings/workshops as needed.

Stipend: None

Current Representatives:

Past Representatives: Debbie Peterson, Karen Bright - Alternate (2014)
Debbie Peterson, Karen Bright - Alternate (2013)
Debbie Peterson, Karen Bright - Alternate (2012)
Debbie Peterson, Karen Bright - Alternate (2011)

6. **Five Cities Fire Joint Powers Authority**

(Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District)

Requirement: 1 City Council Member and 1 Alternate

Provision of fire protection services provided through a joint powers agreement with the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District. The Authority Board consists of an elected official from each member agency. The Fire Chief serves as the Executive Officer of the Authority.

Meetings: The third Friday of (at minimum) every month at 2:00 p.m. at Grover Beach City Hall Council Chambers, with special meetings scheduled as needed.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 hours per month) and special meetings, as needed.

Stipend: None

Current Representatives:

Past Representatives: Bill Nicolls, Debbie Peterson - Alternate (2014)
Bill Nicolls, Karen Bright - Alternate (2013)
John Shoals, Bill Nicolls - Alternate (2012)
John Shoals, Bill Nicolls - Alternate (2011)

Exhibit B - Committee Descriptions

7. **Homeless Services Oversight Council (HSOC)**

Requirement: 1 City Council Member and 1 Alternate

In 2008, a countywide coalition of cities, agencies, and civic groups formed to improve the County's approach to homelessness. The result was a report entitled "Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness". The HSOC is an advisory committee that discusses the countywide approach to homelessness and services for the homeless, including both housing and supportive services. Membership is comprised of a broad spectrum of representatives, including the County Board of Supervisors, each City, certain County government departments (health, planning, social services, veteran services, and probation), law enforcement, business organizations, academic institution, faith community, as well as interested community members

Meetings: Scheduled bi-monthly (six times per year), at a time and date determined by its members and may be changed by a majority vote of the HSOC at any regular meeting. Location varies (County Government Center or San Luis Obispo Veterans' Building). For 2015, meetings are scheduled to be held in the San Luis Obispo Veterans Memorial Building, 801 Grand Avenue, San Luis Obispo (in the "Lounge Room") from 1:00 - 3:00 p.m. on the 3rd Wednesdays of every other month.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs), as well as special meetings/workshops or events as needed.

Stipend: None.

Current Representatives:

Past Representatives: Glenn Marshall, Jeff Lee - Alternate (2014)
Glenn Marshall, Jeff Lee - Alternate (effective May 1, 2013)
Jeff Lee, Glenn Marshall - Alternate (effective April 2013)
Bill Nicolls, Karen Bright - Alternate (2012)

8. **Housing Trust Fund Commission**

Requirement: 1 Council Member, staff member or other individual with an interest in affordable housing. (No alternate representative may be appointed)

Responsibility includes serving as the loan committee, making recommendations for loan policies and procedures and individual loan applications to the Board of Directors for the Housing Trust Fund regarding low- and moderate-income and senior housing.

Meetings: The second Thursday of each month at 3:30 p.m. at 71 Zaca Lane, Suite 130, San Luis Obispo (across the street from The Tribune corporate office).

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs); additional time occasionally required to review financial documents regarding loan recommendations.

Stipend: None.

Current Representatives:

Past Representatives: Karen Bright, No Alternate authorized (2014)
Karen Bright, No Alternate authorized (2013)
Phyllis Molnar, No Alternate authorized (2012)
Phyllis Molnar, No Alternate authorized (2011)

Exhibit B - Committee Descriptions

9. **Integrated Waste Management Authority (IWMA)**

Requirement: 1 City Council Member and 1 Alternate

Responsibility includes preparing an integrated waste management plan implementing the state-mandated legislation AB 939. The plan will include elements for recycling, composting, education, and various other areas. The role of the authority member is to guide the reduction of the County's waste stream. *Note: Approval by Board of Supervisors is not required for these assigned representatives.*

Meetings: Held at 1:30 p.m. on the second Wednesday of each odd numbered month (e.g., January, March, May, etc) at the San Luis Obispo County Board of Supervisors Chambers, 1055 Monterey Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 2 hrs).

Stipend: \$100 per meeting.

Current Representatives:

Past Representatives: Jeff Lee, Karen Bright - Alternate (2014)
Jeff Lee, Glenn Marshall - Alternate (effective April 2013)
Karen Bright, Bill Nicolls - Alternate (2012)
Phyllis Molnar, Bill Nicolls - Alternate (2011)

10. **San Luis Obispo County Water Resources Advisory Committee (WRAC)**

Requirement: 1 Council Member (*recommended) and 1 Alternate

This organization is involved with water supplies and availability of water on a county-wide basis. The purpose is to advise the County Board of Supervisors concerning all policy decisions relating to water resources of the SLO County Flood Control & Water Conservation District, to recommend specific water resource programs, and to recommend methods of financing water resource programs. (*Appointed representatives to the Committee need not be a Council Member, but do need to be individuals knowledgeable regarding water issues. According to WRAC staff, cities may appoint a Council Member as the lead representative who would be available when policy issues are discussed, with a staff member as the alternate for attending most of the meetings.) *Note: Council appointed representatives require approval by the Board of Supervisors.*

Meetings: First Wednesday of each month (except July and August), 1:30 p.m. - 3:30 p.m., San Luis Obispo City/County Library, 995 Palm Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx. 2.5 - 3 hrs), and special meetings/workshops as needed. Additional time required if volunteering to serve on ad hoc subcommittee assignments approximately six times/year (eg., reviewing biennial water report for County). Ad hoc committees meeting are scheduled as needed

Stipend: None.

Current Representatives:

Past Representatives: Bill Nicolls, Alternate - Public Wks Dir. Greg Ray (2014)
Bill Nicolls, Alternate - Public Wks Dir. Greg Ray (May 2013)
Glenn Marshall, Karen Bright - Alternate (April 2013)
Phyllis Molnar, Bill Nicolls - Alternate (2012)
Bill Nicolls, Phyllis Molnar - Alternate (2011)

Exhibit B - Committee Descriptions

11. San Luis Obispo Council of Governments / San Luis Obispo Regional Transit Authority (SLOCOG / SLORTA)

Requirement: 1 Council Member and 1 Alternate

SLOCOG is a regional governing body organized through a joint powers agreement that has responsibility for regional transportation planning primarily.

Meetings: First Wednesday of every month (more frequently, if needed) and start at 8:30 a.m. at the County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 4-5 hrs for SLOCOG), and special meetings/workshops as needed.

Stipend: \$100 per meeting.

SLORTA is operated through a joint powers agreement with SLOCOG to oversee the County-wide rapid transit system. The representative is **usually the same representative** as the SLOCOG representative, because SLORTA meetings start either before or after SLOCOG and has the same Board.

Meetings: First Wednesday of every month either before or after the SLOCOG meeting.
Location: County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 1.5 - 2 hours for SLORTA), and special meetings/workshops as needed.

Stipend: None.

Current Representatives:

Past Representatives: Debbie Peterson, Bill Nicolls - Alternate (2014)
Debbie Peterson, Bill Nicolls - Alternate (2013)
John Shoals, Bill Nicolls - Alternate (2012)
John Shoals, Bill Nicolls - Alternate (2011)

12. South County Transit (SCT) (formerly "South County Area Transit")

Requirement: 1 Council Member and 1 Alternate

This Joint Powers Authority is responsible for providing a regional rapid transit system for the Five Cities Area and a connector for the county-wide rapid transit system.

Meetings: Held quarterly on the 3rd or 4th Wednesday of the month at 1:30 p.m. at the City of Arroyo Grande City Council Chambers, 215 E. Branch Street.

For 2015: January 21, April 22, July 22, and October 21, 2015.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx. 1 - 1.5 hrs) and special meetings as needed.

Stipend: None.

Current Representatives:

Past Representatives: Bill Nicolls, Karen Bright - Alternate (2014)
Bill Nicolls, Karen Bright - Alternate (effective April 2013)
John Shoals, Phyllis Molnar - Alternate (2012)
John Shoals, Bill Nicolls - Alternate (2011)

Exhibit B - Committee Descriptions

13. **South San Luis Obispo County Sanitation District (SSLOCSD)**

Requirement: Mayor or Mayor's Designee and 1 Alternate

The City contracts with the Sanitation District for waste water collection and treatment. **The District is governed by a Board of Directors composed of the presiding officer from the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District, or their respective alternates** (per Memorandum of Understanding between the City and the Sanitation District, as well as Health and Safety Code sections 4730-4735)

Meetings: The first and third Wednesdays of each month at 6:00 p.m. at the City of Arroyo Grande City Council Chambers, 215 East Branch Street, Arroyo Grande, CA.

Estimated time for City representative: Primarily agenda review and attendance at regular meetings (approx 1.5 hours) and special meetings/workshops as needed.

Stipend: \$100 per meeting (2 meetings held/month)

Current Representatives:

Past Representatives: Glenn Marshall, Debbie Peterson - Alternate (2014)
Debbie Peterson, Glenn Marshall - Alternate (as of April 2013)
Bill Nicolls, John Shoals - Alternate (2012)
Bill Nicolls, Karen Bright - Alternate (2011)

14. **Visit SLO County (formerly the SLO County Visitors & Conference Bureau)**

Requirement: 1 City Council Member or City Representative

Visit SLO County promotes countywide tourism opportunities and complements the efforts of local communities and organizations. It is a private, non-profit organization with membership comprised of local businesses, chambers of commerce, County government, and most incorporated cities in the County.

Meetings: Held at a member hotel on the 3rd Wednesday of the month at 8:30 a.m.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 1.5 - 2 hrs), and special meetings/workshops as needed. The SLOCVCB organizes the 4-day Sunset Savor the Central Coast event, which may involve additional time attending the event, plus activities associated with event promotion.

Stipend: None

Current Representatives:

Past Representatives: Jeff Lee, Debbie Peterson - Alternate (2014)
Jeff Lee, Karen Bright - Alternate (2013)
Debbie Peterson, John Shoals - Alternate (2012)
Debbie Peterson, Phyllis Molnar - Alternate (2011)

Exhibit B - Committee Descriptions

15. **Zone Three Advisory Committee**

Requirement: 1 Council Member and 1 Alternate

This is a County organized committee to handle the operation of Lopez Lake for both recreation and water facilities. The Advisory Committee works closely with the Zone 3 Technical Advisory Committee. **Note: Council-appointed representatives require final approval by the Board of Supervisors.**

Meetings: Scheduled on the third Thursday of every odd numbered month (Jan, Mar, May, etc) at 6:30 p.m., and held in the Council or Board Chambers of the local member agencies on a rotating basis - Grover Beach, Arroyo Grande, Oceano, and Pismo Beach.

Estimated time for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx 2 hours) and special meetings/workshops as needed. May occasionally require additional time to meet with City staff, depending upon the complexity of the agenda item(s).

Stipend: None.

Current Representatives:

Past Representatives: Karen Bright, Bill Nicolls - Alternate (2014)
Karen Bright, Bill Nicolls - Alternate (as of May 1, 2013)
Karen Bright, Glenn Marshall - Alternate (April 2013)
Phyllis Molnar, Karen Bright - Alternate
Bill Nicolls, Phyllis Molnar - Alternate (2011)

Other appointments that involve the City Council are listed below.

(These appointments are not made by the Grover Beach City Council as the appointing authority is another source.)

1. **Airport Land Use Commission.** This is a county-appointed Commission that decides how to develop land around the airports throughout the County. Appointment is made by the City Selection Committee. *Meetings are held the third Wednesday of the month at City Hall in San Luis Obispo at 1:30 p.m.*
2. **City Selection Committee** The City Selection Committee is comprised of the mayor of each of the seven cities. The City Selection Committee makes appointments to the Airport Land Use Commission, California ID System Advisory Board, Local Agency Formation Commission (LAFCO), and Supplemental Law Enforcement Oversight Committee.
3. **Channel Counties Division of the League of California Cities.** The Channel Counties Division is comprised of cities within the San Luis Obispo, Santa Barbara, and Ventura Counties. Council Members frequently serve as representatives to a variety of statewide committees sponsored by the League of California Cities.

Should anyone desire to be appointed to one of the statewide committees, they should express that interest. Policy committee appointments are made by: a) the League President, b) each League division, and c) each department of the League of California Cities.

Exhibit B - Committee Descriptions

Channel Counties Division meetings are held quarterly, usually in the evening. Location rotates between each County, with one meeting held at the Annual League of California Cities Conference.

League of California Cities Policy Committee meetings are held quarterly, usually during the day. Location rotates between northern and southern California, with one meeting held at the Annual League of California Cities Conference..

4. **Joint Powers Agreement with State Parks Department.** In 2007 the City of Grover Beach entered into an agreement with the California State Parks Department for the development of the "Beach Front Lodge". City representatives to the Joint Authority have consisted of the Mayor, a representative selected by the City Council, City Manager, and City Attorney. The purpose of the Committee is to meet, as appropriate, with counterparts from State Parks to facilitate the development of the Grover Beach Lodge and Conference Center. The Committee reports directly to the City Council and has no power to act independently of the Council.

5. **Local Agency Formation Commission (LAFCO).** This is a seven-member body comprised of two county, two city, two special district, and one public member, and four alternate members (one county, one city, one special district, and one public member), each serving four-year terms. The City Council representatives are appointed by the Council of Mayors' City Selection Committee.

The organization concerns itself with annexations, de-annexations, and spheres of influences relating to governmental agency boundaries. *The organization meets in San Luis Obispo during the daytime as agenda items require.*

###