



AGENDA NO: D-3

MEETING DATE: 1/13/2015

# Council Report

**TO:** City Council

**DATE:** January 5, 2015

**FROM:** Jamie L. Irons, Mayor

**SUBJECT:** Appointment of Mayor Pro Tempore and Appointment of Representatives on Discretionary Boards, Council Liaison Assignments and Council Sub-Committees

## RECOMMENDATION

Discuss and appoint Councilmember Noah Smukler as Mayor Pro Tempore as well as appoint Representatives to serve on the various County or Regional Discretionary Boards, Council Liaison Assignments and Sub-Committees for calendar year 2015.

## DISCUSSION

The City Council Policies and Procedures Section 3.2 states:

“The appointment of the Mayor Pro Tempore shall be for a one-year term and shall be made at the first meeting in December. For appointment as Mayor Pro Tempore, a Council Member must be on the Council at least one year. Of those who have been on the Council for at least one year, the Council Member who has not yet held the position shall be appointed Mayor Pro Tempore. If there are two Council Members who have not yet held the position, the Council Member receiving the highest number of votes in the most recent election shall be appointed Mayor Pro Tempore.”

Last year Councilmember Christine Johnson was appointed as Mayor Pro Tempore and Councilmembers Headding and Makowetski are not yet eligible. As a result, Council should make a motion and formally appoint Councilmember Noah Smukler as Mayor Pro Tempore for 2015.

The City Council Policies and Procedures Section 6.1 states:

“Annually the Mayor shall make appointments to a variety of County and/or regional committees and boards (discretionary appointments). One member of the Council shall serve as a voting representative and one member shall serve as alternate. To the best of their ability, voting delegates shall reflect the majority view of the Council as a whole, rather than their own personal opinions.”

Prepared By: JLIrons

Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

Pursuant to Council Policies and Procedures Section 6.1, the Mayor can seek input from City Council regarding the appointment to County and/or Regional Boards, but ultimately, the Mayor is responsible for the appointment of these positions. Attached for your review is a list of the proposed City Council Discretionary Appointments.

The City Council Policies and Procedures Section 6.2.1 States:

“The City Council shall assign a Council liaison to each of the following advisory boards: Recreation & Parks Commission, Harbor Advisory Board, Public Works Advisory Board, and Tourism Business Improvement District Advisory Board.”

“The purpose of the liaison assignment is to facilitate communication between the City Council and the advisory body. The liaison also helps to increase the Council’s familiarity with the membership, programs and issues of the advisory body. In fulfilling their liaison assignment, members should either attend advisory body meetings or watch the meeting broadcasts and maintain communication with the advisory body on a regular basis.”

“Members should be sensitive to the fact that they are not participating members of the advisory body, but are there rather to create a linkage between the City Council and the advisory body. In interacting with advisory bodies, Council Members are to reflect the views of the Council as a body. Being an advisory body liaison bestows no special right with respect to advisory body business.”

Pursuant to City Council Policies and Procedures Section 6.2.1 the City Council shall assign Council Liaisons to the Advisory Bodies. Attached for your review is a list of the proposed City Council Liaisons. Appointment as a liaison is by Council vote.

The City Council Policies and Procedures Section 6.2.2 States:

“Council may establish several sub-committees of no more than two members to address areas of concern and/or study.”

Attached for your review is a list of the proposed sub-committees that have been established by the Council. Appointment to the sub-committee is by Council vote.

## CITY COUNCIL DISCRETIONARY APPOINTMENTS (2015)

**INTEGRATED WASTE MANAGEMENT AUTHORITY** (meets the 2<sup>nd</sup> Wednesday of every other odd numbered month; 130pm; Board of Supervisors Chambers, SLO Government Center)

[John Headding](#) Designee  
[Noah Smukler](#) Alternate

**COUNTY WATER RESOURCES ADVISORY COMMITTEE** (meets the 1<sup>st</sup> Wednesday of the month; 130-330pm; City County Library Room, 995 Palm, SLO)

[Matt Makowetski](#) Delegate  
[City Manager \(or their designee\)](#) Alternate

**SAN LUIS OBISPO REGIONAL TRANSIT AUTHORITY (SLORTA) & SAN LUIS OBISPO AREA COORDINATING COUNCIL (SLOCOG)** (RTA meets the 1<sup>st</sup> Wednesday of every other odd numbered month; 830am; Board of Supervisors Chambers, SLO County Government Center) (COG meets the 1<sup>st</sup> Wednesday of every other odd numbered month; at conclusion of RTA meeting; Board of Supervisors Chambers, SLO County Government Center)

[Jamie Irons](#) Delegate  
[Christine Johnson](#) Alternate

**CMC CITIZENS' ADVISORY COMMITTEE** (1-year term) (meets the 3<sup>rd</sup> Friday of every other month; 130-3pm; at CMC)

[Noah Smukler](#) Member

**AIR POLLUTION CONTROL DISTRICT** (meets the 4<sup>th</sup> Wednesday of every other odd numbered month; 9am; Board of Supervisors Chambers, SLO County Government Center)

[Noah Smukler](#) Member  
[John Headding](#) Alternate

**COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.** (formerly EOC) - (3-year term) (meets the 3<sup>rd</sup> Thursday of every month; 5pm; CAPSLO Board Room, 1030 Southwood, SLO)

[Morro Bay has rotated off this board and will cycle back in at CAPSLO's request. No appointments at this time.](#)

**ECONOMIC VITALITY CORPORATION** (meets the 3<sup>rd</sup> Wednesday of every month; 4-530pm; Cannon & Assoc, 1050 Southwood, SLO)

[Christine Johnson](#) Liaison  
[John Headding](#) Alternate

**NATIONAL ESTUARY PROGRAM** (Executive Committee meets quarterly; 2<sup>nd</sup> Wednesday of the month in February, May, August and November; 4-6pm)

[Matt Makowetski](#) Member  
[Noah Smukler](#) Alternate

**CITY SELECTION COMMITTEE** (as needed)

[Jamie Irons](#) Member  
[Noah Smukler](#) Alternate

**LEGISLATIVE DELEGATE** (as needed)

Jamie Irons	Member
Noah Smukler	Alternate

**SAN LUIS OBISPO COUNTY HOUSING TRUST FUND**

City Manager or designee (Planning Manager) Member

**HOMELESS SERVICES OVERSIGHT COMMITTEE** (meets the 3<sup>rd</sup> Wednesday of odd numbered months; 1-3pm; SLO Vets Building Lounge Room, 801 Grand, SLO)

Christine Johnson	Member
John Heading	Alternate

**LOCAL ECONOMIC ACTION PLAN (LEAP) TEAM** (meetings to be determined)

Jamie Irons	Member
City Manager	Member

The following City Council Liaison Assignments were made to City Committees and Boards:

**PLANNING COMMISSION** (meets 1st and 2nd Tuesday of every month; 6pm; Vets Hall)

Jamie Irons	Liaison
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**HARBOR ADVISORY BOARD** (meets the 1<sup>st</sup> Thursday of every month; 6pm; Vets Hall)

Matt Makowetski	Liaison
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**RECREATION AND PARKS COMMISSION** (meets the 3<sup>rd</sup> Thursday of odd numbered months; 530pm; Vets Hall)

Christine Johnson	Liaison
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**PUBLIC WORKS ADVISORY BOARD** (meets the 3<sup>rd</sup> Thursday of even numbered months; 6pm; Vets Hall)

Noah Smukler	Liaison
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**MORRO BAY TOURISM BUSINESS IMPROVEMENT DISTRICT BOARD** (meets the 2<sup>nd</sup> Thursday of every month; 9am; Vets Hall)

John Heading	Liaison
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The following appointments were made on City Council Sub-Committees:

**COUNCIL SUBCOMMITTEE ON EMPLOYEE GRIEVANCES** (meets as needed)

John Heading	Member
Christine Johnson	Member

**JPA SUB-COMMITTEE**

Jamie Irons	Member
Noah Smukler	Member



Fw: City of Morro Bay - County Water Resources Advisory Committee  
Carolyn Berg      Ray Dienzo

01/20/2015 10:22 AM

One more, if there's time to add this....  
Carolyn

Carolyn Berg, P.E.  
County of San Luis Obispo, Department of Public Works  
Utilities Division Staff Engineer  
(805) 781- 5536

----- Forwarded by Carolyn Berg/PubWorks/COSLO on 01/20/2015 10:21 AM -----

From: "Andrea Turnquist" <ATurnquist@morro-bay.ca.us>  
To: <cberg@co.slo.ca.us>  
Cc: "Dana Swanson" <DSwanson@morro-bay.ca.us>  
Date: 01/20/2015 10:20 AM  
Subject: City of Morro Bay - County Water Resources Advisory Committee

Hello,

On January 13th, 2015, the Morro Bay City Council appointed the following Council-members as part of the County Water Resources Advisory Committee:

Delegate: Matt Makowetski  
[mmakowetski@morro-bay.ca.us](mailto:mmakowetski@morro-bay.ca.us)  
Phone: 471-7094

Alternate: David Buckingham (City Manager) Or his designee .  
[dbuckingham@morro-bay.ca.us](mailto:dbuckingham@morro-bay.ca.us)  
Phone: 772-6206

If you have any questions, or need any further information, please let me know.

Thank you,

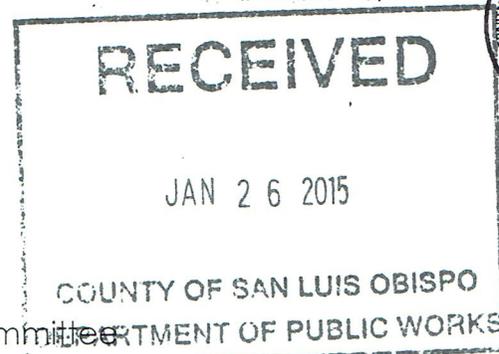
Andrea Turnquist  
Office Assistant  
City Attorney / City Manager  
Direct: 805/772-6568  
Fax: 805/772-6572  
[aturnquist@morro-bay.ca.us](mailto:aturnquist@morro-bay.ca.us)

Ray D.

DIVISION OF ADULT INSTITUTIONS  
CALIFORNIA MEN'S COLONYP.O. Box 8101  
San Luis Obispo, CA 93409-8101

January 9, 2015

Courtney Howard  
Secretary, Water Resources Advisory Committee  
Room 207, County Government Center  
San Luis Obispo, CA 93408



Dear Ms. Howard:

This letter will serve as notification that the California Men's Colony (CMC) will continue to participate on the Water Resources Advisory Committee.

I would like to remove Thomas Tisdell; Correctional Plant Supervisor as CMC's primary representative for the Water Resources Advisory Committee and change it to Scott Buffalo; Chief Engineer I. Our alternate representative needs to be changed to Mike Schwartz; Chief Plant Operator of the Water Treatment Plant. Organizational representatives will be Pres Meyers; Correctional Plant Manager II and changed to Larry Barkley; Chief Engineer I.

Mr. Buffalo can be reached at (805) 547-7620, or via electronic mail at [Scott.buffaloe@cdcr.ca.gov](mailto:Scott.buffaloe@cdcr.ca.gov)

Mr. Schwartz can be reached at (805) 547-7557, or via electronic mail at [Mike.Schwartz@cdcr.ca.gov](mailto:Mike.Schwartz@cdcr.ca.gov)

Should you have any questions or require additional information regarding this matter, please contact Katie McQuaid, Correctional Business Manager II, at (805) 547-7927.

Sincerely,

T. KING  
Associate Warden, Business Services  
California Men's Colony

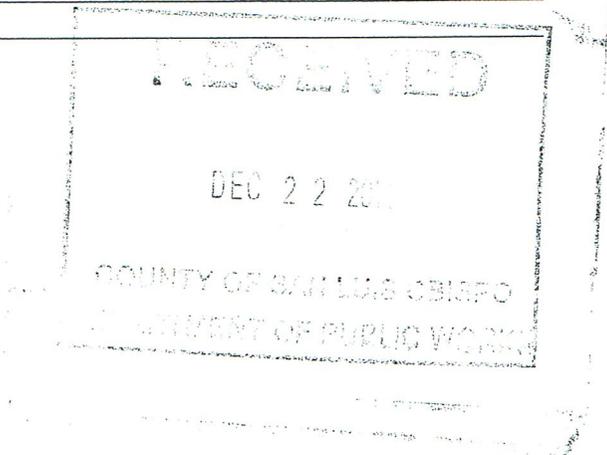
Sch...  
2014



**From the Office of the City Clerk**  
Elaina Cano, CMC, City Clerk  
760 Mattie Road  
Pismo Beach, CA 93449  
(805) 773-7003  
[ecano@pismoeach.org](mailto:ecano@pismoeach.org)

December 17, 2014

Dean Benedix  
County Utilities Division Manager  
County Government Center  
San Luis Obispo, CA 93401



Dear Mr. Benedix,

At its meeting of December 16, 2014, the Pismo Beach City Council selected Council Members to serve on the committees listed below:

<u>Committee</u>	<u>Representative</u>	<u>Alternate</u>
Zone 3 Advisory Committee	Mayor Pro Tem Ed Waage	Council Member Erik Howell
County Water Resources Advisory Committee	Council Member Sheila Blake	Council Member Erik Howell

Please kindly add these committee members to your mailing lists to receive agendas and reports accordingly. Their contact information is as follows: Mailing Address – 760 Mattie Road, Pismo Beach, CA 93449; Email – [ewaage@pismoeach.org](mailto:ewaage@pismoeach.org); [ehowell@pismoeach.org](mailto:ehowell@pismoeach.org) and [sblake@pismoeach.org](mailto:sblake@pismoeach.org) Phone: 805-773-7004.

Sincerely,

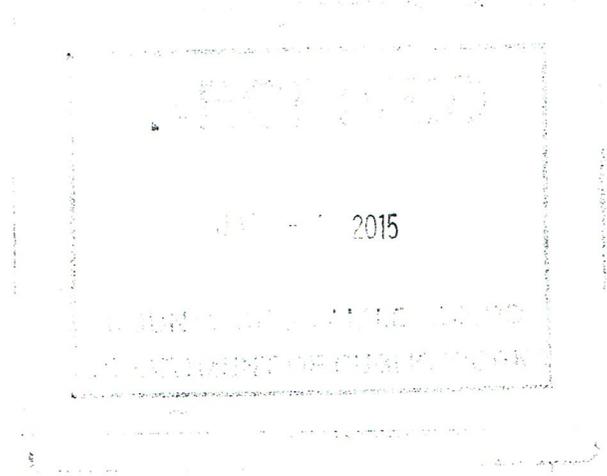
Elaina Cano, CMC  
City Clerk



**City Administration**

990 Palm Street San Luis Obispo, CA 93401-3249  
805.781.7114  
slucity.org

*cc: Ray D  
Jill  
Jill B  
12/3*



January 7, 2015

San Luis Obispo County  
Public Works Department  
Utilities Division  
1050 Monterey Street, Room 207  
San Luis Obispo, CA 93408

Dear Sir or Madam:

During the January 6, 2015 meeting of the San Luis Obispo City Council, it was decided that the following people will serve on the listed committees for the year 2015.

**County Water Resources Advisory Committee**

Representative: Vice-Mayor John Ashbaugh, [jashbaugh@slucity.org](mailto:jashbaugh@slucity.org)  
Alternate: Councilmember Dan Carpenter, [dcarpenter@slucity.org](mailto:dcarpenter@slucity.org)

**Whale Rock Commission**

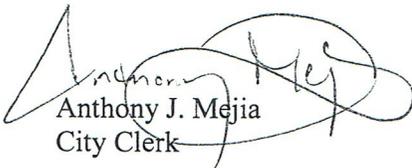
Representative: Mayor Jan Marx, [jmarx@slucity.org](mailto:jmarx@slucity.org)  
Alternate: Vice-Mayor John Ashbaugh, [jashbaugh@slucity.org](mailto:jashbaugh@slucity.org)

**Zone 9 Advisory Committee**

Representative: Vice-Mayor John Ashbaugh, [jashbaugh@slucity.org](mailto:jashbaugh@slucity.org)  
Alternate: Councilmember Carlyn Christianson, [cchristianson@slucity.org](mailto:cchristianson@slucity.org)

Kindly add them to your mailing lists for agendas and reports.

Sincerely,

  
Anthony J. Mejia  
City Clerk

cc: County Board of Supervisors