

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 2/10/2015	(3) CONTACT/PHONE Michael Conger, Planner / 805-781-5136	
(4) SUBJECT Submittal of Amendment #1 to the contract with Rincon Consultants, Inc. for consultant services to prepare an Environmental Impact Report for the San Miguel Community Plan in the amount of \$105,582. District 1.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and sign Amendment #1 to the Original Contract with Rincon Consultants, Inc. to prepare an Environmental Impact Report (EIR) for the San Miguel Community Plan.			
(6) FUNDING SOURCE(S) Department Budget	(7) CURRENT YEAR FINANCIAL IMPACT \$105,582.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001500		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa Howe			
(18) SUPERVISOR DISTRICT(S) District 1			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Michael Conger, Planner – Department of Planning and Building

VIA: Trevor Keith, Division Manager – Department of Planning and Building

DATE: 2/10/2015

SUBJECT: Submittal of Amendment #1 to the contract with Rincon Consultants, Inc. for consultant services to prepare an Environmental Impact Report for the San Miguel Community Plan in the amount of \$105,582. District 1.

RECOMMENDATION

It is recommended that the Board approve and sign Amendment #1 to the Original Contract with Rincon Consultants, Inc. to prepare an Environmental Impact Report (EIR) for the San Miguel Community Plan.

DISCUSSION

San Miguel Community Plan Update and Environmental Impact Report

On November 1, 2011, the Board of Supervisors authorized the processing of a community plan update and Environmental Impact Report (EIR) to guide growth and development in the community of San Miguel through the year 2035. A Public Review Draft of the San Miguel Community Plan was published in June 2013.

Community Plans are a discretionary action and are therefore subject to CEQA review. County Planning staff prepared an Initial Study, which concluded that potentially significant environmental impacts could arise from the adoption of the community plan update. This indicates that an EIR must be prepared. County Planning released a Notice of Preparation of a Draft EIR on August 9, 2013 and conducted an environmental scoping meeting in San Miguel on August 12, 2013.

Consultant Selection and Contracting

On April 19, 2011, the Board of Supervisors entered into contracts with 14 qualified environmental consulting firms in order to establish a “standby roster.” This standby roster is used to expedite the contract review procedure for consultant processing of complex environmental documents pursuant to CEQA.

The County issued a Request for Proposals (RFP) for preparation of the San Miguel Community Plan EIR on August 6, 2014. The County received four responsive proposals, which were subsequently evaluated by a committee. Rincon’s proposal received the highest scores from the committee. Since Rincon has already been retained on contract by the County, the attached contract constitutes Amendment #1 to the original 2011 Rincon contract.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel reviewed the contract as to form and legal effect. The San Miguel Community Plan update project, as a whole, has involved coordination and consultation with a wide range of state and local agencies.

FINANCIAL CONSIDERATIONS

This project will be funded under the Department of Planning and Building's professional services budget for Fiscal Year 2014-15. EIR costs are estimated not to exceed \$105,582 for the proposed scope of work, which includes optional biological and cultural resources analyses.

RESULTS

One of the main goals of the community plan update is to reduce barriers to economic development in San Miguel. A well-written programmatic EIR for the community of San Miguel could have the effect of streamlining the permitting process for new development within the community. Future development proposals would have the ability to reference the EIR to address potentially significant impacts associated with such things as water resources, biology (e.g. San Joaquin kit fox), and cultural resources. The EIR will include a mitigation program for infill development that will ideally eliminate the need for individual projects to go through separate environmental review.

ATTACHMENTS

1. Contract
2. Exhibit A - Location Map
3. Exhibit B - Scope of Work
4. Exhibit C - Rates