

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 11/25/2014	(3) CONTACT/PHONE Dean Benedix, Utilities Division Manager (805) 781-5267	
(4) SUBJECT Submittal of a resolution authorizing the Director of Public Works to enter into laboratory service agreements with other public agencies. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board adopt the attached resolution authorizing the Director of Public Works to enter into laboratory service agreements with other Public Agencies.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) All Districts			

Reference: 14NOV25-C-1

County of San Luis Obispo



TO: Board of Supervisors
FROM: Public Works
Dean Benedix, Utilities Division Manager
VIA: Dave Flynn, Deputy Director of Public Works
DATE: 11/25/2014

SUBJECT: Submittal of a resolution authorizing the Director of Public Works to enter into laboratory service agreements with other public agencies. All Districts.

RECOMMENDATION

It is recommended that the Board adopt the attached resolution authorizing the Director of Public Works to enter into laboratory service agreements with other Public Agencies.

DISCUSSION

The Department of Public Works Water Quality Laboratory is certified by the State of California Environmental Laboratory Accreditation Program (ELAP) to analyze various environmental samples. Since 1970, the Water Quality Laboratory has provided field monitoring and sampling services, laboratory analytical support, regulatory compliance monitoring and reporting, and other technical support for water and wastewater systems throughout San Luis Obispo County.

In response to outside requests, the Department has regularly provided informal information and advice to assist other local agencies in navigating the regulatory requirements of their water and wastewater systems. There are limited local resources for providing both analytical and technical support for these public agencies. The Department's Water Quality Laboratory has the technical resources, stability, flexibility and staffing to provide this support.

The attached resolution will authorize the Director of Public Works to enter into funding agreements with other agencies in order to provide these services in a timely manner. No increase in staffing is being considered; interagency work will be priority based on an as available basis.

The Department of Public Works has a strong interest in maintaining a good working relationship with other public agencies and other County Departments. Therefore, the approach to working with other agencies will typically involve establishing system monitoring schedules, providing technical expertise in issues related to water and wastewater, and providing laboratory analytical services.

OTHER AGENCY INVOLVEMENT/IMPACT

It is anticipated that water quality laboratory agreements would be made with any of the cities, special districts, or public agencies located within San Luis Obispo County.

FINANCIAL CONSIDERATIONS

The resolution limits any agreement to a maximum of \$50,000 per fiscal year, both to help define the size and scope of other agency projects that the Department could reasonably assist with, and to avoid competing with local laboratories or consultants that provide valuable services to public agencies.

Charges for provision of these services will be based on Public Works established rate schedule for various tests and/or on a fully reimbursable time and material agreement established in advance of services performed.

RESULTS

Adoption of the attached resolution will allow the Department of Public Works to provide water quality sampling and testing services to assist other agencies in monitoring and complying with regulatory requirements, and operate their systems in an efficient and cost effective manner. Provision of these services will expand and enhance County Public Works' cooperative efforts with other local water resource agencies, contributing to the County goals of providing a well governed, livable and safe community.

File: 280.270.01

Reference: 14NOV25-C-1

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ATTACHMENTS

1. Resolution Authorizing the Director of Public Works to Enter into Water Quality Laboratory Analytical and Consulting Service Agreements with Other Public Agencies