

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services Agency	(2) MEETING DATE 9/16/2014	(3) CONTACT/PHONE Tully Wyatt / Architectural Services Supervisor, 781-5200	
(4) SUBJECT Request to authorize a budget adjustment to transfer \$165,600 from previously authorized funding in Fund Center (FC) 200 - Maintenance Projects, to FC 230 - Capital Projects to consolidate funding for the Reconstruct Honor Farm Laundry project located at 885 Oklahoma Avenue, San Luis Obispo. District 2.			
(5) RECOMMENDED ACTION It is recommended that the Board authorize a budget adjustment to transfer \$165,600 from previously authorized funding in FC 200 - Maintenance Projects, to FC 230 - Capital Projects to consolidate funding for the Reconstruct Honor Farm Laundry project by 4/5 vote.			
(6) FUNDING SOURCE(S) Maintenance Projects – FC 200	(7) CURRENT YEAR FINANCIAL IMPACT \$165,600	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1415031 <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>06/18/2013</u> ; <u>03/18/2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(18) SUPERVISOR DISTRICT(S) District 2			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: General Services Agency / Tully Wyatt  
Architectural Services Supervisor, 781-5200

DATE: 9/16/2014

SUBJECT: Request to authorize a budget adjustment to transfer \$165,600 from previously authorized funding in Fund Center (FC) 200 - Maintenance Projects, to FC 230 - Capital Projects to consolidate funding for the Reconstruct Honor Farm Laundry project located at 885 Oklahoma Avenue, San Luis Obispo. District 2.

## **RECOMMENDATION**

It is recommended that the Board authorize a budget adjustment to transfer \$165,600 from previously authorized funding in FC 200 - Maintenance Projects, to FC 230 - Capital Projects, to consolidate funding for the Reconstruct Honor Farm Laundry project by 4/5 vote.

## **DISCUSSION**

### **Background**

On November 11, 2012 the Honor Farm Laundry was destroyed by fire. A capital project was approved on June 18, 2013 to reconstruct the laundry facility. General Services and Risk Management coordinated to utilize insurance settlement funding for the project. In addition to the settlement funding, the County allocated \$165,600 to procure and install solar/thermal panels for the new facility. This Board action will consolidate the solar/thermal funding into the main project.

### **Current Status**

The honor farm laundry is under construction and expected to be operational in October 2014. The metal building shell construction began in November 2013 and was completed in June 2014. The interior improvements began in July and will continue through October. The new washing and drying equipment was delivered to the site in August 2014. The solar/thermal panel installation will be the final phase of installation prior to bringing the facility on line in October 2014.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

The request has been coordinated with the Administrative Office. The Auditor's Office reviewed the budget adjustment for accuracy. Risk Management has been involved in coordinating the insurance settlement.

## **FINANCIAL CONSIDERATIONS**

This request for a budget adjustment to transfer \$165,600 of previously approved funding in Fund Center 200 – Maintenance Projects will increase the total for the Reconstruct Honor Farm project to \$690,528. The purpose of this budget adjustment is to consolidate the project funding to enable more efficient management of funds.

There will be no increase in appropriation and this action will have no impact on the General Fund.

## **RESULTS**

Authorization of the budget adjustment to transfer previously approved funds will consolidate funding for the Reconstruct Honor Farm Laundry project. The consolidation will enable more efficient management of funding sources. The overall project contributes to the County's Vision of a safe community.

**ATTACHMENTS**

1. Vicinity Map