

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 9/9/2014	(3) CONTACT/PHONE Brian Uder, Utilities Project Manager (805) 781-1186	
(4) SUBJECT Request to amend the FY 2014-15 Fixed Asset List for Fund Center 405 – Public Works Internal Service Fund (ISF) in the amount of \$10,000, and to purchase one All-Terrain Vehicle (ATV). All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board authorize a change to the FY 2014-15 Public Works ISF list of authorized fixed assets to include the purchase of one ATV for an estimated cost of \$10,000.00 funded by contributions from various Public Works funds that will be utilizing the ATV.			
(6) FUNDING SOURCE(S) Various Public Works Funds	(7) CURRENT YEAR FINANCIAL IMPACT \$10,000.00	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: N/A	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) All Districts			

Reference: 14SEP09-C-8

# County of San Luis Obispo



TO: Board of Supervisors  
FROM: Public Works  
Brian Uder, Utilities Project Manager  
VIA: Dean Benedix, Utilities Division Manager  
DATE: 9/9/2014  
SUBJECT: Request to amend the FY 2014-15 Fixed Asset List for Fund Center 405 – Public Works Internal Service Fund (ISF) in the amount of \$10,000, and to purchase one All-Terrain Vehicle (ATV). All Districts.

## **RECOMMENDATION**

It is recommended that the Board authorize a change to the FY 2014-15 Public Works ISF list of authorized fixed assets to include the purchase of one ATV for an estimated cost of \$10,000.00 funded by contributions from various Public Works funds that will be utilizing the ATV.

## **DISCUSSION**

One Public Works ATV was stolen recently from the Santa Margarita Booster Station facility. This ATV was regularly used in the maintenance and repair of water and sewer systems throughout the County. Primary uses include: pulling mower to maintain defensible areas around pump stations for firefighting; gaining access to areas which are otherwise inaccessible to standard vehicles due to terrain, environmental restrictions or weather conditions; and access to monitoring wells for the ground water monitoring program. If not replaced soon, the maintenance operations could be impacted. The ATV is proposed to be replaced in kind.

The new ATV is being purchased as a fixed asset in the ISF so it can be used by various Public Works water and wastewater districts that have a need for an ATV. The recently-stolen ATV was not listed as a fixed asset because it cost less than the \$5,000 limit when first acquired.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

General Services Purchasing will solicit quotes and issue a purchase order for the purchase.

## **FINANCIAL CONSIDERATIONS**

The cost of the new ATV is estimated to be \$10,000. The funding will come from contributions to the ISF from the following funds: Salinas Dam-BU 535, Nacimiento-BU 549, Chorro Valley-BU 536 and Flood Control General-BU 450. No General Fund money is required to fund the purchase.

## **RESULTS**

Today's recommended action will provide County workers with equipment necessary to continue operations and maintenance efforts for the County water and sewer systems. This contributes to the County's goal of providing for a well governed community.

File: Equipment - General

Reference: 14SEP09-C-8

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