

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 7/22/2014	(3) CONTACT/PHONE Courtney Howard, Water Resources Engineer (805) 781-1046	
(4) SUBJECT Request to approve the increase in the scope of work, plan preparation costs and proportionate shares of reimbursement of costs, in the amount of \$5,267, for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan. Districts 1 and 5.			
(5) RECOMMENDED ACTION It is recommended that the Board: <ol style="list-style-type: none"> 1. Acting on behalf of County Service Area 7A (Oak Shores): <ol style="list-style-type: none"> a. Approve the increase of scope of work for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan (SNMP); b. Approve the increase in the CSA 7A (Oak Shores) proportionate share of reimbursement costs for the SNMP in the amount of \$99; c. Direct staff to send a letter notifying the City of Paso Robles of the Board's approvals; and 2. Acting as the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District: <ol style="list-style-type: none"> a. Approve the increase of scope of work for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan (SNMP); b. Approve the increase in the San Luis Obispo County Flood Control Fund 19 proportionate share of reimbursement costs for the SNMP in the amount of \$5,168; and c. Direct staff to send a letter notifying the City of Paso Robles of the Board's approvals. 			
(6) FUNDING SOURCE(S) Flood Control Fund (130400000) and County Service Area 7A Fund (2500500000)	(7) CURRENT YEAR FINANCIAL IMPACT \$5,267.00	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: 9/25/12, #12	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) District 1, District 5			

Reference: 14JUL22-C-4

County of San Luis Obispo



TO: Board of Supervisors
FROM: Public Works
Courtney Howard, Water Resources Engineer
VIA: Dean Benedix, Utilities Division Manager
DATE: 7/22/2014

SUBJECT: Request to approve the increase in the scope of work, plan preparation costs and proportionate shares of reimbursement of costs, in the amount of \$5,267, for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan. Districts 1 and 5.

RECOMMENDATION

It is recommended that the Board:

1. Acting on behalf of County Service Area 7A (Oak Shores):
 - a. Approve the increase of scope of work for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan (SNMP);
 - b. Approve the increase in the CSA 7A (Oak Shores) proportionate share of reimbursement costs for the SNMP in the amount of \$99;
 - c. Direct staff to send a letter notifying the City of Paso Robles of the Board's approvals; and
2. Acting as the Board of Supervisors for the San Luis Obispo County Flood Control and Water Conservation District:
 - a. Approve the increase of scope of work for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan (SNMP);
 - b. Approve the increase in the San Luis Obispo County Flood Control Fund 19 proportionate share of reimbursement costs for the SNMP in the amount of \$5,168; and
 - c. Direct staff to send a letter notifying the City of Paso Robles of the Board's approvals.

DISCUSSION

The State Water Resources Control Board, under its authority to adopt State policy for water quality control pursuant to California Water Code section 13140, has adopted a Recycled Water Policy (Policy) requiring local agencies to prepare Salt and Nutrient Management Plans (SNMP's) for groundwater basins. On September 25, 2012, the Board approved a Reimbursement Agreement

(Attachment "A") between the agencies that provide water and/or wastewater service within the watershed of the Paso Robles Groundwater Basin (Basin) to reimburse the City of Paso Robles for consultant costs associated with developing a SNMP for the Basin. The agencies include:

- San Luis Obispo County Service Area 7A – Oak Shores
- San Luis Obispo County Flood Control Fund 19
- City of Atascadero
- Templeton Community Services District
- City of Paso Robles
- San Miguel Community Services District
- Camp Roberts (California National Guard); and
- Heritage Ranch Community Services District

Elements of an SNMP include:

- Establishing Basin characteristics
- Identifying existing and future foreseeable salt and nutrient sources
- Evaluating the effect of the projected salt and nutrient loading
- Identifying goals, objectives and implementation measures for Basin water quality management
- Establishing a monitoring program

SNMPs must also be approved by the Central Coast Water Board prior to approval and implementation of recycled water projects, a key strategy being considered for the Basin.

Lead Agency – City of Paso Robles

The City of Paso Robles (City) has taken the lead on developing a SNMP for the Basin by organizing meetings of staff from the above listed agencies, developing a scope of work and procuring a consultant. RMC Water and Environment (the Consultant) was selected via the City's procurement process to complete the work, and has made significant progress on the SNMP. On May 29, 2014, staff was notified via the attached letter from the City (Attachment "B") that a \$38,204 amendment with the Consultant's contract is necessary to address Central Coast Water Board SNMP requirements that have been identified through the course of the project.

The expanded work scope and associated costs involve the need to further refine the Study Area into the Atascadero Sub basin and Estrella Study Area

Article 8 of the Reimbursement Agreement states:

"...should it be necessary to expand or reduce the scope of work, because of Central Coast Water Board demands or other relevant technical reasons, then two thirds of the Parties must agree to the increase of scope of work, cost and proportionate shares of reimbursement of costs to the City of Paso Robles in writing before a change order is executed with the Consultant."

Therefore staff is recommending that the Board approve the increase of scope of work, cost and proportionate shares of reimbursement of costs for the development of the Paso Robles Groundwater Basin Salt and Nutrient Management Plan as described in the City's May 29, 2014 letter and direct staff to send a letter notifying the City of Paso Robles of the Board's approvals.

The plan completion is expected in December for submittal to the Regional Water Quality Control Board by the end of the year.

OTHER AGENCY INVOLVEMENT/IMPACT

The City of Paso Robles is the lead agency on the development of the SNMP and procurement of a Consultant. Other participating agencies include the City of Atascadero, the Templeton Community Services District, the San Miguel Community Services District, Camp Roberts (California National Guard) and the Heritage Ranch Community Services District.

County Counsel reviewed the Agreement as to legal form and effect.

FINANCIAL CONSIDERATIONS

To help address funding the Policy's requirement for developing a SNMP, the recently awarded Proposition 84 Round 2 Integrated Regional Water Management Planning Grant (Planning Grant) includes \$100,000 for the development of the SNMP. The cost sharing in the attached Reimbursement Agreement, as illustrated below, is based on the average salts discharge from each agency's wastewater facility in 2010. Since the Flood Control District does not have a wastewater facility with a salts discharge, a rural-population based estimate of salt discharge from septic systems was used to develop the Flood Control District's share of costs.

CSA 7A's share of the Consultant's additional cost is \$99, and can be funded within the existing CSA 7A budget. The District's share of the Consultant's additional cost is \$5,168, and can be funded within the existing Flood Control Fund 19 budget.

Party	Proportionate Share	Original Dollar Share with Planning Grant	Dollar Share with Planning Grant and Amendment	Additional Cost
County Service Area 7A (Oak Shores)	0.26%	\$191	\$290	\$99
Flood Control Fund 19	13.53%	\$9,944	\$15,112	\$5,168
City of Atascadero	28.88%	\$21,225	\$32,258	\$11,033
Templeton CSD	4.88%	\$3,586	\$5,450	\$1,864
City of Paso Robles	48.06%	\$35,317	\$53,681	\$18,364
San Miguel CSD	2.21%	\$1,621	\$2,468	\$847
Heritage Ranch CSD	1.50%	\$1,099	\$1,675	\$576
Camp Roberts	0.69%	\$508	\$771	\$263
Planning Grant		\$100,000	\$100,000	
Total	100%	\$173,491	\$211,695	\$38,214 ¹

¹ There is a \$10 over collection due to rounding associated with the percent share for the parties.

RESULTS

Approval of the recommended action will help ensure the SNMP for the Paso Robles Groundwater Basin meets Central Coast Water Board requirements. CSA 7A's participation in the development of the SNMP would meet the Policy's requirement and facilitate future efforts with the Regional Water Board related to CSA 7A's discharge permits. Evaluating water quality management strategies for the Basin will contribute to the County's goals of promoting a healthy, livable, prosperous and well-governed community.

File: CF 340.280.01 Fund 19 – Paso Robles Groundwater Basin

Reference: 14JUL15-C-9

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ATTACHMENTS

1. Vicinity Map
2. Attachment A - Reimbursement Agreement, Paso Robles Groundwater Basin and Salt Nutrient Management Plan
3. Attachment B - City's Request for Amendment Approval