

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services Agency	(2) MEETING DATE 5/20/2014	(3) CONTACT/PHONE Janette Pell, Director, 781-5200	
(4) SUBJECT Request to approve a Resolution to Surplus and Transfer Ownership of 335 Computer Workstations: 235 to Cuesta College and 100 to the Lucia Mar Unified School District for educational purposes. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve a resolution to: <ol style="list-style-type: none"> 1. Declare 335 computer workstations to be surplus. The County no longer has a need for these workstations; 2. Approve the donation of this computer equipment to Cuesta College and Lucia Mar Unified School District at no cost to these organizations; and 3. Authorize the Purchasing Agent, consistent with County Code section 2.36.030, to take such further action as is required, if any, to complete the donation of these items of personal property. 			
(6) FUNDING SOURCE(S) General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$8,375	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: General Services Agency / Director Janette Pell, 781-5200

DATE: 5/20/2014

SUBJECT: Request to approve a Resolution to Surplus and Transfer Ownership of 335 Computer Workstations: 235 to Cuesta College and 100 to the Lucia Mar Unified School District for educational purposes. All Districts.

RECOMMENDATION

It is recommended that the Board approve a resolution to:

1. Declare 335 computer workstations to be surplus. The County no longer has a need for these workstations;
2. Approve the donation of this computer equipment to Cuesta College and Lucia Mar Unified School District at no cost to these organizations; and
3. Authorize the Purchasing Agent, consistent with County Code section 2.36.030, to take such further action as is required, if any, to complete the donation of these items of personal property.

DISCUSSION

The General Services Agency and the Department of Social Services have accumulated certain surplus computer items, which no longer meet the County's computer equipment standards and requirements, but which still have potential use by local educational institutions. The General Services Agency is recommending that these items be donated to Cuesta College and Lucia Mar Unified School District pursuant to Government Code section 25372, which allows the County Board of Supervisors to declare County property surplus and to donate County surplus property to a public agency, including a community college or school district, in a manner and upon terms and conditions as set by the Board.

Due to the current fiscal conditions of Cuesta College and Lucia Mar Unified School District, which are operating under reduced budgets, there is little room available for the acquisition of computer equipment. These entities have stated that they are in need of computer workstations for educational and instructional uses. The General Services Agency and the Department of Social Services identified 335 Dell Optiplex workstations for surplus no longer needed for County use. These computers are workstations only and do not consist of monitors or computer peripherals. The County has removed the hard drives of these computers, in compliance with the County's Information Security Program Policies, and completed the Clean Electronics Certification. Cuesta College and Lucia Mar Unified School District have confirmed that they have an immediate need for these items. These workstations are being donated "as-is" with all faults, and without any warranties or software.

Cuesta College and Lucia Mar Unified School District meet the requirements of Government Code section 25372, subdivision (b)(3), which authorizes the Board to approve the donation of any real or personal property declared surplus to a school district or community college district. The Resolution before your Board will instruct the Chairperson to surplus and donate these workstations to these schools for educational purposes. The Resolution authorizes the General Services Agency Director, as the Purchasing Agent for the County, to take such further action as necessary to complete the donation.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed the Resolution as to form and legal effect. The County Department of Social Services has designated the workstations as surplus equipment no longer required by the Department.

FINANCIAL CONSIDERATIONS

In making the decision to recommend whether surplus computer equipment is to be donated or sent to public auction, staff considers a few variables. Does the surplus computer equipment have any significant dollar value that the County could reasonably recover? What is the general condition and usefulness of the surplus computer equipment? Has there been any expressed need for surplus computers by eligible schools and community college districts?

The estimated dollar value for the 335 workstations is \$8,375, and will not be received as sale revenue, since the workstations will be donated to Cuesta College and Lucia Mar Unified School District. Cuesta College and Lucia Mar Unified School District are requesting these systems to make information technology accessible, in part, to students who are not yet receiving technology benefits at school. It is in the best interest of the County and the general public to donate these computer systems to Cuesta College and Lucia Mar Unified School District so that they may carry out the stated educational purposes.

RESULTS

The approval of the Resolution will result in an extended useful life of the workstations for educational purposes benefiting the students at Cuesta College and Lucia Mar Unified School District at no cost to them. This action contributes to the community wide result of a well-governed community.

ATTACHMENTS

1. Resolution for Computer Surplus