

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 4/22/2014	(3) CONTACT/PHONE Michael Britton, Project Manager (805) 788-2318	
(4) SUBJECT Submittal of a resolution to install and maintain gateway monuments along US 101 within California state right-of-way for the town of San Miguel and authorize the Director of Public Works to execute an encroachment permit with the State of California. District 1.			
(5) RECOMMENDED ACTION It is our recommendation that the Board approve and execute the attached resolution to install and maintain gateway monuments along US 101 within California state right-of-way for the town of San Miguel and authorize the Director of Public Works or his designee to execute an encroachment permit with the State of California.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date:	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) District 1			

Reference: 14APR22-C-6

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
Michael Britton, Project Manager

VIA: Dave Flynn, Deputy Director of Public Works

DATE: 4/22/2014

SUBJECT: Submittal of a resolution to install and maintain gateway monuments along US 101 within California state right-of-way for the town of San Miguel and authorize the Director of Public Works to execute an encroachment permit with the State of California. District 1.

RECOMMENDATION

It is our recommendation that the Board approve and execute the attached resolution to install and maintain gateway monuments along US 101 within California state right-of-way for the town of San Miguel and authorize the Director of Public Works or his designee to execute an encroachment permit with the State of California.

DISCUSSION

In 2010, the San Luis Obispo Council of Governments (SLOCOG) programmed Federal Transportation Enhancements (TE) funding for the purpose of providing sidewalks and gateway monuments for the town of San Miguel. The County, in March of 2012, requested the funding in the amount of \$642,170 be allocated in order to move ahead with the project. Sidewalks are to be installed along the west side of Mission Street from 9th Street to 11th Street. The gateway monuments are to be placed along US 101 at either end of the town – one near the Mission Street off-ramp for southbound traffic, and one immediately south of the Mission Street off-ramp for northbound traffic, as generally illustrated on the attached vicinity map.

In order to install gateway monuments along US 101, the County is required to obtain an encroachment permit from the California Department of Transportation (Caltrans). Caltrans has created a set of guidelines for the construction of gateway monuments within their right-of-way and County staff has been working with Caltrans in order to facilitate compliance with these guidelines. Included with these guidelines are a number of requirements to complete. One of the requirements includes a resolution, passed by your Board, which acknowledges the County's responsibility to assure that the gateway monuments will be maintained. Additionally, the resolution must address a number of other questions: a) the authority to declare its responsibility; b) approval of the proposed project design; c) acceptance of responsibility to assure maintenance; d) funding of maintenance; and e) a proposed schedule for installation.

The community of San Miguel convened a task force whose sole purpose was to provide input for, and approval of, a Gateway Monument Concept Plan. In June of 2013, the Ad Hoc Committee reviewed the final concept drawings and expressed their approval. In October of 2013, the San Miguel Advisory Council was provided the final concept drawings for their review, and they also expressed their approval. In February of 2014, the San Miguel Chamber of Commerce expressed their support of the Gateway Monuments as well as their desire to provide for the maintenance of the Gateway Monuments. The Consultant is in the process of preparing construction drawings for the gateway monuments at this time. The design has minimal landscaping and foregoes any irrigation system or requirement.

Approval of the resolution will provide evidence of authority for project approval as well as indicate to the State the County's intention to maintain the gateway monuments as well as grant authority to the Director of Public Works to pursue an encroachment permit through Caltrans and arrange any subsequent maintenance. Upon return of the signed resolution, staff will submit the resolution and all other pertinent forms and information along with an encroachment permit application, once the construction documents are completed.

OTHER AGENCY INVOLVEMENT/IMPACT

The San Miguel Gateway Monument Ad Hoc Committee and the San Miguel Advisory Council have expressed their approval of the Gateway Monument Concept Drawings, as shown in Attachment "A". The San Miguel Chamber of Commerce has provided correspondence attached which indicates their intention to provide maintenance of the gateway monuments. Caltrans has provided valuable input, guidance and information, and has provided oversight, through Local Assistance, of the funding process and in environmental documentation.

The project has received funding from FHWA, with support from SLOCOG.

County Counsel has reviewed and approved the resolution for legal form and effect.

FINANCIAL CONSIDERATIONS

This resolution outlines the County's project responsibilities in exchange for an encroachment permit to construct the gateway monuments. There is no financial considerations associated with this action. The San Miguel Chamber of Commerce is expected to perform maintenance duties, so there is no anticipated current year impact.

The gateway monument construction project has received Federal Transportation Enhancement Grant funding. We will return to your Board in the fall of 2014, to request authorization of bid advertisement.

RESULTS

Approval of the recommended action provides required evidence of project support and acceptance of maintenance responsibilities, thereby contributing to a more prosperous and more livable community.

File: WBS 300470

Reference: 14APR22-C-6

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ATTACHMENTS

1. Vicinity Map
2. Attachment A - Gateway Monument Conceptual Drawing
3. Attachment B - Commitment Letter from San Miguel Chamber of Commerce
4. Resolution to Install and Maintain Gateway Monuments along US 101 within California State Right-of-Way for the Town of San Miguel and Authorizing the Director of Public Works or His Designee to Execute an Encroachment Permit with the State of California