

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services Agency	(2) MEETING DATE 3/11/2014	(3) CONTACT/PHONE Larry laquinto 805-781-5209	
(4) SUBJECT Request to authorize a budget adjustment in the amount of \$51,000 from FC 305- Lopez Lake Reserves, to FC 30504- Parks Operations, for the Camp Mabel French Improvements project, located within the Lopez Lake Recreation Area. District 4.			
(5) RECOMMENDED ACTION It is recommended that the Board authorize a budget adjustment in the amount of \$51,000 from FC 305 – Lopez Lake Project Reserves to FC 30504 – Park Operations for Camp Mabel French Improvements project by 4/5 vote.			
(6) FUNDING SOURCE(S) FC 305 Parks, Lopez Lake Project Reserves	(7) CURRENT YEAR FINANCIAL IMPACT \$51,000	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1314104 <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>1-14-2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(18) SUPERVISOR DISTRICT(S) District 4			

County of San Luis Obispo



TO: Board of Supervisors

FROM: General Services Agency / Larry laquinto
805-781-5209

DATE: 3/11/2014

SUBJECT: Request to authorize a budget adjustment in the amount of \$51,000 from FC 305- Lopez Lake Reserves to FC 30504- Parks Operations for the Camp Mabel French Improvements project, located within the Lopez Lake Recreation Area. District 4.

RECOMMENDATION

It is recommended that the Board authorize a budget adjustment in the amount of \$51,000 from FC 305 – Lopez Lake Project Reserves to FC 30504 – Park Operations for Camp Mabel French Improvements project by 4/5 vote.

DISCUSSION

On January 14, 2014 the Board of Supervisors approved the first amendment to the current Operating Agreement between the San Luis Obispo Flood Control and Water Conservation District and GSA-County Parks to include Camp Mabel French operations and management in the Lopez Lake Recreation Area (LLRA) if the Boy Scouts of America (BSA) terminated their Lease prior to December 31, 2014. This amendment enabled the addition of the approximate 100 Camp French acres to the 4,276 acres (200 acres active and 4,076 natural area) currently maintained by GSA-County Parks for public recreation within the LLRA. The amendment approved on January 14, 2014 was to be valid until December 31, 2014 and would only be placed into effect only if BSA terminated their Lease.

Following the Board's approval of the first amendment, BSA leadership contacted County Park staff and indicated verbally that they would be sending a letter of termination of their lease before the end of February. Given the time constraints to complete improvements to the Camp prior to Spring of 2014 and to achieve the planned revenue, it was important to move forward with a request for funding for this project.

As a result, on January 23, 2014 the Park and Recreation Commission reviewed a report on this topic and recommended using \$51,000 of the existing \$250,000 of Lopez Lake Project Reserves to fund the first year of the Camp Mabel French Improvements project if and when the BSA decided to officially terminate their lease.

On February 6, 2014 BSA provided a letter terminating their lease agreement with the County of San Luis Obispo Flood Control and Water Conservation District (District) effective April 30, 2014. Consistent with the Board's previous direction the approximate 100 acres of Camp Mabel French will become part of the LLRA and will be operated by County Parks, effective upon this termination. Improvements are needed as previously outlined in the January 14, 2014 staff report that will allow for some ADA upgrades to existing restroom and shower buildings, improve the access road, and various other small infrastructure improvements totaling \$51,000 to make the camp operational by County Park standards. These improvements will be completed once Parks takes over management and operations of the facility.

OTHER AGENCY INVOLVEMENT/IMPACT

County Parks, Public Works and Real Property Services staff has worked with BSA leadership over the previous 18 to 24 months to allow BSA to exit their lease.

On November 21, 2013 the District Advisory Committee, Zone 3, endorsed the first amendment to the current Operating Agreement between the District and GSA-County Parks to include Camp operations and management in the LLRA if and when BSA terminates the Lease prior to December 31, 2014.

On December 12, 2013 the Parks and Recreation Commission supported the first amendment to the Operating Agreement between the District and GSA-County Parks to include Camp operations and management in the LLRA if and when BSA terminates the Lease prior to December 31, 2014.

On January 14, 2014 the Board of Supervisors approved the first amendment to the Operating Agreement between the District and GSA-County Parks to include Camp operations and management in the LLRA if and when BSA terminates the Lease prior to December 31, 2014.

On January 23, 2014 the Parks and Recreation Commission voted to recommend to the Board of Supervisors the use of \$51,000 of Lopez Lake Reserves for the improvements needed at Camp French.

On February 6, 2014 BSA provided a letter terminating their lease agreement with the County of San Luis Obispo Flood Control and Water Conservation District (District) effective April 30, 2014.

FINANCIAL CONSIDERATIONS

BSA issued a letter of termination for the management of Camp Mabel French effective April 30, 2014. There will be a short turn-around time for park staff to implement the needed improvements at Camp French to make it operational for the busy season ahead. Currently the Lopez Lake Project Reserves have \$250,000 of funding available for projects within the LLRA. There will be \$199,000 remaining in Lopez Lake Project reserves if the requested \$51,000 is provided to complete the Camp improvements.

Lopez Lake Project Reserves

Lopez Lake Project Reserve Balance as of 02/01/14	\$250,000
Lopez Lake Project Reserves Request	\$ 51,000
Ending Balance	\$199,000

The improvements needed were previously outlined in the January 14, 2014 staff report and will allow for some ADA upgrades to existing restrooms and shower buildings, improve the access road, sewer lift station #5 repairs, and various other small infrastructure improvements to make the camp operational by GSA-County Park standards. Table 1 outlines how the requested \$51,000 will be expended to complete the planned first year improvements.

Table 1

	Sq. Ft	Cost
Bathroom 1	150	\$4,500
Bathroom 2	150	\$4,500
Bathroom 3	150	\$4,500
Bathroom 4	150	\$4,500
Bathroom 5	150	\$4,500
Shower Building	840	\$6,500
Mobile Home	1,440	\$1,000
Lift Station 5		\$10,000
Misc. Small Equip		\$1,000

Access Road		\$10,000
Total		\$51,000

RESULTS

It is anticipated that thousands of recreational hours will continue to be enjoyed by hundreds of children and adults each year at Camp Mabel French. Authorization of this budget adjustment and completing the improvements will ensure a smooth transition and continuance of services at the Camp following the BSA exit of their lease on April 30, 2014.

Continuing to provide these services is consistent with the GSA-County Park's mission of providing diverse opportunities for recreation and the personal enrichment of the County's residents and visitors while protecting its natural, cultural and historic resources. Continuing to provide these recreational services also supports the Board's goals of providing a healthy and livable community.

ATTACHMENTS

Attachment 1 - Camp Mabel French and LLRA Site Plan
Attachment 2 – Termination of Lease Letter from BSA