

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE February 25, 2014	(3) CONTACT/PHONE Dan Buckshi County Administrative Officer 781-5011	
(4) SUBJECT Request to approve an employment agreement with Guy Savage as the Assistant County Administrative Officer. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve the attached Employment Agreement with Guy Savage to serve as the County's Assistant County Administrative Officer, effective March 2, 2014.			
(6) FUNDING SOURCE(S)	(7) CURRENT YEAR FINANCIAL IMPACT \$80,354.00	(8) ANNUAL FINANCIAL IMPACT \$238,821.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW This item was prepared by the Administrative Office			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Administrative Office / Dan Buckshi
County Administrative Officer
781-5011

DATE: February 25, 2014

SUBJECT: Request to approve an employment agreement with Guy Savage as the Assistant County Administrative Officer. All Districts.

RECOMMENDATION

It is recommended that the Board approve the attached Employment Agreement with Guy Savage to serve as the County's Assistant County Administrative Officer, effective March 2, 2014.

DISCUSSION

The Assistant County Administrative Officer position has been intermittently vacant following the promotion of Daniel Buckshi to County Administrative Officer in October 2012. Since September of 2013, Guy Savage has been filling the role as Interim Assistant County Administrative Officer while a determination was made to either perform an open recruitment or fill the position internally. During the past several months, Mr. Savage has clearly demonstrated he has the ability to effectively apply his experience in managing and leading the County's Information Technology department to the operations of the Administrative Office and the County of San Luis Obispo in general. Consequently, it has been determined that a contract with Mr. Savage is in the best interest for all parties at this time.

Prior to joining the County, Mr. Savage spent over fifteen years in the technology arena at companies that supported the financial, aerospace, consumer electronics, automotive, and manufacturing industries. Mr. Savage has been providing leadership at the County of San Luis Obispo since March 2003, including nearly five years as the Director of Information Technology. He possesses a bachelor's degree in mathematics from California State University, Fresno and a master's degree in systems management from the University of Southern California. Mr. Savage is a past President for the California Counties Information Services Director's Association and a current Trustee for the San Luis Obispo County Pension Trust.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the agreement as to legal form and effect.

FINANCIAL CONSIDERATIONS

The salary range for the Assistant County Administrative Officer is \$149,468 - \$181,667. Mr. Savage will start at the second step of the salary range which equates to approximately \$13,078 per month (\$156,936 for the year). Mr. Savage's benefits will continue to match those he previously received as the Director of Information Technology (General Services Agency Deputy Director – Information Technology). The total annual compensation, including salary and benefits will be approximately \$238,821. Sufficient funds exist in the Administrative Office budget to cover these expenses.

RESULTS

The appointment of Guy Savage to the position of Assistant County Administrative Officer fills an important vacancy with a highly qualified individual.

ATTACHMENTS

1. Employment Agreement – Guy Savage