

CAYUCOS FIRE PROTECTION DISTRICT
P.O. BOX 707 • 201 CAYUCOS DRIVE
CAYUCOS, CA 93430
PH: 805-995-3372 FAX: 805-995-0953

December 20, 2013

Geoff O'Quest, Administrative Analyst
San Luis Obispo County
County Government Center, 4th Floor
San Luis Obispo, CA 93405

Cayucos Fire Protection District
Board of Directors

- Bill Shea, Chairman
- Bob Dufosse, Director
- Chris Pope, Director

Dear Mr. O'Quest:

The Cayucos Fire Protection District has just completed the legal adoption process to amend and adopt the 2013 California Fire Code. This adoption includes appendices, annual supplements, State amendments, local amendments and errata.

For several years the Cayucos Fire Protection District has discussed adopting the California Fire Code. Bill Radke our longtime Fire Chief retired in May of this year. Having been Assistant Fire Chief I was not directly involved with reviewing Fire Safety Plans, when I started as the newly appointed Fire Chief on June 1st I noticed that reiterating the rules we were using to review plans could be misinterpreted as inconsistent. In September of this year the Board of Directors adopted Resolution 13-09 to show the board's approval in having the Fire Chief and his assigned staff write the Fire Safety Plans for the District and to establish a basic understanding of what we are using as a reference when reviewing projects until an adopted Ordinance is in place, the resolution Adopts the California Fire Code 2010 Edition with Amendments as adopted by the County of San Luis Obispo to use as a guideline for Fire Safety Plans. I have assigned the task of reviewing fire plans to my Assistant Fire Chief Darrin Carlson; I will still be the signer on the safety plans and final inspections.

As Fire Chief one of my goals is to adopt the California Fire Code for Cayucos Fire Protection District.

In October I spoke with County Fire Chief Rob Lewin and expressed my goal of adopting a fire code for the Cayucos Fire Protection District. Chief Lewin gave me the name and number of Fire Marshal Laurie Donnelly. Assistant Chief Carlson contacted Fire Marshal Donnelly who provided him with copies of the proposed ordinances for San Luis Obispo County and Avila Beach, Avila Beach being a similar type small community on the coast. Assistant Chief Carlson reviewed the 2013 California Fire Code along with the two proposed ordinances and put together a proposed ordinance for the board to review.

- At the October 3, 2013 meeting the board discussed adopting an Ordinance to adopt the California 2013 Fire Code.
- On November 7, 2013 Resolution 13-11 which introduced proposed Ordinance 2013-01 (an ordinance of the Cayucos Fire Protection District adopting and amending the 2013 Edition of the California Fire Code including annual supplements and state amendments and errata) was

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heard and adopted. Copies of the proposed ordinance were made available for public viewing at the fire station.

- On December 5, 2013 a public hearing was held at the regular Board of Directors Meeting; no comments were made.
- On December 5, 2013 following the public hearing the Board of Directors unanimously voted to adopt Ordinance 2013-01. A notice was posted and copies of the ordinance are available at the fire station for public viewing.
- On December 19, 2013 a notice was published in the local newspaper noting the Ordinance was passed and copies are available at the Cayucos fire station.

Our District Secretary Lori Mozden and I have put together the necessary documents that have been included in this packet to verify the process and actions taken by the Cayucos Fire Protection District to legally approve and implement the new Fire Codes as required by California State Law.

I understand that for the proposed Fire Code adoption and local amendments to take effect, the San Luis Obispo County Board of Supervisors must ratify this code as required by California Health and Safety Code Section 13869.7. Upon approval we will then submit a copy to the State Department of Housing and Community Development.

Should you require any additional documentation or assistance please contact either myself or our secretary Lori Mozden.

Thank you for all your assistance,

Sincerely,



Mike Minetti, Fire Chief
Cayucos Fire Protection District