



RITA L. NEAL
COUNTY COUNSEL

OFFICE OF THE

COUNTY COUNSEL

COUNTY OF SAN LUIS OBISPO
COUNTY GOVERNMENT CENTER, ROOM D320
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ERICA STUCKEY
DAVID STOTLAND

TO: Board of Supervisors
FROM: Rita L. Neal, County Counsel
DATE: October 15, 2013
SUBJECT: Request to Approve a Budget Adjustment
Electronic BAR No. 1314043

Recommendation:

It is recommended that the Board approve a budget adjustment of \$21,000 from general fund contingencies to be added to the budget of County Counsel.

Discussion:

The Office of County Counsel oversees most of the litigation filed against the County. As part of this function, unanticipated expenses arise that are not part of the department's approved budget. This budget adjustment request for \$21,000 is being made to cover litigation expenses, specifically the retention of outside counsel. Of the total request, \$15,000 will be used in regard to the litigation brought by the State of California, CalTrans as eminent domain cases against property owners Sani and Welsh; and \$6,000 for outside counsel in regard to the Los Osos Landfill matter.

Financial Considerations:

At this time, it is respectfully requested that the Board approve a budget adjustment of \$21,000 from general fund contingencies to be added to the budget of County Counsel for use exclusively to represent the County in regard to the above-mentioned matters.

Results:

Approval of the adjustment to the County Counsel's budget will allow the County to continue to vigorously defend itself against litigation.

County of San Luis Obispo

COUNTY GOVERNMENT CENTER, RM. D430 • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5011



TO: Board of Supervisors

FROM: John Diodati, Department Administrator

VIA: Dave Flynn, Deputy Director of Public Works

DATE: October 30, 2013

SUBJECT: Request to Approve a Budget Adjustment for \$1,700 out of the PEG Trust Fund in Order to Purchase Capital Equipment for Enhancement of Countywide Government Channel 21

Recommendation

It is our recommendation that your Honorable Board approve the budget adjustment in the amount of \$1,700.

Discussion

On June 18, 2002 the County Board of Supervisors adopted a policy to allocate the Public, Education and Government (PEG) Trust Fund in thirds to Public Access, Educational Access and Government Access programs. The money in the Trust Fund has been collected from the former Falcon territories of Los Osos, Cambria, Templeton and Santa Margarita. Additionally, some has come from San Simeon, as part of a provision in that community's cable TV franchise agreement.

The franchise agreement with Charter Cable provides for the collection of PEG funds and their corresponding use on equipment and facilities for PEG channels. Charter Channel 21 broadcasts important meetings and events to Charter customers throughout the entire county. The following meetings are regularly broadcast on Channel 21:

San Luis Obispo County Board of Supervisors
San Luis Obispo County Planning Commission
San Luis Obispo County Health Agency
San Luis Obispo Regional Transit Authority
San Luis Obispo Council of Governments
Various Community Services Districts

The Administrative Office, which oversees the operation of the County Board Chambers, has identified audio and video audio equipment that will enhance the operations of Channel 21. The Administrative Office has already purchased, installed, and begun operating the equipment.

Other Agency Involvement/Impact

Staff worked with the Administrative Office and County Counsel.

Financial Considerations

In order to distribute the funds from the PEG Trust Fund, a budget adjustment for \$1,700 needs to be approved by 4/5th vote.

Results

Approval of the recommended action will allow the Administrative Office to enhance the quality of Channel 21, which is broadcast throughout the entire county. This will help facilitate an open and transparent government, leading to a more livable and well-governed community.



Promoting the wise use of land - Helping to build great communities

TO: Board of Supervisors
 FROM: Dana Lilley, Supervising Planner
 VIA: Kami Griffin, Acting Director
 DATE: October 9, 2013
 SUBJECT: Request to Approve a Budget Adjustment

Recommendation:

It is recommended that the Board approve a budget adjustment to increase revenue and appropriations in FC 290 – Community Development, in the amount of \$109,131, to reflect actual allocations from the U.S. Housing and Urban Development department.

Discussion:

A portion of the Community Development budget is prepared each year with a projection of funding levels from HUD. These projections are based on staff’s analysis of previous funding levels and assumptions for increases or decreases based on information gathered from HUD direct and indirect communications. For FY13-14, staff prepared a budget that included an assumed 10% reduction for some portions of HUD funding.

Community Development has now received HUD’s final allocation. On October 22, 2013 there was a Board hearing that included an exhibit of the final 2013 HUD allocations. This exhibit detailed the various allocations that HUD funding supports: Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Solutions Grant (ESG). The highlights of this exhibit are below. As detailed, allocated CDBG funding exceeded the department’s projected funding, while both HOME and ESG allocations were less than staff projections.

This budget adjustment is to adjust FC290’s proposed budget for CDBG, HOME, and ESG to the finalized allocated amounts.

Commitment Item	Comm Item Desc	13/14 Orig Budget	2013 HUD	Variance
4250065	CDBG	\$1,488,836	\$1,667,872	\$179,036
4250070	HOME	\$750,000	\$722,832	(\$27,168)
4250075	ESG	\$163,420	\$120,683	(\$42,737)

Financial Consideration:

It is requested that the Board approve a budget adjustment of \$109,131 to increase the originally budgeted HUD allocations to reflect the final 2013 amounts allocated by HUD. This budget adjustment reflects the net impact of the increase and decreases shown in the table above.

Results:

Approval of the adjustment to the Community Development’s budget brings consistency between the forecasted budget and final HUD allocations. Increasing the appropriation will allow for additional CDBG funds to be allocated to cities and community based organizations for funding of additional projects that support community needs (such as Maxine Lewis Memorial Shelter).

SAN LUIS OBISPO COUNTY HEALTH AGENCY

ANIMAL SERVICES DIVISION

885 Oklahoma Ave • P.O Box 3760 • San Luis Obispo, Californian 93406
805-781-4400 • FAX 805-781-1065

Jeff Hamm
Health Agency Director
Eric Anderson, DVM
Animal Services Manager

TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director
Eric Anderson, DVM, Animal Services Manager

DATE: October 15, 2013

SUBJECT: Animal Services-FC137 Gift Fund Trust Accounts-Report

Recommendation

It is recommended that the Board accept cash donations in the amount of \$7,698.60 made to Animal Services gift funds during Q1 FY 2013-14.

Discussion

Donated funds are accumulated in four gift trust accounts when they are received. The four accounts include; 1) donations for Animal Requesting Friends (ARF) which allow Animal Services Division to provide extensive medical care and humane services to sheltered animals which exceed what Animal Services is able to provided within operating budget. Donations assist in making recipient animals more adoptable, improve the quality of their care and keep euthanasia rates low; 2) donations for Humane Education are utilized to provide education to youth during the year; and 3) spay and neuter donations providing additional alterations of adoptable animals; 4) animal adoptions.

Other Agency Involvement

The Animal Services Division has coordinated with the County Administrative Office, County Counsel and the Auditor-Controller to ensure compliance with government code to accept cash donations.

Financial Consideration

Animal Services received donations in the amount of \$7,698.60 during Q1 FY 2013-14. ARF donations were received in the amount of \$3,188.60; spay and neuter donations received \$50.00; Humane Education donations received \$0; and Animal Adoption donations in the amount of \$4,460 were received during Q1 FY 2013-14.

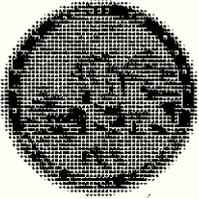
Results

A total of 16 animals were given needed medical and emergency treatment using ARF

RECIPIENT
DATE
Page 2 of 2

funds. Of those animals, 14 were dogs and 2 were cats; which were treated through outside veterinarians for emergency medical care, non-emergency surgeries (amputations, alterations, etc.).

A total of 56 animals were adopted using the “half-way home” adoption fee. Of those animals, 13 were dogs and 43 were cats; which were adopted through this program. The donated adoption fees are half the actual adoption fee and are donated by volunteers, owners surrendering their animals, and the public in order to promote the adoption of specific animals.



San Luis Obispo City-County Library

P.O. Box 8107, San Luis Obispo, CA 93403-8107

995 Palm Street (805) 781-5991
Library Administration (805) 781-5784

TO: Board of Supervisors
FROM: Chris Barnickel – Assistant Library Director 
DATE: November 26, 2013
RE: Gift Fund Trust Account

Recommendation

It is recommended that the Board accept cash donations and approve a budget adjustment in the amount of \$41,064.46 from the Library's gift trust fund to the Library operating budget. This requires a four-fifths vote.

Discussion

This transfer allows the Library to utilize funds contributed by individuals and community organizations in various parts of the County. Library funds have been expended on books, materials and other supplies, as requested by the contributory individuals and organizations. This transfer will reimburse the Library, from the Gift fund, for such monies spent.

Other Agency Involvement

We have coordinated this request with the County Administrative Office.

Financial Considerations

This is a routine transfer procedure with funds contributed from the various communities. No additional funds are requested. This transfer covers July 1 through September 30, 2013 expenditures.

Results

To accept \$41,064.46 in gift funds that will allow the Library to augment services to the public.

Attachments

San Luis Obispo County Library
 Gift Fund Transfer Report
 First Quarter
 Fiscal Year 2013 - 2014

Vendor	Gift Fund	Payment
Baker & Taylor	Sarah Day Memorial - GDAY	608.38
	Sarah Day Memorial G & L - GDAY	16.95
	Atascadero - Book Fund - OA3	143.59
	Atascadero - Battle Books - OA6	55.95
	Cambria Branch Fund - OC	256.07
	Cambria Comm Council - OC1	20.38
	Cambria Friends - OC2	39.43
	Oceano Branch Fund - OE	17.65
	Oceano - Altrusa Fund - OE1	224.65
	Oceano - Friends - OE5	85.35
	Shell Beach Friends Adult - OL1	467.26
	Shell Beach Womens Club - OL3	80.24
	Morro Bay - AAUW - OM1	42.81
	Morro Bay - Powell Mem - OM13	220.65
	Morro W & J Stark Fund - OM19	35.78
	Morro Bay - Gayle George Fund - OM22	39.66
	Nipomo Friends - ON4	600.42
	SLO - Various Gift Funds - OO8	(13.76)
	SLO - Friends - Adult - OO9C	1,326.28
	SLO - Friends - Book Club - OO9-E	104.32
	SLO - Miossi Trust - OO9-F	21.94
	SLO - Friends - Juvy - OO14	489.43
	So Co Altrusa - OS1	685.85
	So Co Quilters - OS5	22.59
	So Co Friends - OS6	2,401.18
	So Co - Gordon Snyder Gift Fund - OS22	32.91
	So Co - Lach MacDonald Fund - OS28	18.17
	So Co - Avid Avila Readers - OS29	98.10
	South Bay Branch Fund - OY	3,862.46
	South Bay Library Asc. - OY1	3,328.77
South Bay Library - Glikbarg - OY5	273.71	
Santa Margarita Friends - OR4	249.51	
Baker & Taylor Ent	Sarah Day Memorial - GDAY	257.57
	Cambria Friends - OC2	235.62
	SLO - Friends - AV - OO9B	660.52

Vendor	Gift Fund	Payment
Am Library Assoc.	SLO City Friends - Adult - OO9C	42.05
Amazon	SLO - Mioosi Trust - OO9-F	48.13
Atascadero Friends	Library Summer Performers - OF2	25.00
Black Gold	Cambria Friends - OC2	4,137.48
	Nipomo Friends - ON4	8,274.96
	South Bay Library Asc. - OY1	4,137.48
Demco	SLO - Various Gift Funds - OO8	288.49
Gale Group	Cambria Comm Council - OC1	592.38
	Morro Bay - Helen Conner - OM5	577.37
Highsmith	South Bay Library Asc. - OY1	150.05
Michaels	SLO City Friends - AV - OO9B	9.69
Office Max	Library Summer Performers - OF2	36.61
Performer	Fred Friedman - OO9B	200.00
SRP - Performer	Karen Garman - OF2	200.00
SRP - Performer	Valarie Johnson - OF2	200.00
SRP - Performer	Craig Newton - OF2	750.00
SRP - Performer	Tom Knight Puppets - OF2	1,000.00
SRP - Performer	Mark Wilder - OF2	750.00
SRP - Performer	Clara Gontero - OF2	300.00
SRP - Performer	Turtle & Tortoise Rescue - OF2	75.00
SRP - Performer	Suzette Harbour - OF2	275.00
SRP - Performer	Mitchell Flores - OF2	40.00

Vendor	Gift Fund	Payment
SRP - Performer	Shiu Ching Hu McSparron - OF2	175.00
SRP - Performer	Emilia Bruzzo - OF2	225.00
SRP - Performer	Diana Carter - OF2	(225.00)
Scholastic	Library Summer Reading - OF1	637.20
Smart & Final	SLO - Friends - AV - OO9B	37.16
	SLO - Friends - Juvy - OO14	30.38
Subway	SLO - Friends - Juvy - OO14	60.00
Walmart	SLO - Friends - Juvy - OO14	24.94
Woodstock's	SLO - Friends - Juvy - OO14	104.70
Cayucos Library	Cayucos - Staff Hours - OU4	875.00
	Total 1st Quarter Transfer	\$ 41,064.46



DEPARTMENT OF SOCIAL SERVICES

3433 South Higuera Street, Post Office Box 8119
San Luis Obispo, California 93403-8119

TO: Honorable Board of Supervisors

FROM: Leland W. Collins
Social Services Director

DATE: November 26, 2013

SUBJECT: Request to approve an appropriation transfer in the amount of \$702.00 from the Social Services Gift Trust Fund to the Social Services Administrative budget (Fund Center 180) to meet special needs for children and adults.

Recommendation

It is recommended that your Board approve an appropriation transfer in the amount of \$702.00 from the Social Services Gift Trust Fund to the Social Services Administrative operating budget to purchase special services for children and adults.

Discussion

Donated funds are accumulated in a gift trust account when they are received. After acceptance by your Board, they are transferred to Fund Center 180, Social Services Administration. The funds are used to help children, adults, and families who have special needs that are not provided for in our regular mandated programs. Examples of items to be purchased using Donated Funds may be, but are not limited to: Special outings or events, educational and recreational camps or activities, club memberships, graduation presents, school events requiring uniforms, swimming, music or dance lessons, medical care not covered by Medi-Cal, family-building activities, and crisis intervention services. All other sources of funding are explored before money from donated funds is utilized and funds are to be used for one-time or short-term duration.

Other Agency Involvement/Impact

None.

Financial Considerations

Donations in the amount of \$702.00 to be transferred from the gift trust account to Fund Center 180, Social Services Administration.

Results

- To enhance the quality of personal life for children, adults and families and/or to enhance the quality of services provided by regular mandated programs.
- To improve the well being of our community through services that protects children and adults and focus on personal responsibility.



SAN LUIS OBISPO COUNTY DEPARTMENT OF PUBLIC WORKS

Paavo Ogren, Director

County Government Center, Room 207 • San Luis Obispo CA 93408 • (805) 781-5252

Fax (805) 781-1229

email address: pwd@co.slo.ca.us

October 15, 2013

TO: Dan Buckshi, County Administrator

FROM: Will Clemens, Department Administrator *WC*

VIA: Dave Flynn, Deputy Director of Public Works *DF*

SUBJECT: FY13-14 First Quarter Report - Request for Relief from Accountability

Summary

The Public Works Department requests relief from accountability for the "Engineering Checking and Inspection Agreement" (Agreement) charges that have been determined non-collectible. This action will remove the non-collectible balance totaling \$6,517.96.

Discussion

Within the Public Works Department, Development Services provides engineering and surveying services for land development benefiting the private development community, the County, and other public agencies. Development Services' revenues include direct billings related to the review of land development requests for subdivision and planned developments, and are deposited into the County's General Fund.

In this case, Development Services provided minor road and drainage improvement inspection services to Mr. and Mrs. Trevino in Templeton between 2007 and 2012. After exhausting collections efforts, the Trevino's balance due remains \$6,517.96 as displayed on Attachment A.

Public Work's normal collection procedure for delinquent accounts includes making several attempts to contact the applicant for payment. If internal collection efforts are unsuccessful, the account is handled by The Credit Bureau of San Luis Obispo, which retains 50% of any successful collections.

This account was sent to collections in 2013. On August 27, 2013, the Credit Bureau informed us they were unable to collect due to bankruptcy proceedings, and they were closing their file.

Other Agency Involvement

The Administrative office presents this item for approval to the Board of Supervisors and the Auditor-Controller's office processes the journal entry to adjust the accounts receivable balance.

Financial Considerations

This write-off has an insignificant impact on the General Fund.

Desired Results

Removal of this non-collectible account from accounts receivable will terminate collection efforts and remove the item from delinquent reports.

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ATTACHMENT A

ENGINEERING CHECKING AND INSPECTION AGREEMENT

WHEREAS, Paul and Jamie Trevino of the County of San Luis Obispo, State of California, hereinafter referred to as "Applicant," has applied for, and received, preliminary approval of Parcel Map CO 03-0140 (hereinafter "Project") from the San Luis Obispo County, a political subdivision of the State of California, hereinafter referred to as "County",

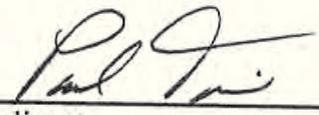
NOW, THEREFORE, THIS AGREEMENT made and entered into this 20th day of December, 2005, by and between the Applicant and the County;

WITNESSETH:

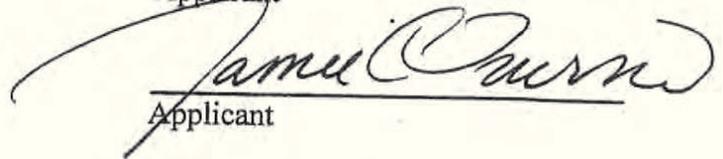
1. The Applicant shall reimburse the County for the cost of checking of the subdivision map, the Project improvement plans, and the cost of inspection of any such improvements by the San Luis Obispo County Engineer, or his designated representative. For all services rendered by County personnel, the Applicant shall be charged and pay to the County the actual cost. The County shall invoice the Applicant for such plan checking and/or inspection costs, if any; and amounts unpaid thirty (30) days from the date of the County's invoice shall bear interest at the rate of 1½% per month beginning thirty (30) days after the date of said invoice.
2. Permission is hereby granted to the County, or its authorized agent, to enter upon the land, which is the subject of the Project for the purpose of inspection of any/or all work to be done under the agreement.
3. The applicant shall employ an engineer of work to provide inspection during the course of construction, to certify to the County Engineer that the improvements were installed in accordance with the approved plans, and to submit as-built plans to the County Engineer. If the engineer of work is other than the designing engineer or is replaced during the course of construction, the County Engineer shall be notified in writing; and each such engineer of work shall certify as to their respective involvement. The County Engineer, or his designated representative, may make such additional inspection as is deemed necessary and shall be available to review field conditions and/or proposed changes with the engineer of work.
4. It is understood and agreed by and between the Parties hereto that this agreement shall bind the heirs, executors, administrators, successors and assigns of the representative and assigns of the respective Parties to this agreement.
5. The Applicant shall defend, indemnify and save harmless the San Luis Obispo County, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, or liability occasioned by the performance or attempted performance of the provisions hereof, or in any way arising out of this Agreement, including, but not limited to, inverse condemnation,

equitable relief, or any wrongful act or any negligent act or omission to act on the part of the Applicant of agents, employees or independent contractors directly responsible to the Applicant, providing further that the foregoing shall apply to any wrongful acts, or any actively or passively negligent acts or omissions to act, committed jointly or concurrently by the Applicant, the Applicant agents, employees, or independent contractors. Nothing contained in the foregoing indemnity provisions shall be construed to require the Applicant to indemnify the county against any responsibility of liability in contravention of Section 2782 of the Civil Code.

IN WITNESS WHEREOF the Applicant has hereunto set his hand and the County has caused these presents to be signed and its corporate seal hereto affixed by its duly sworn and authorized officers the day and year first hereinabove written.



Applicant



Applicant

Applicant

Applicant

COUNTY OF SAN LUIS OBISPO

NOEL KING
County Engineer

BILLING ADDRESS:

C/o Vaughan Surveys Inc.
Name (if different)

1101 Riverside Avenue
Street and P.O. Box

Paso Robles, CA 93446
City State Zip

(805) 238-5725
Phone Number (8:00 a.m. – 5:00 p.m.)

09/17/13

SAN LUIS OBISPO COUNTY
Customer Balance Detail
All Transactions

Type	Date	Num	Account	Amount	Balance
201R11E483 - (COLLECTIONS) TREVINO					
Invoice	7/16/2007	4576	SURVEYOR-P M...	3,259.88	3,259.88
Invoice	8/15/2007	4603	SURVEYOR-P M...	109.25	3,369.13
Invoice	9/17/2007	4630	SURVEYOR-P M...	436.99	3,806.12
Invoice	11/15/2007	4689	SURVEYOR-P M...	218.50	4,024.62
Invoice	12/13/2007	4719	SURVEYOR-P M...	352.64	4,377.26
Invoice	1/15/2008	4747	SURVEYOR-P M...	133.85	4,511.11
Invoice	3/13/2008	4802	SURVEYOR-P M...	109.25	4,620.36
Invoice	10/1/2009	FC 5911	SURVEYOR-P M...	492.01	5,112.37
Invoice	10/31/2009	FC 6020	SURVEYOR-P M...	21.12	5,133.49
Invoice	11/30/2009	FC 6063	SURVEYOR-P M...	50.64	5,184.13
Invoice	12/31/2009	FC 6103	SURVEYOR-P M...	52.82	5,236.95
Invoice	1/31/2010	FC 6154	SURVEYOR-P M...	53.36	5,290.31
Invoice	2/28/2010	FC 6217	SURVEYOR-P M...	48.71	5,339.02
Invoice	3/31/2010	FC 6277	SURVEYOR-P M...	54.40	5,393.42
Invoice	4/30/2010	FC 6305	SURVEYOR-P M...	53.21	5,446.63
Invoice	5/31/2010	FC 6338	SURVEYOR-P M...	55.49	5,502.12
Invoice	6/30/2010	FC 6391	SURVEYOR-P M...	54.28	5,556.40
Invoice	7/31/2010	FC 6404	SURVEYOR-P M...	56.61	5,613.01
Invoice	8/31/2010	FC 6438	SURVEYOR-P M...	57.19	5,670.20
Invoice	9/30/2010	FC 6494	SURVEYOR-P M...	55.94	5,726.14
Invoice	10/31/2010	FC 6536	SURVEYOR-P M...	58.34	5,784.48
Invoice	11/30/2010	FC 6569	SURVEYOR-P M...	57.07	5,841.55
Invoice	12/31/2010	FC 6600	SURVEYOR-P M...	59.51	5,901.06
Invoice	1/31/2011	FC 6644	SURVEYOR-P M...	60.12	5,961.18
Invoice	2/28/2011	FC 6692	SURVEYOR-P M...	54.89	6,016.07
Invoice	3/31/2011	FC 6704	SURVEYOR-P M...	61.29	6,077.36
Invoice	4/30/2011	FC 6749	SURVEYOR-P M...	59.95	6,137.31
Invoice	5/31/2011	FC 6764	SURVEYOR-P M...	62.52	6,199.83
Invoice	6/30/2011	FC 6795	SURVEYOR-P M...	61.16	6,260.99
Invoice	7/31/2011	FC 6824	SURVEYOR-P M...	63.78	6,324.77
Invoice	8/31/2011	FC 6854	SURVEYOR-P M...	64.43	6,389.20
Invoice	9/30/2011	FC 6885	SURVEYOR-P M...	63.03	6,452.23
Invoice	10/31/2011	FC 6915	SURVEYOR-P M...	65.73	6,517.96
Invoice	11/30/2011	FC 6940	SURVEYOR-P M...	64.30	6,582.26
Invoice	12/31/2011	FC 6971	SURVEYOR-P M...	67.06	6,649.32
Credit Memo	1/12/2012	5349	SURVEYOR-P M...	(131.36)	6,517.96
Total 201R11E483 - (COLLECTIONS) TREVINO				6,517.96	6,517.96
TOTAL				6,517.96	6,517.96



DEPARTMENT OF SOCIAL SERVICES

3343 South Higuera Street, P.O. Box 8119, San Luis Obispo, CA 93403-8119

TO: BOARD OF SUPERVISORS

**FROM : Leland W. Collins
Director, Social Services**

DATE: November 20, 2013

SUBJECT: REQUEST FOR RELIEF FROM ACCOUNTABILITY

Recommendation

It is recommended that your Board approve a Request for Relief from Accountability in the amount of \$27,899.81 for the General Assistance Program.

Discussion

State Fiscal Manual Section 25-480 and Government Code Section 25257 require the Department of Social Services to obtain Board approval for discharge of accountability for debts owed as the result of the overpayment of public assistance benefits. Since Welfare and Institutions Code 10850 requires that the names of individuals be held confidential, the Department is providing a summary by program of these debts.

Rules and regulations governing aid payments are complex, change frequently and mandate that certain overpayments cannot be billed. The State Manual of Policies and Procedures for Eligibility and Assistance Standards (MPP EAS) Regulation 44-350.161[b] and 44-352.3 state that no further collection efforts shall be made if the county determines that the cost to collect the overpayment exceeds the amount to be recovered, if the debtor dies, if the debtor is unable to locate or if the debtor undergoes Bankruptcy.

This current Relief of Accountability covers a 13-year time period, from calendar years 1998 through 2011. During these years, the Department has pursued all available means of collection including (if applicable) repayment agreements, benefit reductions and tax intercept. After many years of no collection activity, these amounts were determined as appropriate to be written-off.

Other Agency Involvement

None.

Financial Consideration

This request for relief is our General Assistance case cleanup for the period covering calendar years 1998 through 2011. The total amount from which the department is requesting relief is \$27,899.81 for 87 total debts.

In the identified period there are 7 cases with a deceased participant with a total debt of \$1,860.54. There are 18 cases with amounts which are not cost effective to pursue for a total of \$911.46. There are 19 cases that are uncollectable/no recourse for a total of \$8,334.02, and 43 cases that are unable to locate/whereabouts unknown for a total of \$16,793.79. General Assistance is 100% county funded.

Results

By relieving the Department of the requested \$27,899.81, collection staff will be released from the task of reviewing and maintaining records of debts that are no longer collectable for the aforementioned reasons.



County of San Luis Obispo General Services Agency

GENERAL SERVICES

Janette D. Pell, Director

TO: Board of Supervisors

FROM: Janette Pell, Director, General Services

DATE: October 15, 2013

SUBJECT: Request to declare Fifty Six (56) vehicles surplus and authorize disposal

RECOMMENDATION

General Services Agency recommends your Board:

- Declare the attached list of fifty-six (56) vehicles as surplus,
- Authorize removal from the County fleet, and
- Authorize their sale to recover salvage value in accordance with County Code Section 2.36.030 (5).

DISCUSSION

The General Services Agency Director acts as the Purchasing Agent and is charged with the responsibility to handle and dispose of surplus property. Your Board is routinely requested to declare items surplus for their disposal and recovery of salvage value. The resale of county vehicles is authorized by County Code Section 2.36.030 (5). This code provides the authority to sell, salvage, destroy or otherwise dispose of any personal property belonging to the county and found by the Board of Supervisors not to be required for public use.

Fleet Services has reviewed each of the fifty six (56) vehicles listed on the attached table and recommend that they be declared surplus. It is important that this equipment be re-marketed in an expeditious manner in order to optimize the resale value.

The sale of surplus vehicles represents revenue to the County. The vehicle sale proceeds are allocated to the appropriate funds. In the case of grant-funded vehicles, the net proceeds from disposal are returned to the contributing department. In the case of Fleet owned vehicles, the net proceeds are returned to the capital investment fund for purchase of future replacement vehicles.

OTHER AGENCY INVOLVEMENT/IMPACT

All departments participate in utilizing the fleet in some form. Departments and Fleet Services coordinate the regular replacement and disposal of vehicles as part of ongoing Fleet Services operations.

FINANCIAL CONSIDERATIONS

The sale of surplus vehicles represents revenue to the County, which is allocated to the appropriate funds. In the case of grant-funded vehicles, the net proceeds from disposal are returned to the contributing department. In the case of Fleet owned vehicles, the net proceeds are returned to the capital investment fund for purchase of future replacement vehicles. An estimate of the revenue that is generated by the sale of these vehicles is not known at this time since revenue realized is subject to variability associated with market conditions.

RESULTS

Periodic disposal of County surplus generates revenue and frees up limited storage space. Staff utilizes the most practical and efficient methods of disposal, thereby enhancing the County's surplus operations and contributing to a well governed community.



Attachment A Surplus Equipment List

EQ #	Year	Make	Model	Meter	Vin/Serial	Department
00151	1992	Ford	Tempo	97,684	1FAPP36X1NK114140	Sheriff
00273	2002	Ford	Ranger	98,513	1FTYR10E42PA78169	AG Commissioner
00434	2002	Ford	18 Pass	97,247	1FBNE31L92HA65696	Sheriff
00575	2002	Ford	Explorer	90,192	1FMZU72E92UC42032	Sheriff
00690	1999	Dodge	Stratus	63,015	1B3EJ46X1XN588889	District Attorney
00745	2002	Ford	Taurus	96,571	1FAFP53U42G106887	Probation
00883	2001	Ford	Windstar	45,498	2FMZA50471BC25905	Social Services
00883	2001	Ford	Windstar	44,698	2FMZA50471BC25905	Social Services
01267	2010	Ford	Crown Victor	121,076	2FABP7BV5AX107186	Sheriff
01270	2010	Ford	Crown Victor	107,241	2FABP7BV3AX107185	Sheriff
01271	2010	Ford	Crown Victor	111,339	2FABP7BV9AX107191	Sheriff
01272	2010	Ford	Crown Victor	109,264	2FABP7BV5BX103124	Sheriff
01273	2010	Ford	Crown Victor	103,286	2FABP7BV3BX103123	Sheriff
01274	2010	Ford	Crown Victor	115,292	2FABP7BV1BX103122	Sheriff
01451	2003	Ford	Ranger Ext	95,633	1FTYR14V73PA32055	AG Commissioner
01496	2003	Ford	Focus	104,800	1FAFP33P73W103228	Public Health
01556	2005	Ford	Ranger Ext	94,746	1FTYR14EX5PA42811	Parks Pecho
01639	2006	Ford	Ranger Ext	95,472	1FTYR14E46PA49738	Parks Mesa
01655	2005	Chev	Cavalier	97,997	1G1JC52FX57178645	Environmental Health
01701	2006	Chev	Malibu	107,019	1G1ZT51F96F193889	Sheriff
01707	2006	Chev	Malibu	91,436	1G1ZT51F26F271994	Sheriff
01708	2006	Chev	Malibu	99,961	1G1ZT51FX6F246583	Sheriff
01714	2006	Ford	Taurus	93,148	1FAFP53U56A226786	Probation
01718	2007	Ford	Escape	121,279	1FMYU02Z77KA03202	Planning
01719	2007	Ford	Escape	123,076	1FMYU02Z57KA03263	Planning
01737	2007	Ford	VAN 12PSG	96,428	1FBNE31L47DA87393	Drug & Alcohol
01749	2007	Ford	Escape	92,745	1FMYU02Z67KA03305	Planning
01770	2007	Ford	Ranger	98,515	1FTYR10E57PA67799	Parks Mesa
01786	2010	Chev	Impala	97,147	2G1WA5EN7A1106159	Sheriff
01903	2007	Ford	Taurus	97,152	1FAFP53U27A124234	Sheriff
01907	2007	Ford	Explorer	85,271	1FMU63E57UB31136	District Attorney
01909	2007	Chev	Malibu	100,817	1G1ZS58F07F280722	Sheriff
01915	2010	Dodge	Caravan	158,068	2D4RN5D17AR443751	Mental Health
01920	2007	Ford	Taurus	110,315	1FAFP53U87A159182	Sheriff
01925	2007	Ford	Taurus	112,049	1FAFP53U57A192897	Sheriff
01932	2008	Chev	Malibu	102,936	1G1ZS58F08F132121	Sheriff
01934	2006	Ford	Taurus	101,140	1FAFP53U16A197514	Probation
01938	2007	Ford	Escape	104,893	1FMCU02Z17KB76689	Planning
01940	2008	Ford	Escape	115,095	1FMCU03Z98KA10386	Sheriff
01942	2009	Chev	Malibu	98,122	1G1ZH57B79F106551	Sheriff
01974	2007	Ford	Escape	96,418	1FMYU02Z17K76861	Probation
01984	2008	Ford	Escape	103,250	1FMCU03Z08KC14624	District Attorney
01988	2008	Chev	Malibu	126,968	1G1ZS58F28F132640	Sheriff
02000	2008	Chev	Cobalt	92,948	1G1AK58F187229769	Environmental Health
F0230	1990	Ford	F350	130,259	1FDK38GXLNB35531	CalFire
F0837	2001	Chev	S10 Blazer	125,486	1GNDT13W01K203546	CalFire
F0921	1991	International	4700	6,498	1HTSENWN5NH407690	CalFire
F0927	1985	Kenworth	3 Axle	14,598	90233C	CalFire
F0941	2001	Ford	E350 Chassis	141,563	1FDSF35S41EB13159	CalFire
F0944	2000	Ford	Explorer	180,565	1FMZU73EXYZA14048	CalFire
F0950	1996	HME	Fire Truck	55,562	44KFT4289TWZ18224	CalFire
F4014	1992	Kamd42A	Tender	N/A	2204202491	CalFire
F4014	1992	Trailer	3 Axle	N/A	FWF03636NA013944	CalFire
F4033	2006	Ford	Escape	98,611	1FMYU93186KD47228	CalFire
F4036	2006	Ford	Escape	90,517	1FMYU93106KD47336	CalFire
MO668	1999	Hustler	Excel	1,533	99073887	Parks