

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Emergency Services	(2) MEETING DATE 11/5/2013	(3) CONTACT/PHONE Ron Alsop 781-5011	
(4) SUBJECT Request to approve and accept the Federal Fiscal Year 2013 Emergency Management Performance Grant and authorize a corresponding budget adjustment in the amount of \$95,024.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) Approve the Office of Emergency Services' (OES) request to accept the federal fiscal year 2013 Emergency Management Performance Grant; and 2) Approve the related Budget Adjustment Request of \$95,024 (by 4/5ths vote).			
(6) FUNDING SOURCE(S) Fed grant, State, Gen Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$360,800.00	(8) ANNUAL FINANCIAL IMPACT \$360,800.00	(9) BUDGETED? Yes, other than the requested adjustment amount
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1314057 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY Date: 8/6/2013, Agenda item 4	
(17) ADMINISTRATIVE OFFICE REVIEW			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Emergency Services / Ron Alsop
781-5011

DATE: 11/5/2013

SUBJECT: Request to approve and accept the Federal Fiscal Year 2013 Emergency Management Performance Grant and authorize a corresponding budget adjustment in the amount of \$95,024.

RECOMMENDATION

It is recommended that the Board:

- 1) Approve the Office of Emergency Services' (OES) request to accept the federal fiscal year 2013 Emergency Management Performance Grant; and
- 2) Approve the related Budget Adjustment Request of \$95,024 (by 4/5ths vote).

DISCUSSION

The Federal Emergency Management Agency (FEMA) funds an annual program titled Emergency Management Performance Grant (EMPG), which allows the County to obtain financial assistance to offset the costs of certain ongoing emergency planning and preparedness activities. EMPG funds are budgeted annually as revenue by OES (Fund Center 138) and are used to match and offset 50% of salary and supply costs for general emergency management planning and readiness efforts.

On August 6, 2013 your Board approved OES' request to apply for this grant. Since then the California Office of Emergency Services (Cal OES), which administers this grant, approved our grant application and has awarded us this annually recurring grant. This request is asking for approval to accept the federal fiscal year 2013 EMPG and approve a related Budget Adjustment Request.

The primary uses of these funds have traditionally been to offset ongoing OES salary costs and for the use of various supplies and equipment. As such, and since this is a long standing annual funding program, \$117,888 has been budgeted as revenue into the OES budget for FY 2013-2014, along with the associated costs.

At the time of the County's budget adoption it was anticipated the EMPG funding would be cut at the federal level. When the EMPG FY 2013 grant amounts were announced in June, the allocation for us was not reduced and is \$180,400, which is consistent with the \$179,876 in funding awarded for FY 2012. The \$180,400 is \$62,512 more than anticipated.

The already budgeted and adopted \$117,888 in the OES budget is for \$102,262 to offset salary costs for existing OES staff and \$15,626 to offset equipment, primarily portable devices that use satellite service to provide Wi-Fi, phone and text messaging when communications are down or for use in remote areas, which is part of our ongoing process in OES to have alternatives to Emergency Operations Center (EOC) single location fixed facilities for use during emergencies.

Since EMPG requires a 50% match, OES must match the additional \$62,512. Existing funds already budgeted by OES from the State Nuclear Power Plant emergency preparedness fund can match \$30,000 of the needed \$62,512. The remaining \$32,512 can be matched with available State Nuclear Power Plant emergency preparedness funds that have not been adopted into the OES budget. As a result, OES is requesting a budget adjustment that includes the \$62,512 in EMPG funds and an

additional \$32,512 in NPP funds for a total budget adjustment request of \$95,024. There is no impact on General Fund support.

The proposed uses of the \$62,512 in additional EMPG funding, which will be matched with \$62,512 in nuclear power plant emergency preparedness funds, also are consistent with both the above noted and needed enhancements to the existing EOC and to provide supplies for alternate EOC locations and for long anticipated tsunami preparedness efforts. The funds will be budgeted to be used for the following:

- \$44,060 (\$22,030 EMPG, \$22,030 NPP) to offset the costs of an existing temp help Emergency Services Coordinator and to partially offset other existing OES staff for work that includes enhancing and placing in service countywide the emergency management software system (WebEOC) used by local agencies including the County, cities and special districts; and work on development of an alternate Emergency Operations Center, as well as other support work;
- \$20,000 (\$10,000 EMPG, \$10,000 NPP) to offset the ongoing annual cost of WebEOC vendor provided hosting and support;
- \$12,000 (\$6,000 EMPG, \$6,000 NPP) to be offset costs related to increasing our public education and awareness, including development of awareness of a new cell phone emergency notification process, enhanced public information on alternate information sources for emergency information including social media, and additional public education through working in coordination with the State on statewide efforts;
- \$30,264 (\$15,132 EMPG, \$15,132 NPP) to offset the costs of additional large screen monitors to display needed WebEOC and other information during drills and emergencies at the EOC and new large video screen monitors for alternate EOC use, approximately 14 total;
- \$18,700 (\$9,350 EMPG, \$9,350 NPP) to offset the costs of updated satellite phones and new related systems and supplies to replace and enhance older phones and systems.

Should the Board choose not to approve acceptance of the additional \$62,512 from these grant funds, an alternative can be to approve acceptance of the grant but only in the amount already budgeted and adopted for County FY 2013-14, which is the \$117,888. In that case, OES would only accept that amount of the grant and release the additional award of \$62,512 back to the State. Cal OES would then redistribute the funds to other counties or back to the State itself.

Should cost under runs occur or should funds otherwise not be able to be used for the above, there may be minor variances in supplies purchased.

OTHER AGENCY INVOLVEMENT/IMPACT

Other agencies involved include Cal OES and the Federal Emergency Management Agency. The Auditor's Office assisted with and approved the Budget Adjustment Request.

FINANCIAL CONSIDERATIONS

EMPG funds, as in past years, match 50% of certain emergency management and planning tasks performed by the county. This grant provides \$180,400 in federal funds thus requires a match of \$180,400 for a total project cost of \$360,800. For the required matching funds of \$180,400 for the FY 2013 award, \$117,888 is already included in the adopted FY 2013-2014 County budget for OES. The needed additional matching funds in the amount of \$62,512 are available from the nuclear power plant emergency planning fund, as discussed earlier in this document. No additional General Fund support monies are being requested with this Board agenda item. As noted, \$30,000 of the NPP match is available in the existing OES budget, and the remaining needed match of \$32,512 is available from NPP funds not yet adopted into the OES budget. Thus, the budget adjustment request is for the \$62,512 in EMGP grant funds plus the additional \$32,512 in NPP funds for a total budget adjustment request of \$95,024.

The budget adjustment request portion of this recommendation requires a 4/5th vote for approval.

RESULTS

Receipt and use of these funds enhances the county's continued ability to develop and maintain effective emergency plans and procedures, which in turn results in a coordinated response to disasters by public and related agencies. This coordinated response ensures that OES meets the communitywide goal of a safe community.

ATTACHMENTS