

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services Agency/Airport Services	(2) MEETING DATE 11/5/2013	(3) CONTACT/PHONE Craig Piper, Assistant Airports Manager 781-5205	
(4) SUBJECT Request to provide funding to Reynolds, Smith and Hills (RS&H) to develop a Pavement Maintenance and Management System Plan at the San Luis Obispo County Regional Airport and authorize a budget adjustment in the amount of \$144,421 from a Federal Aviation Administration (FAA) grant and \$7,279 from the Airport Enterprise Fund. District 3.			
(5) RECOMMENDED ACTION It is recommended the Board: <ol style="list-style-type: none"> 1. Approve Reynolds, Smith and Hills (RS&H) to develop a Pavement Maintenance and Management System Plan at the San Luis Obispo County Regional Airport; and 2. Authorize a budget adjustment in the amount of \$151,700, comprised of \$144,421 from a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant and \$7,279 from the Airport Enterprise Fund by four-fifths vote. 			
(6) FUNDING SOURCE(S) FAA AIP Grant: \$144,421 Airport Enterprise Fund: \$7,279	(7) CURRENT YEAR FINANCIAL IMPACT \$159,300	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001348		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1314042 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>2/26/2013</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Guy Savage			
(18) SUPERVISOR DISTRICT(S) District 3 -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: General Services Agency – Airport Services / Craig Piper
781-5205

DATE: 11/5/2013

SUBJECT: Request to provide funding to Reynolds, Smith and Hills (RS&H) to develop a Pavement Maintenance and Management System Plan at the San Luis Obispo County Regional Airport and authorize a budget adjustment in the amount of \$144,421 from a Federal Aviation Administration (FAA) grant and \$7,279 from the Airport Enterprise Fund. District 3.

RECOMMENDATION

It is recommended the Board:

1. Approve Reynolds, Smith and Hills (RS&H) to develop a Pavement Maintenance and Management System Plan at the San Luis Obispo County Regional Airport; and
2. Authorize a budget adjustment in the amount of \$151,700, comprised of \$144,421 from a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant and \$7,279 from the Airport Enterprise Fund by four-fifths vote.

DISCUSSION

On February 26, 2013, the General Services Agency received authorization from the Board to apply for an Airport Improvement Program (AIP) grant from the Federal Aviation Administration (FAA) for the San Luis Obispo County Regional Airport. The purpose of the grant was for the updating of the Airport Layout Plan, conducting a Runway Protection Zone (RPZ) study for runway 7, and establishing a Pavement Maintenance and Management System Plan. Two grants were recently awarded, one for the ALP update and RPZ Study, which have been combined into a single project at the direction of the FAA, and the second for the Pavement Maintenance Management System (PMMS) plan. Airport Services is ready to move forward with both projects. The grant for the ALP update and RPZ study is being presented to the Board as a separate action item.

Airport Services is required, under grants assurances to establish a PMMS plan for the continued inspection, evaluation, maintenance and replacement of pavement located within taxiways and runways. This plan will provide the necessary tools to meet FAA requirements and maintain safe and usable paved surfaces for use by aircraft.

Airport Service's aviation general consultant, Reynolds, Smith and Hills (RS&H) will perform the work to complete the PMMS plan. Their fee, \$151,700, and scope of work for this project will be included in a new work order under their existing contract.

Some of the elements to be performed by the consultant include investigation of existing pavement conditions (records research, pavement condition survey, inventory documentation and GIS coverage), pavement inventory and design analysis, and creation of management system using industry standard software.

OTHER AGENCY INVOLVEMENT/IMPACT

The Federal Aviation Administration (FAA) provides the grant funding as well as reviews and approves the completed PMMS.

FINANCIAL CONSIDERATIONS

The overall anticipated cost for the development of the PMMS is \$159,300. The budget adjustment in the amount of \$151,700 will allow for funding a new work order under the existing contract with Reynolds, Smith, and Hills (RS&H). The remaining project cost of \$7,600 is the estimated cost of County staff time for managing the project.

Airports will fund the contract with a combination of two funding sources: FAA funding in the amount of \$144,421, and the Airport Enterprise Fund operating budget of \$14,879. The Airport local share is comprised of salary savings in the amount of \$7,279. Projects meeting FAA eligibility criteria receive 90% funding under the FAA AIP grant program. The local share of 10% will be funded from the Airport Enterprise Fund operating budget. In the case of this particular project the FAA calculated a slightly higher rate of 90.6%, due to the fact that there are certain elements of the project which allow the FAA to cover a slightly higher percentage of the project cost. The funding for the project is broken down below:

FAA Portion (90.6%)	\$144,421
Local Share (Enterprise Fund – 9.3%)	<u>\$ 14,879</u>
Total	\$159,300

RESULTS

Authorization of the budget adjustment will allow Airport Services to move forward in developing a pavement maintenance plan for the San Luis Obispo County Regional Airport. Once complete, the plan will allow Airport Services to more effectively care for and plan for the replacement and/or rehabilitation of paved surfaces utilized by aircraft resulting in a safe and viable airport for the benefit of the community.

ATTACHMENTS

1. Vicinity Map