

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 10/8/2013	(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Request to approve the use of Federal Asset Forfeiture Funds in the amount of \$117,000 to purchase a replacement vehicle for use by the Stolen Vehicle Task Force Investigator, a replacement voice recording system and to fund repairs to the Sheriff's firing range; authorize corresponding budget adjustments in Fund Center 136 – Sheriff-Coroner and Fund Center 407 Fleet Services; and amend the Sheriff-Coroner's Fixed Asset List to add the vehicle and the voice recording system.			
(5) RECOMMENDED ACTION It is recommended that your Board: <ol style="list-style-type: none"> 1. Approve the use of Federal Asset Forfeiture Funds in the amount of \$117,000 to be used to purchase a replacement vehicle for use by the Stolen Vehicle Task Force Investigator, a replacement Voice Recording System and to fund repairs to the Sheriff's firing range; 2. Authorize corresponding budget adjustments to Fund Center 136 – Sheriff Coroner and Fund Center 407 Fleet Services; 3. Amend the fixed asset list for the Sheriff's Office to include the Stolen Vehicle Task Force Investigator vehicle in the amount of \$32,000; and voice recording system equipment of \$65,000; 			
(6) FUNDING SOURCE(S) Asset Forfeiture	(7) CURRENT YEAR FINANCIAL IMPACT \$117,000.00	(8) ANNUAL FINANCIAL IMPACT \$11,682	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1314033 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u> 6/4/13 </u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson
781-4540

DATE: 10/8/2013

SUBJECT: Request to approve the use of Federal Asset Forfeiture Funds in the amount of \$117,000 to purchase a replacement vehicle for use by the Stolen Vehicle Task Force Investigator, a replacement voice recording system to fund repairs to the and Sheriff's firing range; authorize corresponding budget adjustments in Fund Center 136 – Sheriff-Coroner and Fund Center 407 Fleet Services; and amend the Sheriff-Coroner's Fixed Asset List to add the vehicle and the voice recording system.

RECOMMENDATION

It is recommended that your Board:

1. Approve the use of Federal Asset Forfeiture Funds in the amount of \$117,000 to be used to purchase a replacement vehicle for use by the Stolen Vehicle Task Force Investigator, a replacement Voice Recording System and to fund repairs to the Sheriff's firing range;
2. Authorize corresponding budget adjustments to Fund Center 136 – Sheriff Coroner and Fund Center 407 Fleet Services;
3. Amend the fixed asset list for the Sheriff's Office to include the Stolen Vehicle Task Force Investigator vehicle in the amount of \$32,000; and voice recording system equipment of \$65,000.

DISCUSSION

The Asset Forfeiture Program began in 1984 when Congress passed the Comprehensive Crime Control Act. This Act has become a very powerful tool for targeting criminals, who prey on the vulnerable for financial gain, including drug dealers and white collar criminals. One of the most important provisions of asset forfeiture is the authorization to share the proceeds of federal forfeitures with cooperating state and local law enforcement agencies.

The US Department of Justice Asset Forfeiture Program not only serves to deter crime, but also provides valuable supplemental resources to state and local law enforcement agencies. Permissible uses of the funds provided by the program include law enforcement equipment, drug and gang education and awareness programs and the expenses from the purchase, lease, construction and expansion of law enforcement or detention facilities.

It is not permissible to use funds from the program to pay for the salaries and benefits of current, permanent enforcement personnel, or for education related costs, food and beverage, or for any use that creates the appearance that shared funds are being used for political or personal uses.

Based on those guidelines for permissible use, the following items will be purchased with Asset Forfeiture Funds:

1. **\$32,000 to replace Stolen Vehicle Task Force Investigator vehicle** – Currently the Sheriff's Office has one Deputy Sheriff assigned to the County Stolen Vehicle Task Force. This position is funded through State DMV

funds. This funding is only enough to fund the salary and benefits of the Deputy Sheriff position. The vehicle used by this investigator was provided to the County by the insurance industry. There is no statutory obligation for them to provide this vehicle and it always been based on availability. Our current vehicle had to be taken out of service due to the high amount of mileage and significant repair needs. There have been no replacement vehicles available and the investigator has had to drive a pool car. This investigator position continues to be very valuable to the Sheriff's Office and to the citizens of the County. The prior vehicle was a full-size SUV, due to the amount of equipment that needs to be carried; however it was determined that a mid-size SUV would be adequate for the needs of the Investigator.

2. **\$65,000 for Voice Recorder replacement** - All 911, radio and telephones are recorded. This is a critical function for liability, safety and response purposes. The Sheriff's Office recording system is antiquated and in need of replacement. The replacement system will record dispatch and telephone lines at each of the substations. Ongoing maintenance cost will be included during the next budget year and is estimated at approximately \$11,682 annually. Purchase of the recording system would normally be funded through the General Fund, however due to the lack of funding and the critical need, it is being funded through asset forfeiture.
3. **\$20,000 for Range Repairs** - The Sheriff's firing range is utilized by the Sheriff's Office for monthly range training. In addition it is made available for many other local law enforcement agencies as a means of collaboration and local assistance. The range upkeep is done by range staff and inmate labor. The range is in need of repairs. The Sheriff's Office previously asked for approval of funds for range repairs, however it was determined that additional funds are needed for fencing, lighting replacement and grass replacement.

These purchases meet the Federal Asset forfeiture purchasing guidelines.

OTHER AGENCY INVOLVEMENT/IMPACT

General Services Agency - Fleet Services was consulted for price quotes and to coordinate the adjustment to their budget.

FINANCIAL CONSIDERATIONS

The Sheriff's Office is requesting the replacement of the Stolen Vehicle Task Force Investigator vehicle. Total cost for the purchase is \$32,000. Annualized cost, beginning in FY 2013-14, is projected to be \$4,780. The annual maintenance/fuel cost will be paid by the general fund and are already budgeted. No annual replacement cost for this vehicle will be charge by County Fleet Services to the Sheriff's General Fund Budget. Future replacement of this vehicle will therefore need to be funded by asset forfeiture or other non-General Fund source. The Voice Recorder replacement's ongoing maintenance cost will be included in next year's budget, and is estimated at approximately \$11,682 annually. Current year maintenance costs will be funded from expenditure savings with the Sheriff's adopted budget.

RESULTS

The purchases outlined above will enhance the capabilities of the Sheriff's Office which contributes to the County's community-wide goals of a Safe Community: "The County will strive to create a community where all people-adults and children alike-have a sense of security and well-being, crime is controlled, fire and rescue response is timely, and roads are safe."