

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Behavioral Health	(2) MEETING DATE 10/8/2013	(3) CONTACT/PHONE Cindy Collins 788-2932	
(4) SUBJECT Request to approve a FY 2013-14 renewal contract (Clerk's File) with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and direct Chairperson to sign a FY 2013-14 renewal contract with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.			
(6) FUNDING SOURCE(S) Federal, State, Private Insurance, Fund Center 166 Behavioral Health County General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$383,405.00	(8) ANNUAL FINANCIAL IMPACT \$383,405.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001333		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>8-28-12</u> Item # <u>18</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) - All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director

DATE: 10/8/2013

SUBJECT: Request to approve a FY 2013-14 renewal contract (Clerk's File) with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.

RECOMMENDATION

It is recommended that the Board approve and direct Chairperson to sign a FY 2013-14 renewal contract with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.

DISCUSSION

Since 2003, French Hospital has provided ancillary services to the County's Behavioral Health Psychiatric Health Facility (PHF). The contract includes Dietetic, Environmental, and Laboratory services which are designed to meet standards prescribed by the State Department of Health Care Services.

The contractor assumes responsibility for the management of an organized hospital dietary service to patients. The contractor will provide qualified and trained staff to prepare and serve meals and supervise nutritional aspects of patient care. The Director of Food and Dietary Services at French Hospital ensures that food and dietetic services provided to the PHF are of good quality in accordance with established policies and procedures. A qualified dietician consultant is available upon request to perform dietary assessments, diet instruction and counseling as needed for patients and their families. The contractor also agrees to conduct a quality assurance program and report results to the PHF Administration.

In addition to dietary services, the contractor provides environmental services, seven days per week, for housekeeping and maintenance of the 6,760 square feet facility. Environmental Services employees follow the standard operating procedures contained in the French Hospital Housekeeping Manual. The PHF Nursing Supervisor monitors cleanliness of the facility and communicates with French Hospital's Housekeeping Supervisor to ensure that no duties are neglected. French Hospital's Housekeeping Supervisor is expected to visit the PHF at least quarterly to monitor the quality of the work performed, evaluate the condition of the unit, and ensure that employees are using the appropriate personal protective equipment necessary for their safety.

French Hospital provides both routine and emergency laboratory services for patients admitted to the PHF on weekdays, weekends and holidays. Routine laboratory blood draws are ordered by a physician for all patients admitted to the PHF. Timely laboratory test results are vital for determining the most appropriate treatment and medication regimens for patients whose previous medical histories may be unknown at the time of admission.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

The FY 2013-14 Behavioral Health Adopted Budget includes \$383,405 for ancillary services to be provided to the PHF by French Hospital Medical Center. Dietetic Services costs are budgeted at the same rate as last year with a fixed monthly cost and a fixed per meal rate based on actual meals served. Environmental services costs for housekeeping and custodial services are budgeted at the contract maximum amount, but the County only pays for actual services that are performed. For FY 2011-12, weekday laboratory testing was performed by another vendor. French Hospital began performing the weekday laboratory testing in August, 2012 with lower overall costs for most laboratory tests compared to the previous weekday vendor. Cost savings for laboratory services this year are expected to be approximately \$36,000 due to the lower laboratory test rates.

**Health Agency - Behavioral Health
Dignity Health - French Hospital
Service Component Comparison**

Service	2011-12 Actual	2012-13 Contract	2012-13 Actual+Estimate	2013-14 Contract
Dietary	\$194,748	\$219,186	\$211,629	\$219,206
Environmental	\$85,275	\$88,375	\$88,382	\$86,310
Laboratory	\$7,196	\$75,844	\$52,577	\$77,889
Total	\$287,219	\$383,405	\$352,588	\$383,405

The number of meals included in the contract supports a PHF average daily client census of twelve. This meal level has been sufficient to cover the highest average annual daily client census experienced during the last few years. Although the amount budgeted is based on a twelve client census, the department pays only for the number of meals actually provided.

Average Daily Census Comparisons:

Average Daily Census FY 2009-2010	Average Daily Census FY 2010-11	Average Daily Census FY 2011-12	Average Daily Census FY 2012-13
9.08	9.3	11.1	10.7

RESULTS

For FY 2011-12, 13,434 meals were served at the PHF, while another 13,790 meals were served through May, 2013 in FY 2012-13.

Through May for FY 2012-13, 1,195 laboratory tests were performed by French Hospital for weekday and weekend admissions to the PHF. At least three or more laboratory tests are typically performed for each patient.

The services provided through this contract are an intrinsic part of patient care and treatment, and will help to ensure that the PHF is in compliance with all federal and state statutes related to the health and safety of patients.

Ancillary services are essential to PHF operations. Nutritional meals, timely laboratory tests, and a safe, clean environment are all components that are necessary to ensure a quality level of care for patients. The services provided to the PHF by French Hospital Medical Center contribute to County and Department goals to promote a healthy, safe community.

ATTACHMENTS

1. Dignity Health d.b.a. French Hospital Medical Center Contract - Clerk's Filed Document