

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 8/6/2013	(3) CONTACT/PHONE Murry Wilson, Environmental Resource Specialist/(805) 788-2352	
(4) SUBJECT Submittal of a contract with SWCA Consultants, in an amount not to exceed \$119,631 for special services associated with the proposed Phillips 66 Rail Spur Project Development Plan / Coastal Development Permit. District 4			
(5) RECOMMENDED ACTION It is recommended that the Board of Supervisors approve, and the chairman sign, the attached agreement with SWCA Consultants for special services associated with the proposed Phillips 66 Rail Spur Project Development Plan / Coastal Development Permit.			
(6) FUNDING SOURCE(S) Applicant Funded	(7) CURRENT YEAR FINANCIAL IMPACT \$119,631	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001306		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) District 4			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Murry Wilson, Environmental Resource Specialist

VIA: Ellen Carroll, Environmental Coordinator

DATE: 8/6/2013

SUBJECT: Submittal of a contract with SWCA Consultants, in an amount not to exceed \$119,631 for special services associated with the proposed Phillips 66 Rail Spur Project Development Plan / Coastal Development Permit. District 4

RECOMMENDATION

It is recommended that the Board of Supervisors approve, and the chairman sign, the attached agreement with SWCA Consultants for special services associated with the proposed Phillips 66 Rail Spur Project Development Plan / Coastal Development Permit.

DISCUSSION

This item consists of submittal of an agreement with SWCA Consultants for special services associated with the proposed Phillips 66 Rail Spur Project Development Plan / Coastal Development Permit. Special services (Assistant Project Manager) have been requested by Phillips 66 Company associated with the processing of the Development Plan / Coastal Development Permit in order to expedite the permitting process for an existing rail spur at the Santa Maria Refinery and construction of a railcar off-loading facility, above-ground conveyance pipeline, restroom facility, and an unpaved emergency vehicle access road from the end of the proposed rail spur to State Route 1.

Bill Henry with SWCA Consultants has provided Assistant Project Management services for the County on numerous projects over the last 10 years. Based on previous experiences with Mr. Henry in the role of Assistant Project Manager (including his knowledge of both the California Environmental Quality Act (CEQA) and County rules and regulation), the Department and the applicant have agreed that the services requested will help facilitate the applicant's request for expedited processing of the proposed project.

OTHER AGENCY INVOLVEMENT/IMPACT

A notice of preparation has been prepared and distributed to various agencies for comments on the proposed project. The task of accurately scoping the environmental impact issues for the proposed project is being coordinated with various local, state and federal agencies. These agencies will include but are not necessarily limited to: Air Pollution Control District, County Public Works, California Department of Fish and Wildlife, U.S. Fish and Wildlife Service, Regional Water Quality Control Board, California Public Utilities Commission, Union Pacific Railroad, and Caltrans.

In addition, County Counsel has reviewed and approved this contract for form and legal effect and the contract complies with all county contracting policies and procedures.

FINANCIAL CONSIDERATIONS

The full cost of special services has been determined to be \$119,631.60 (including contingencies) for the proposed scope of work (Assistant Project Manager). The applicant, Phillips 66 Company, will fund the special services requested for this project.

RESULTS

Upon approval of this contract, SWCA Consultants will be authorized to perform special services associated with the proposed Phillips 66 Rail Spur Project. This is consistent with communitywide results of a safe community, a healthy community, a prosperous and well governed community.

ATTACHMENTS

- Attachment 1 - Contract for Special Services
 - Exhibit A - Location Map
 - Exhibit B - Consultant Work Scope/Hourly Rates