

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 6/18/2013	(3) CONTACT/PHONE Dana Lilley, Supervising Planner/(805) 781-5715	
(4) SUBJECT Request to approve a transfer of \$3,000 in Contingency Funds in FC 290 – Community Development to the operating budget to fund travel expenses for Homeless Services Oversight Council representatives to attend a training for the National “100,000 Homes” campaign.			
(5) RECOMMENDED ACTION It is recommended that your Board approve a transfer \$3,000 from Contingencies (account 7000000) to Grants & Pass Thru Grants (account 5200095), both within Fund Center 290.			
(6) FUNDING SOURCE(S) Contingencies	(7) CURRENT YEAR FINANCIAL IMPACT \$3,000.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1213164 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Dana Lilley, Supervising Planner

VIA: Wes Drysdale, Administrative Services Manager

DATE: 6/18/2013

SUBJECT: Request to approve a transfer of \$3,000 in Contingency Funds in FC 290 – Community Development to the operating budget to fund travel expenses for Homeless Services Oversight Council representatives to attend a training for the National “100,000 Homes” campaign.

RECOMMENDATION

It is recommended that your Board approve a transfer \$3,000 from Contingencies (account 7000000) to Grants & Pass Thru Grants (account 5200095), both within Fund Center 290.

DISCUSSION

Background

In September 9, 2010 your Board approved a funding amount of \$118,720 for the Homeless Services Oversight Council (HSOC) Executive Director position. Funding for this position was contributed by Community Development Block Grant (CDBG) American Recovery and Reinvestment Act (ARRA) grant, Department of Social Services (DSS), cities, nonprofit groups and hospitals. In December 31, 2011, the HSOC Executive Director resigned, leaving a remaining balance held in the Contingencies account for Fund Center 290. These unspent HSOC funds consist of grants from local nonprofit groups, hospitals and cities. The CDBG ARRA and DSS funds have been spent.

At year-end FY11-12 there was a balance of \$65,685 transferred to Contingencies, of which \$60,360 was comprised of unspent HSOC funds. On February 13, 2013, the Board of Supervisors approved a budget adjustment transferring \$28,894 from the Contingencies account to the Grants & Pass Thru Grants account to enable \$25,144 in HSOC funds to be paid to Community Action Partnership of San Luis Obispo (CAPSLO) for the homeless enumeration and \$3,750 in non-HSOC funds for Safe Parking at Prado Day Center. After the transfer, a balance of \$35,216 of unspent HSOC funds remains in Contingencies.

HSOC request

On May 15, 2013, the HSOC took action to recommend that the County provide \$3,000 from HSOC funds to pay for travel costs of representatives of local nonprofit organizations to attend training for the National “100,000 Homes” campaign. Accordingly, the Planning and Building Department is recommending that the Board of Supervisors approve a budget adjustment to transfer \$3,000 in HSOC funding from Contingencies to the Grants & Pass Thru Grants account.

OTHER AGENCY INVOLVEMENT/IMPACT

The Homeless Services Oversight Council took action on May 15, 2013, to recommend that the County provide up to \$3,000 in HSOC funds to cover travel costs of representatives of key local, nonprofit partner organizations who will attend the “100,000 Homes” training from June 10-11, 2013 in Irvine, California. Key partner organizations include subrecipient agencies of the federal McKinney-Vento Homeless

Assistance Program Continuum of Care grants and other nonprofit partners that are engaged in helping chronically homeless persons to obtain permanent, supportive housing or that are providing supportive services or other assistance that will help maintain such persons in permanent, supportive housing.

FINANCIAL CONSIDERATIONS

These funds were previously budgeted for use in support of the HSOC through payments to its Executive Director, who has resigned. Therefore this request will not result in any impact to the County General Fund.

RESULTS

The intended result of this request is to facilitate use of these funds in support of HSOC activities, and therefore, to improve planning of services for the homeless.