

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT County Fire	(2) MEETING DATE 5/14/2013	(3) CONTACT/PHONE Robert Lewin / 543-4244 Bill Winter / 543-4244	
(4) SUBJECT Request to approve two budget adjustment requests in Fund Center 140 - County Fire to move a total of \$48,875 between accounts and to amend the Fixed Asset List, in order to allow the department to purchase equipment for extrication and hazardous materials management.			
(5) RECOMMENDED ACTION It is recommended that the Board:  1. Approve two budget adjustment requests to move a total of \$48,875 between accounts within Fund Center 140 – County Fire; and,  2. Amend the Fixed Asset List to add four items: an extrication system and a portable weather station for the Hazardous Materials Team, along with a cutter and a spreader for extricating patients trapped in vehicles.			
(6) FUNDING SOURCE(S) Grant funds and General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$500.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1213152 and 1213153 <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A    Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts-			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: County Fire / Robert Lewin / 543-4244  
Bill Winter / 543-4244

DATE: 5/14/2013

SUBJECT: Request to approve two budget adjustment requests in Fund Center 140 - County Fire to move a total of \$48,875 between accounts and to amend the Fixed Asset List, in order to allow the department to purchase equipment for extrication and hazardous materials management.

## **RECOMMENDATION**

It is recommended that the Board:

1. Approve two budget adjustment requests to move a total of \$48,875 between accounts within Fund Center 140 – County Fire; and,
2. Amend the Fixed Asset List to add four items: an extrication system and a portable weather station for the Hazardous Materials Team, along with a cutter and a spreader for extricating patients trapped in vehicles.

## **DISCUSSION**

Two budget adjustment requests are the subject of this staff report. These two adjustments will add a total of four new items to the Fixed Asset List for County Fire.

The first budget adjustment request will shift \$29,375 from Services and Supplies accounts to the Fixed Asset - Equipment account within Fund Center 140 – County Fire. Of this total, \$20,000 is coming from the 2010 State Homeland Security Grant Program. These funds were originally authorized for a Hazardous Materials Feasibility Study, but the State has approved the redirection of these funds to be used for purchasing equipment for the San Luis Obispo Regional Hazardous Materials Team. The other \$9,375 will come from \$40,000 currently in the department's budget for the purchase of extrication equipment.

The new Fixed Assets purchased will include: 1) a \$12,125 extrication system, which will be utilized to safely remove victims from within "exclusion" zones at hazardous materials incidents; and, 2) a \$17,250 portable weather station, which will be used to monitor weather conditions at hazardous materials incidents.

The second budget adjustment request will shift \$19,500 from Services and Supplies accounts to the Fixed Asset - Equipment account within Fund Center 140 – County Fire. These funds will come from \$40,000 currently in the department's budget for the purchase of extrication equipment.

The new Fixed Assets purchased will include: 1) a \$9,400 E-draulic Cutter; and, 2) a \$10,100 E-draulic Spreader. "E-draulic" means that these tools are battery powered, rather than hydraulic. These items, which are often referred to as "Jaws of Life", will be utilized by the department to extricate victims trapped in vehicles, collapsed buildings, and other rescue situations.

All funds are currently in the department's budget, and there will be no additional cost to the County.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

Both Budget Adjustment Requests have been coordinated through the Auditor/Controller's Office. Re-direction of the grant funds has been facilitated by the County Office of Emergency Services.

## **FINANCIAL CONSIDERATIONS**

The requested budget adjustments total \$48,875 and will move existing expenditure appropriations between accounts within Fund Center 140 – County Fire. All funds are currently in the department's budget, and there will be no additional cost to the County in the current fiscal year. In subsequent years, maintenance costs for the four new assets are estimated to total less \$500 annually.

## **RESULTS**

Approval of this request will allow the department to purchase equipment needed to carry out its mission of protecting lives, property and resources. This will contribute to the County's adopted Communitywide Results of A Healthy Community and A Safe Community.