

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 4/2/2013	(3) CONTACT/PHONE Terri Kurczewski, SLO CCCPC/ 904-5229 Elise Roberts, Department of Social Services/ 931-1833	
(4) SUBJECT Submittal of a resolution to transfer Local Child Care Planning Council contracts to the Community Action Partnership of San Luis Obispo.			
(5) RECOMMENDED ACTION Approve a resolution transferring Local Child Care Planning Council contracts from the San Luis Obispo County Office of Education to the Community Action Partnership of San Luis Obispo.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Emily Jackson			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Elise Roberts, Department of Social Services

DATE: 4/2/2013

SUBJECT: Submittal of a resolution to transfer Local Child Care Planning Council contracts to the Community Action Partnership of San Luis Obispo.

RECOMMENDATION

Approve a resolution transferring Local Child Care Planning Council contracts from the San Luis Obispo County Office of Education to the Community Action Partnership of San Luis Obispo.

DISCUSSION

In 1991, the United States Congress established a Federal Child Care and Development Block Grant (CCDBG) through which each state was allocated funds to assist low income families in obtaining child care and development services. In the same year, California Assembly Bill (AB) 2141 Chapter 1187 requested that each county establish a Local Child Care Planning Council, designate a legal entity, identify priorities for the use of the CCDBG funds, and prepare a countywide child care plan. The Local Child Care Planning Council is an advisory board to the Board of Supervisors and Superintendent of Schools. As such, the Board of Supervisors and County Superintendent of Schools are jointly designated to oversee local child care planning council activities.

In 2001, the Local Planning Council (LPC) contracts were transferred from the Economic Opportunity Commission (currently the Community Action Partnership of San Luis Obispo, or CAPSLO) to the San Luis Obispo County Office of Education as the legal entity, and the Office of Education has acted as the fiscal agent of the San Luis Obispo County Child Care Planning Council (SLOCoCCPC) since that time.

In October 2009, due to the State of California budget crisis, LPC budgets across the state were reduced by 50%. In response, the SLOCoCCPC took immediate action to reduce their budget by reducing the number of Council meetings, eliminating an Administrative Assistant position and reducing the full-time LPC Coordinator schedule accordingly. When funding remained at the reduced level in FY 2011–12, the Coordinator position was further reduced to 16 hours per week. In FY 2012-13, the Coordinator hours remain at 16 per week with the Administrative Assistant position restored to 11 hours per week, due to the need for additional staff hours to fulfill program requirements. Currently, the Coordinator position is unfilled, so the Administrative Assistant position is functioning at 20 hours per week temporarily.

In FY 2013-14, more changes are necessary in order to best serve the families and childcare providers and programs in this county. The Child Care Planning Council would like to continue to be involved with as many services as possible and doing so has become very challenging with the current economic climate and the reduced staff hours. To continue operating with limited resources, the Child Care Planning Council is requesting to transfer the LPC contracts from the San Luis Obispo County Office of Education to CAPSLO. The transfer of contracts to CAPSLO will be more cost effective due to the fact that the cost of doing business through CAPSLO will be lower than it is with the Office of Education. Lower administrative costs (staff salaries, rent and other indirect costs) will enable the SLOCoCCPC to allocate more funding toward direct services.

The County Office of Education approved the release of Local Child Care Planning Council contracts and relocation to a new fiscal agent at its regular meeting on February 7, 2013 (the County Office of Education agenda item is attached). Because the Board of Supervisors has oversight of the Child Care Planning Council, the Board must also approve the

transfer before a formal request for transfer is sent to the California Department of Education (CDE). If CDE approves the requested transfer, the County Office of Education will be released from the Child Care Planning Council contracts effective June 30, 2013 and CAPSLO will become the fiscal agent for the Child Care Planning Council effective July 1, 2013.

OTHER AGENCY INVOLVEMENT/IMPACT

The Local Child Care Planning Council has submitted a request to the California Department of Education to be released from their contract with the County Office of Education. The San Luis Obispo County Office of Education has been the designated fiscal agent of the Local Child Care Planning Council since 2001 and has agreed to transfer Child Care Planning Council contracts to CAPSLO and approved the Child Care Planning Council's request on February 7, 2013. The Community Action Partnership of San Luis Obispo (formerly the Economic Opportunity Commission) was initially the fiscal agent for the Child Care Planning Council and will again assume that responsibility, pending approval of this item by the Board of Supervisors and approval by the California Department of Education (CDE). CDE is the State agency which issues contracts for the Local Child Care Planning Council.

FINANCIAL CONSIDERATIONS

There are no County financial considerations associated with this item. The County Office of Education currently holds Child Care Planning Council funds and will transfer fiscal agent responsibilities to CAPSLO, pending approval by the Board and final approval by the California Department of Education.

RESULTS

Approval of this item will enable the transfer of Child Care Planning Council contracts to CAPSLO effective July 1, 2013 and will enable the Council to do more with fewer resources.

ATTACHMENTS

1. Resolution
2. County Office of Education February 7, 2012 Agenda Item
3. County Office of Education Notice of Board Action